

**Meeting Packet
for the 526th Stated
Meeting of the
Presbytery of Des Moines**



February 12, 2022

ZOOM Meeting

PROPOSED DOCKET 526TH STATED MEETING
Presbytery of Des Moines
February 12, 2022

9:00	Call to Order	David Boyd
	Notes about ZOOM Format	Annika Lister Stroope
	Call to Worship	
	Prayer	David Boyd
	Introduce First Timers and Guests	
	Approve Docket	
	Statement of Quorum	
	Approve Excused Absences	
	Seat Corresponding Members	
	Approve Consent Agenda - p. 3	
	Approve November 9, 2021 Presbytery Meeting Minutes – p. 10	
	Offering of Song	
	Ken Green, Board of Pensions	
	Committee on Preparation for Ministry – p. 128	Dwight Tomes
	• Motion: Receive CPM Report	
	Leadership Council – p. 129	Ane Fitzgerald
	• Motion: Approval of Updates to Living Legacy Policy - p. 129	
	• Crisis Team Update - p. 134	
	• Motion: Receive Leadership Council Report - p. 135	
	Reports of the Pastor to the Presbyteries, Mission Executive and Administrative Executive & Stated Clerk	Ian McMullen, Amgad Beblawi, and Annika Lister Stroope
	Call to Confession	Sue Tomlinson
	Prayer of Confession	Sue Tomlinson
	Assurance of Pardon	Sue Tomlinson
	Motion: 5-minute Recess	
	Scripture: Mark 14:1-9	Bill O’Connell
	Meditation: “The Penitential Pilgrimage of the Love Lost”	Bill O’Connell
	Offering – Bdecan Presbyterian Church, Tokio, North Dakota https://dmpresbytery.org/offering/	
	Offertory	Eric Pike

Living Legacy

Carlyn Crowe

- Application Process for Grants

Committee on Budget & Finance – p. 142

- Motion: Approve the December 31, 2021, Financial Report

Motion: 5-minute Recess**New Worshipping Community Committee**

Bill O’Connell and Eric Pasanchin

Commission on Ministry – p. 151

Kristin Pike

- Report from Des Moines First Administrative Commission - p. 152
- Report from Greenfield First Administrative Commission - p. 153
- Motion: Receive Report

Offering of Song**Commissioning of Delegation Traveling to Israel/**

Nathan Williams

Palestine Committee on Property – p. 170

- Motion: Receive Report

Other Business**Closing & Adjournment****CONSENT AGENDA**

Personnel Commission

Committee on Stewardship & Mission Education

Sudanese Support Team

To the Leadership Council of the Presbytery of Des Moines

Recommendation 1:

The Personnel Commission of the three presbyteries, acting at its December 16, 2021, meeting, approved the following language and recommends it for adoption by each presbytery as a replacement for the Personnel Commission section (6.7) in its existing Manual of Operations.

a. The Shared Personnel Commission

- i. The Commission was established in the "Joint Presbytery Staffing Plan, Final Report" approved in the fall of 2019 by the three participating presbyteries (Des Moines, North Central Iowa, and Prospect Hill). An expanded listing of the Commission's work was included in the "United Presbyteries of the Plains Operational Covenant" approved by the three presbytery councils in the fall of 2020. The following is drawn from that Covenant document.
- ii. Three people from each presbytery (Des Moines, North Central Iowa, and Prospect Hill) will be elected and commissioned for this service.
- iii. These participants will serve in rotating three-year terms.
- iv. Participants can serve two terms or a maximum of six years before being required to rotate off the Commission.
- v. Leadership of this Commission (Commission Moderator, Vice-Moderator, and Secretary) will be determined by the Commission and will rotate among the Presbyteries on an annual basis.
- vi. The Commission will report to each Presbytery's leadership council.
- vii. The Commission will be authorized and expected to have the following responsibilities:
 1. Shared Personnel
 - a) Develop a shared set of personnel policies that will guide the work and offer processes for the staff to use.
 - b) Execute employment agreements.
 - c) Review and support the staff.
 - d) Conduct an initial six-month review of all staff members.
 - e) Conduct an annual review of all staff members for the first year. The Commission will receive the annual reviews of the full-time administrators from the Administrative Executive in subsequent years.
 - f) Mentor the staff, providing support, clarifying responsibilities and answering questions as needed.
 - g) Discipline staff members as needed, following established policies for addressing issues and concerns that arise.

- h) Dissolve the employment relationship of staff members who do not meet performance and/or behavioral expectations using due process as articulated in the adopted personnel policies. In the case of the Administrative Executive, which includes the Stated Clerk role, the Commission will recommend termination and an interim Stated Clerk candidate to each Presbytery for action.
- 2. Shared Budget and Financial Management
 - a) Adopt financial policies pertaining to the shared funds.
 - b) Hire an accountant to perform banking and accounting activities.
 - c) Manage the shared budget, adjusting line items as needed, without exceeding the budget as approved in the "Joint Presbytery Staffing Plan--Final Report." Revisions to total annual budgets require approval by each participating presbytery's leadership council.
 - d) Arrange for full financial review (Book of Order, G-3.0113) of all financial books and records related to the shared finances. This review is to be conducted annually by "a public accountant or a committee of members versed in accounting procedures."
- 3. Shared Office
 - a) Act, jointly with executive staff, regarding office locations and related matters.
- 4. Process for Making Revisions and Resolving Difficulties
 - a) Revisions to the Operational Covenant require approval by each participating presbytery's leadership council.
 - b) If the Personnel Commission, carrying out its responsibilities under the Operational Covenant, is unable to resolve a given matter, it shall be brought to a meeting of the moderators of the councils of the participating presbyteries.
 - c) If a dispute or disagreement occurs that is not covered in the Operational Covenant, it shall be referred to the Personnel Commission to resolve the matter. If the dispute requires revisions to the Operational Covenant, then the matter shall be referred to the leadership councils of each participating presbytery for review, revision, and final approval. Revisions to the Operational Covenant require approval by each participating presbytery's leadership council.

Rationale:

The Joint Staffing Plan established a shared Personnel Commission and laid out its personnel duties in working with the shared staff. The Operational Covenant added additional responsibilities in the areas of the shared office and the shared budget, along with a process for handling disagreements that might arise.

This proposed Manual of Operations section gathers the work given to the Personnel Commission through both prior documents and organizes it in one easily referenced place.

This proposal does not give new responsibilities or authorities to the shared Personnel Commission, but rather gathers into one summary statement responsibilities already given by prior actions of the three presbyteries.

Recommendation #2: The Personnel Commission recommends that each presbytery create an ongoing Administrative Commission i trained specifically to deal with church closures and possibly other things to be determined.

Rationale:

The current practice of having a separate Administrative Commission for each church closure stretches the resources of people willing to serve very thin and creates multiple recruitment and training requirements which take a lot of time for Annika and for Ian trying to deal with the immediate needs of each situation. When church closures were very rare, this wasn't an issue, but with each presbytery facing more possible closures in the future, this is becoming more of an issue. A trained commission can be ready to step in sooner and ease some of Ian's load.

Recommendation #3: Annika will recruit a Recording Clerk to be responsible for recording the minutes at each presbytery meeting.

Rationale:

This would free up one of the "hats" Annika wears at presbytery meetings so she can focus on assisting the presbytery moderator and others in helping the meeting stay focused and run smoothly. This could be a volunteer or paid position.

Information #1: Work responsibilities will be adjusted so that Amgad will take on the bulk of Committee on Ministry work in Des Moines Presbytery for the coming year.

Rationale:

Ian is stretched too thin just putting out fires with churches in crisis in all three presbyteries that there isn't enough time to devote adequate attention to all the needs and to develop a bigger picture view for the presbyteries and congregations. It is hoped that after a year Ian can resume these duties so that Amgad can continue to work to grow mission involvements.

Brad Braley, Moderator
Personnel Commission

COMMITTEE ON STEWARDSHIP & MISSION EDUCATION REPORT

February 12, 2022

A. General Mission Pledges for 2022

As of January 25, we have received General Mission pledges and estimates from 20 of our 53 churches totaling \$77,662, an increase over 2021 pledges from these same churches of \$9,372. Pledges and dollars pledged are lower than at the end of January last year, but if the remaining churches maintain or increase their pledge amount, we will come out ahead for the year.

Breaking down these General Mission pledges, responding churches intend to give in the coming year:

- \$30,159.50 to the mission of the General Assembly
- \$14,003.58 to the mission of the Synod of Lakes and Prairies
- \$33,498.92 to the mission of our Presbytery, the Presbytery of Des Moines

Nine of the 20 churches increased their pledges over their 2021 pledge. Eight churches continued their pledges at the 2021 level. Two churches decreased their pledges compared with 2021 pledge amounts, and one church detailed their self-directed mission giving in lieu of a general mission pledge this year.

Thank you to the Sessions that have sent in their pledge forms! We are grateful for your faithfulness in the church's mission. We understand that some churches are still finalizing budgets as the new calendar year begins, and we encourage Sessions to approve a general mission pledge even if it is only an estimate. We are praying for these churches as their Sessions finalize discernment about General Mission and 2022 budgets. We look forward to hearing from you!

B. Special Offerings

The Special Offerings have never been more important than they are right now. **We encourage you to have your sessions approve the collection of these offerings before they occur. Some churches approve the special offerings they will collect all at once.** To be considered and recognized as a *Four for Four Congregation*, please note the factors that determine whether your offerings are recorded as being paid in a certain year:

- Did you send the funds collected for the offering to the Presbytery Office?
- Did you send the funds during the calendar year they were collected?

If you have questions, please call the Presbytery Office.

1. **The One Great Hour of Sharing Offering (GA) supports ministries providing relief to those affected by natural disasters through Presbyterian Disaster Assistance (PDA), food for the hungry through the Presbyterian Hunger Program (PHP) and support toward the self-development of poor and oppressed communities through Self-Development of People (SDOP). This offering is collected at Easter. In 2021, 31 churches collected a total of \$29,381.95!**
2. **The Pentecost Offering (GA) allows us to invest in faith formation of our youth and join in ministries that address the needs of at-risk children and encourage, grow and support our children, youth and young adults. Forty percent of the money collected stays with the local church to use as it sees fit. This offering is collected during Pentecost each year. In 2021, 13 churches collected over \$6,000 including \$2,500 that remained in those congregations!**
3. **The Peace and Global Witness Offering (GA) provides an opportunity to share the peace of Christ by promoting ministries of reconciliation and peacemaking within cultures of violence and**

conflict—including our own. This offering is collected each year in October in conjunction with World Communion Sunday.

4. The Christmas Joy Offering (GA) provides critical financial assistance to church workers and their families in need and supports leadership development and education for students attending Presbyterian-related racial ethnic schools and colleges. The offering supports church leaders – past, present and future –through the Assistance Program of the Board of Pensions; Schools and Colleges Equipping Communities of Color and Leadership Development for People of Color. This offering is collected during Advent each year.
5. The Harvest Offering (our Presbytery) supports programs and projects addressing root causes of hunger and poverty in rural Iowa and around the world. Half of the proceeds are designated for rural Iowa, and half are designated for international programs benefiting farmers, with a special emphasis on women in agriculture. This offering may be collected at any time – late fall/Thanksgiving time might be a good time to do so.

The Theological Education Fund combines gifts from Presbyterians for students at Presbyterian seminaries throughout the United States. The Theological Education Fund is the Presbyterian Church (U.S.A.)’s best hope of ensuring the church of Christ is prepared to serve long into the future. The fund is housed at the Presbyterian Foundation and is the sole source of denomination-wide funding for seminaries from the PC (USA).

The Young Adult Volunteer (YAV) program is an ecumenical, faith-based year of service for young people, ages 19–30, in over 20 sites in the United States and around the world. YAVs accompany local agencies working to address root causes of poverty and reconciliation while exploring the meaning and motivation of their faith in community with peers and mentors. Benefits throughout the year of service include a regular stipend, housing, transportation and student-loan assistance. Twenty-five percent of the Pentecost offering supports this program.

C. Stewardship Resources

Conferences

- ***Stewardship Kaleidoscope 2022*** September 26-28 - Savannah, GA or virtual. Registration opens this spring at <https://stewardshipkaleidoscope.org/>
- ***Spirit of Stewardship 2022*** March 4-5 - Kansas City, MO (location TBD). Sponsored by Presbyteries of Heartland, Missouri Union, Northern Kansas, and Southern Kansas

Presbyterian Foundation – www.presbyterianfoundation.org

- The Foundation now serves as the Stewardship Committee for the whole denomination.
- On their main page select ***Who We Serve***, then ***Churches***, then ***Annual Stewardship and Generosity***. There you will find links to the ***Giving*** magazine, a stewardship manual, the Annual Stewardship/Generosity Toolbox and a financial health assessment. There is also information about wills and legacy giving, endowments and capital campaigns.
- Many of these resources, though found in the store, are FREE! For stewardship books and studies, search “stewardship”.

Mission Crossroads (magazine) – www.pcusa.org/missioncrossroads

- Published three times a year featuring stories of PCUSA world-wide mission

PCUSA Store – www.pcusastore.com

- Special offerings material and the Presbyterian Giving Catalogue (think Heifer project style giving) can be found under ***Church Resources***.

Committee members:

TE Kip Harris (Carlisle, Scotch Ridge)

TE Kirsten Klepfer (Grinnell, First)

RE Joyce Hoffman (Clive, Heartland)

Respectfully Submitted,

TE Nathan Williams, outgoing Moderator (West Des Moines, Covenant)

Phone: (515) 380-8102

Email: pastor@wdmcovenant.org

**First Arabic Presbyterian Church & the Arabic Outreach Center
Update from the Sudanese Support Team**

GOD’S GOOD WORK CONTINUES

As First Arabic Presbyterian Church approaches its fifth anniversary, its ministry continues to grow! Worship participation is increasing, both locally and online around the world. FAPC services reach as many as 1,200 people, from 15 countries. Of those attending worship in person, the majority are families with children. Approximately 20 young people sing in choir and are active in the church. Plans are in the works to expand youth programming, and they hope to send a group to the Presbyterian Youth Triennium this summer.

The good work of the Arabic Outreach Center – the mission arm of the church – also continues. The staff and volunteers are busy meeting the needs of people in the Arabic-speaking community, many of whom are facing crisis situations. The assistance provided is often life-changing. While some of the AOC’s regular programming remains on hold due to the ongoing pandemic, they are already planning and organizing for the return of classes in the fall. Currently, a few of the ladies from the Women's Empowerment Group are learning advanced sewing skills, which they will then teach to others when the group resumes in September.

As was stated at our last Support Team meeting, “God is doing great work in the church!”

PRESBYTERY OF DES MOINES
MINUTES OF 525TH STATED MEETING
NOVEMBER 9, 2021

The 525th Stated Meeting of the Presbytery of Des Moines was opened with a prayer devotion by Moderator TE Lynne Hanna on November 9, 2021 at 9:00 a.m. on Zoom.

FORMATION OF THE ROLL

The following commissioners and members were registered for this meeting (Present, Absent, Excused):

CHURCH	MINISTER	P/A/E	COMMISSIONER
Adair, First	Bob Zirkelbach	P	A
Allerton, United	Melanie Halferty	P	A
Ankeny	Eric Pasanchin	P	Myrna Rummer
Ankeny (PA)	Sue Tomlinson	P	-----
Atlantic, First United	Rachelle McCalla	P	Margo Magill
Audubon, First	Philip Beisswenger	P	Mary Klever
Bedford, United	Vacant	-----	A
Brooklyn, First	Vacant	-----	A
Carlisle, Scotch Ridge	Christopher (Kip) Harris	A	A
Centerville, First	R.D. Blount	A	A
Chariton, First	Vacant	-----	A
Clive, Heartland	P. Alex Thornburg	P	A
Clive, Heartland (PA)	Robert Houser	A	-----
Corning, First	Jessica Paulsen	P	Betsy Akin
Creston, First	Cynthia Ripperger	P	A
Creston, Platte Center	Dolores Doench	E	A
Dallas Center, First	Nicole Wegele	P	Barbara Britson
Deep River, United	Michelle Williamson	A	A
Des Moines, Central (2)	Wallace Bubar	P	Susan Stroope
Des Moines, Central		-----	David Boyd
Des Moines, Douglas Avenue	Patricia Summers	P	A
Des Moines, First	Doug Basler	P	Kathleen Smith
Des Moines, First Arabic	Ekram Kachu	P	
Des Moines, Fort Des Moines	Vacant	-----	A
Des Moines, Park Avenue	John W. Gilmore	A	A
Des Moines, Union Park	Doug Basler	P	Joyce Rash
Des Moines, Westminster (3)	Scott Paczkowski	P	Polk Davison
Des Moines, Westminster	William Ekhardt	A	-----
Des Moines, Westminster (PA)	Jan Scott	A	-----
Des Moines, Westminster (PA)	Ken Arentson	A	-----
Des Moines, Westminster (PA)	Dick Kiefer	A	-----
Dexter, First	David Kincaide	P	A
Diagonal, United	Gwen Trullinger	A	A
Earlham, First	Robert Waldron	P	A
Gibson, First	Bob Elgin	A	A
Greenfield, First	David Kincaide	P	Pat Armstrong
Grimes, First	Jessica Wietzke	A	A
Grinnell, First	Kirsten Klepfer	A	Charlaine Ewan
Guthrie Center, First	Jolene James	A	A
Hartford, Community United	Kristin Pike	P	Ann Polito

CHURCH	MINISTER	P/A/E	COMMISSIONER
Indianola, Trinity United	David Endriss	P	Al Farris
Johnston, St. Paul	William O'Connell	P	Dean Nihart
Knoxville, First	Ann Johnson	P	A
Lenox, United	Tim Maxa	P	Vera Bradley
LeRoy, First (United Trinity Parish)	Donna Murphy-Ceradsky	P	A
Lucas, First	Vacant	----	A
Malcom, First United	Vacant	----	A
Monroe	Ann Johnson	P	A
Mount Ayr, United Baptist	Ed Wegele	A	Tracee Knapp
Newton, First	Meghan Davis-Brass	E	Mickey Van Baale
Newton, First (PA)	Linda Curtis-Stolper	P	----
Newton, United	Donald Freeman	A	A
Oskaloosa, First	Amy McGriff	P	Marilyn Vatter
Ottumwa, First	William Hornback	A	A
Ottumwa, Westminster	Vacant	----	Liz Stufflebeem
Perry, First	Lynne Hanna	P	David Weiser
Sharpsburg	Tim Maxa	P	A
Sigourney, First	Vacant	----	A
West Des Moines, Covenant	Nathan Williams	P	Jean Caster
West Des Moines, Covenant (PA)	Marcy Campbell	P	A
Windsor Heights, Windsor	Shamaine Chambers King	P	Angie King
Winterset, First United	Randal Lubbers	A	Pam Deichmann

OTHER PRESBYTERY MEMBERS	STATUS	P/A/E
Ken Rummer	HR	P
Jack DePond	HR	P
Elizabeth "Betty" Sandy	HR	P
Sarai Schnucker Rice	HR	A
Kim Alten	HR	A
Jay Basler	HR	A
John Beran	HR	A
Peter Brantner	HR	A
Theron (Tom) Conrey	HR	A
Carl Cooper	HR	A
Hans Cornelder	HR	A
Barbara Gaddis	HR	A
Bruce Giese	HR	A
Nancy Gorsuch	HR	A
P. Calvin Hsu	HR	A
Claude Jones	HR	A
David Klanderman	HR	A
Elizabeth Knott	HR	A
Aaron Koskamp	HR	A
William LeMosy	HR	A
Barbara Nish	HR	A
Dale O'Connell	HR	A
Linda O'Connell	HR	A

Craig Palmer	HR	A
Sara Speer Palmer	HR	A
Marvin Potter	HR	A
Nancy Profit	HR	A
John Reynolds Jr.	HR	A
Greg Smith	HR	A
Ken Stuber	HR	A
Barbara Tooker Todd	HR	A
Roger Todd	HR	A
Ronald VanHeukelom	HR	A
Erasmo Velez	HR	A
Lynn Williams	HR	A
Francis Younkin	HR	A
Judy Winkelpleck	HR	P
Ane K. Fitzgerald	Director, Harmony River Living Center, Hutchinson, MN	P
Jane Martinez	At-Large	P
Maricarmen Campos Castro	At-Large	P
J. Mark Howland	At-Large	A
Michelle Leaverton	At-Large	A
Dawn Linder	At-Large	A
James Koopman	At-Large	A
Za Thawng Lian	Mizo Church of Des Moines	P
Mary Beth Mardis-LeCroy	St. Paul's United Church of Christ, Madrid & Plymouth UCC, Des Moines	A
Ray D.E. McCalla	Atlantic, First Baptist	A
John McElroy	Australia, Mission Co-Worker	A
J. Jeffrey Means	HR/Des Moines Pastoral Counseling Center	A
Beverly Modlin	Walnut Ridge Presbyterian Home, Clive	A

VISITORS – CHURCH	NAME
Windsor Heights Windsor	Ronald Grohe
Dexter First	Janet Grush
Clive Heartland	Jim Hoffman
Dallas Center First	Nancy Lister-Settle
Des Moines Union Park	Joanne Page
Winterset First	Sheryl Puderbaugh
Windsor Heights Windsor	Cindy Ray
West Des Moines Covenant	Pamela Rees
Dallas Center First	Carolyn Rogers
Clive Heartland	James Thompson
Windsor Heights Windsor	Dwight Tomes
Des Moines Park Avenue	Lisa Whitmarsh Peterson
CROSS Outreach	Roberta Victor
	Josh McKenna
Presbyterian Foundation	Kyle Nolan

LAY MEMBERS OF COUNCIL	
CHURCH	NAME
Des Moines Central	David Boyd, Vice Moderator
Des Moines First	Nate Boulton, Leadership Council
Des Moines Central	Bev Evans, Budget & Finance
Des Moines Westminster	Roxanne Neary, Leadership Council
Indianola Trinity United	Joe Weinman, Leadership Council
Ankeny	Gary Owens, Property Committee
Ankeny	Sandy Wagener, Immediate Past Moderator

PRESBYTERY STAFF	
Administrative Executive & Stated Clerk	Annika Lister Stroope
Mission Executive	Amgad Beblawi
Pastor to the Presbyteries	Ian McMullen
Office Manager	Jeannie Stolee

MINISTERS (99 on roll)		ELDER COMMISSIONERS and OTHERS			
Present	37	Present	50	Total Present	87
Excused	2	Excused	0	Total Excused	2
Absent	60	Absent	30	Total Absent	90

Stated Clerk TE Annika Lister Stroope gave notes and reminders about the ZOOM format.

The meeting continued with the Call to Worship and Prayer offered by Cindy Ray.

First time commissioners and guests were introduced.

Motion to approve the docket – M2A

The Stated Clerk declared a quorum.

Excused absences were noted and approved – M2A

Corresponding member TE Kyle Nolan from the Presbyterian Foundation was seated from the Presbytery of Lake Michigan – M2A

Approval of the Consent Agenda – M2A

Approval of September 18, 2021 Presbytery Minutes – M2A

Offering of Song – “Earth and All Stars”

Kyle Nolan, Ministry Relations Officer, Presbyterian Foundation shared a presentation about online giving options, the Stewardship Navigator resources, Stewardship Kaleidoscope conference, New Covenant Trust Company, and Mission Responsibility Through Investment (MRTI).

Committee on Preparation for Ministry Report

Linda Curtis-Stolper

- Motion adopted: To approve Josh McKenna for Ordination Pending Receipt of a Call
- Motion adopted: To receive CPM Report

Leadership Council Report

Tim Maxa

- Motion adopted: To set Aside the Manual of Operations for 2022 to allow for Presbytery meeting dates of February 12, 2022, May 17, 2022, and November 12, 2022
- Motion adopted: To approve Crisis Response & Communication Plan

Reports of the Pastor to the Presbyteries, Mission Executive and Administrative Executive & Stated Clerk

- Pastor to the Presbyteries - TE Ian McMullen gave oral report
 - Please pray for candidates and inquirers under care of the presbytery
 - Please pray for churches in crisis and transition, especially in the midst of the pandemic
 - Ian is more than happy to visit churches and speak with Sessions and committees
 - Ian can teach the 7 Marks of Vital Congregations; he is booked through the end of the year on Sunday but Ian can come to churches on weekdays as well
 - We seem to be waiting around for the new normal, Ian encourages to love the church in the here and now. There is no need to wait for a new normal. We can share the gospel in the here and now.
 - Amgad will talk more about an upcoming program for re-formation of the church focused on ruling elders to encourage ruling elders in their roles as spiritual leaders of congregations.
- Mission Executive – RE Amgad Beblawi – written report in Appendices
- Administrative Executive & Stated Clerk - TE Annika Lister Stroope gave oral report
 - Continued work on various aspects of setting things up in the new shared staffing model, including the work of the Insurance Task Force. Special appreciation to the treasurer of North Central Iowa and Prospect Hill presbyteries, Karen Kaiser, for her assistance with the Task Force, and members Joe Weinman (Des Moines), Dave Skilling (NCI), and Mason Goodenow (PPH).
 - One of the realities of the shared staff is that, especially for fall meetings, preparation and execution happen close together, e.g. today's meeting is one of three presbytery meetings in 18 days. Gratitude especially to office manager Jeannie Stolee for supporting various aspects of the preparation and execution of council and presbytery meetings.
 - It was a joy to meet nearly two dozen clerks of session in the "Meet the Stated Clerk" zooms this fall and we look ahead to the minutes reviews that will take place in the next couple of months. Please assure clerks of session that if they have 2019 minutes as well as 2020 minutes that still need reviewed, we will include those. Minutes reviews will be done by zoom. Please contact Annika with any questions.

Motion, second, approved to take a 5-minute recess 9:51 a.m. to 9:56 a.m.

The meeting continued with the reading of Habakkuk, a Meditation on Thanksgiving, and Prayer led by TE Tim Maxa.

Offering of Song – "Let All Things Now Living"

Living Legacy Committee Report

- RE Amgad Beblawi shared slides regarding the history of the Living Legacy Fund and Endowment Funds of the presbytery (slides are in Appendices of these minutes)

- RE Thompson reported that Living Legacy selected the New Covenant Trust Co. as the group to invest with and to have a moderate investment approach, roughly 40% stocks and 60% bonds.
- A question was raised about the phrase from the Swan will “for the education of young men for the ministry” from 1877. Amgad responded that the language reflected the time and that women were not ordained as ministers at that time but, reflecting modern language and changes to ordination, that CPM has approved use of Swan funds for seminarians regardless of gender.
- Motion from TE Dave Kincaid, second by TE Tim Maxa: to amend the description of the McCahon fund to include the previous wording to include income from this fund to be used to make grants to churches under 150 members for one-time needs. Motion to table from TE Alex Thornburg failed.
- Motion from TE Ann Johnson to refer the question regarding emergency grants to the Leadership Council, Living Legacy, and COM for discussion and to return with a recommendation to the next presbytery meeting, second by TE Nathan Williams: motion approved.

Committee on Budget & Finance Report

Bev Evans

- Motion approved:
 - For the budgeting process:
 - In accordance with the Living Legacy Fund Policies approved by Presbytery in May 2021, in August of every year, the Living Legacy Committee shall calculate the most recent prior year June 30 twelve quarter-end rolling average value for all funds currently under its control. This calculation shall include the average quarter-end values of all funds transferred to Living Legacy any time during that three-year period, based upon the lesser of: (i) twelve quarters or (ii) the total number of full quarters during which valuation for such fund is available. For clarification the calculation for budget year 2023 shall be based upon the 2022 June 30 twelve quarter-end rolling average.
 - The Living Legacy Committee shall make that information available to staff and all committees and commissions no later than August 31 of each year.
 - On or before August 1 of each year, the Camping and Youth Committee, New Worshiping Communities Committee, and the Committee on Preparation for Ministry shall prepare and submit a funding request to the Living Legacy Committee for the following calendar year.
 - The Living Legacy Committee shall review and approve, revise, or reject each request and submit all approved requests to the Budget and Finance Committee on or before September 15, 2022, and September 15 of each year thereafter.
- Motion approved: to accept the financial report.
- Motion approved: to approve 2022 budget (2022 budget in appendices)

Committee on Nominating

- RE Jim Hoffman noted the following additions to the slate sent in the presbytery packet:
 - TE Nicole Wegele – Class of 2024, Budget & Finance Committee
 - Stewardship & Mission Committee – delete TE Nathan Williams due to being nominated to 2022 Vice Moderator of presbytery

The Moderator requested nominations from the floor three times and there were no nominations from the floor.

- Motion approved to approved slate as presented

Motion, second, approved to take a 5-minute recess 11:35 a.m. to 11:40 a.m.

Commission on Ministry Report

Myrna Rummer

Items for information in minutes appendices.

- Motion approved: dissolution of the yoke between Dexter First Presbyterian and Greenfield First Presbyterian effective December 31, 2021.
- Motion approved: that presbytery form an administrative commission on Greenfield First Presbyterian's behalf for the process of dissolving the congregation and consideration of property.
- TE Moderator Hanna offered a prayer.
- Motion approved: to receive the COM report.

Offering of Song

“God, Whose Giving Knows No Ending”

A Liturgy of Decommissioning for the Des Moines office was led by TE Ian McMullen.

Committee on Property Report

- Motion approved: to accept the Committee on Property report.

TE Moderator Hanna conducted the installation of RE David Boyd as 2022 Moderator of the presbytery and TE Nathan Williams as 2022 Vice Moderator of the presbytery.

RE Moderator Boyd thanked outgoing Moderator Hanna for her service and Moderator Hanna expressed her thanks.

There was no other business.

Motion to adjourn – seconded – approved – meeting adjourned with prayer by Moderator RE Boyd at 12:23 p.m.

Respectfully Submitted,

Rev. Dr. Annika Lister Stroope, Administrative Executive and Stated Clerk

The following written reports were also received and are included as Appendices:

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CAMPING AND YOUTH MINISTRIES COMMITTEE REPORT OCTOBER 22, 2021

The Committee requests permission for the Camping and Youth Ministries Committee to serve Communion at any remaining 2021 events and at our 2022 events.

The Committee reports the following:

1. The Summer Fun and Friends Camp took place at Camp Wesley Woods July 6 – 10, 2021.
2. The Committee used “on-line registration only” for the first time. Budget costs for this year included background checks for all participants 18 years and older. Camp staff and campers 18 years and older completed “ABUSE” training before camp. Living Legacy financial budgets will begin in 2022.
3. The Committee issued thirteen scholarships totaling \$2,180.00 for Synod School. We also granted twenty-two full or partial camp registration fee waivers in the amount of \$2,805.00 and one full scholarship in the amount of \$275.00 from the Walther Fund.
4. The Committee has secured July 10 – 16, 2022 dates for Summer Fun and Friends camp.
5. The Committee created a flyer and other information for the Presbyterian Youth Triennium scheduled for July 24 – 27, 2022, on the Des Moines Presbytery website. Laura Schieber has volunteered to be our delegation’s Registrar for PYT.
6. The Committee received an announcement from Dennis and Barbara Britson regarding their retirement from Summer Fun and Friends Camp and Youth Ministries for the end of the year 2022.

Committee members are:

Class of 2021: Barbara Britson (Dallas Center) and Leslie Mettler (Des Moines, First)

Class of 2022: Dennis Britson (Dallas Center)

Attached are the minutes from the September 21, 2021, meeting of the Committee and July 2021 camp evaluations.

Respectfully submitted,
Barbara Britson, *Moderator*

**PRESBYTERY OF DES MOINES
CAMPING AND YOUTH MINISTRIES COMMITTEE
MINUTES
September 21, 2021**

Present via Zoom: Barb Britson, Dennis Britson, Leslie Mettler, Laura Schieber

Staff: Amgad Beblawi

Absent: Hannah Anderson

Quorum: Yes

1. Open Meeting

Dennis opened the meeting with prayer at 5:02pm.

2. Approve minutes from August 16, 2021

Dennis made a motion to approve the minutes from August 16, 2021, Laura seconded the motion. A consensus of yeas approved the minutes.

3. Discuss SFF deposit and Budget request for 2022

While discussing the budget request for 2022, we realized that there was no request for the camp deposit for 2023. Barb will submit a REVISED budget request for Camp Ministries in 2022 to include the deposit for Wesley Woods camp in 2023.

4. Discuss Triennium Meeting with Gina Yeager-Buckley and Analise Brown and North Central Presbytery and Triennium Advertising

Discussion regarding the Presbytery Youth Triennium flyer, made by Laura, led to changes. Suggestions included making Presbytery Youth Triennium larger, logo smaller, one flyer and one link for all three Presbytery's.

Next, we discussed the application for Presbytery Youth Triennium that Laura helped create. Changes included adding the cost of the event, scholarship availability and transportation information.

Laura will amend the flyer and application documents. Barb will find quotes for bus transportation.

5. Discuss Fall/Winter Retreat: Date, Time, Theme, Organizer

Laura moved we cancel discussions for the Fall/Winter Retreat due to time restraints. Dennis seconded the motion. A consensus of yeas approved this motion.

We will have a Spring Retreat/Presbytery Youth Triennium gathering after January 2022.

6. Time and date of next meeting

Next meeting is Monday, November 1st, 2021, via Zoom, at 4:30pm.

Leslie will open and close our next meeting in prayer.





































7. Close meeting

Our meeting closed at 5:46pm.

Respectfully submitted,

Barb Britson
Camping and Youth Ministries, *Moderator*
Presbytery of Des Moines

2021 SUMMER FUN & FRIENDS CAMP EVALUATION FORM

Were Dennis & Barb good:		29		1		1
Were the counselors good:		28		2		1
The food was:		11		15		
Bible Study & Chapel		24		8		
Archery		18		9		4
Crafts		18		12		1
GaGa Ball Pit		29				2
Horses/Animals/Farm		23		6		2
Slip N Slide		12		9		8
Lake Aquabi:		22		8		1
Campfire		27		3		1
Camp Wesley Woods:		30		1		

Was camp normal despite Covid changes: YES 20 NO 9

Did you like doing things as groups: YES 19 NO 11

I want to come back: YES 26 MAYBE 4 NO 1

Special comments: _____

- Everything seemed to work out well!
- Dennis is awesome
- This is very, very fun

- Hope I see you next year, Wesley Woods Camp, gaga ball and campfire
- Swimming
- All of it was a super fun and a good experience
- Please don't enforce masks at camp or segregate people into groups. Takes away from the entire point.
- I didn't like the three separate groups. The camp all together is better.
- Entertaining
- I thought the counselors were clicky, unfriendly and uninviting
- It was very fun and entertaining
- I wanted to sleep with Jody
- I kinda need Buxton
- This camp is basically my 2nd favorite home ever!!!!
- It was amazing. I love being here. Miss you lots.
- Thank you Wesley Woods was ams

Draw a picture on the back about your favorite thing to do at camp!!!

Archery

Archery

Campfire

Campfire

Carpetball

Chapel And All God's People Say Amen!!!

Climbing Wall

Gaga Ball

Gaga Ball

Gaga Ball

Gaga Ball

Gaga Ball

Gaga Ball

Gaga Ball

High Ropes

High Ropes

Horses/animals/farm

Horses/animals/farm

Horses/animals/farm

Lake Ahquabi

Lake Ahquabi

Lake Ahquabi

Other Campers

**Report of the Shared Personnel Commission
of the Presbyteries of Prospect Hill, North Central Iowa, and Des Moines
(The United Presbyteries of the Plains-UPP)
November 2021**



For Information:

1. The Commission approved a shared budget for 2022 that fits into the total budget already approved by the three presbyteries in the seven-year shared budget plan.
2. The Commission approved a 3% raise for each of the shared staff: the Administrative Executive-Stated Clerk, the Mission Executive, the Pastor to the Presbyteries, and the Office Manager.
3. The Commission extended the contract with Karen Kaiser for UPP accounting services through 2022 at a 3% increase in her monthly fee.
4. The Commission authorized extending the contract with Worship Times for website, newsletter, and other communication services through 2022 at 15 hours per week.
5. The Commission has scheduled time at its November and December meetings to conduct annual reviews for the shared staff.

Report submitted by Ken Rummer
Moderator of the Personnel Commission

COMMITTEE ON STEWARDSHIP & MISSION EDUCATION REPORT

November 9, 2021

A. 2022 General Mission Pledge invitation

You should have received the 2022 General Mission Pledge invitation email. If you did not, please check in your spam folder for a message from office@presbyteries.org.

As of October 21, general mission pledge responses have just begun arriving. We have received general mission pledges from 3 of our 53 churches totaling \$21,050, an overall increase of \$1,000 from those same churches. We know that there are other Sessions that have set their pledge and whose forms are in process. Thank you to the Sessions that have sent in their pledge forms!

We look forward to hearing from our remaining churches as their Sessions finalize a pledge to General Mission for 2022.

B. Special Offerings:

We encourage you to have your sessions approve the collection of all offerings before they occur. Some churches approve the special offerings they will collect all at once. If you haven't yet, now is the time to approve:

The Harvest Offering (our Presbytery) supports programs and projects addressing root causes of hunger and poverty in rural Iowa and around the world. Half of the proceeds are designated for rural Iowa, and half are designated for international programs benefiting farmers, with a special emphasis on women in agriculture. This offering may be collected at any time – late fall/Thanksgiving time might be a good time to do so.

The Christmas Joy Offering (GA) provides critical financial assistance to church workers and their families in need and supports leadership development and education for students attending Presbyterian-related racial ethnic schools and colleges. The offering supports church leaders – past, present and future – through the Assistance Program of the Board of Pensions; Schools and Colleges Equipping Communities of Color and Leadership Development for People of Color. This offering is collected during Advent each year.

In your January session “housekeeping,” you can approve all special offerings in one motion. Next year, please consider collecting:

1. The One Great Hour of Sharing (GA), collected at Easter (April 17, 2022).
2. The Pentecost Offering (GA), collected on Pentecost (June 5, 2022).
3. The Theological Education Fund can be supported with a special collection or a line item in the budget. Theological Education Sunday falls on September 18, 2022.
4. The Peace and Global Witness Offering (GA), collected on World Communion Sunday (October 2, 2022).

5. The Harvest Offering (our Presbytery), collected at any time, especially late fall/Thanksgiving (November 24, 2022).
6. The Christmas Joy Offering (GA), collected during Advent or on Christmas Eve (November 27-December 24, 2022).

C. Year-Round Stewardship:

Most congregations are in the midst of their annual pledge appeal, or yours may have just wrapped up. We pray that your members can make meaningful commitments of time, talent, and treasure to participate in Christ's mission through our connectional church.

We hope you communicate about stewardship throughout the year, not only during the annual pledge appeal. As you receive pledges or updated recurring gifts, be sure to thank givers genuinely. Communicate the mission priorities that shape your budget for next year. Plan now for how you will tell the story of your congregation in mission throughout the year. Take time to highlight the opportunities for gifts that keep on giving through wills and bequests.

Finally, preachers, pray about how you can teach about money when you're not asking for it. The Bible has more to say about stewardship than we can handle in a year, let alone a "pledge season." A quarter of Jesus' words and nearly half of his parables center on money. Stewardship is a key part of faith formation.

Blessings on your year-round stewardship ministry!

Committee members:

TE Kip Harris (Carlisle, Scotch Ridge) revcph@gmail.com

RE Joyce Hoffman (Clive, Heartland) hoffmanjah@hotmail.com

TE Kirsten Klepfer (Grinnell, First) kirsten@klepfer.net

RE Peri Van Tassel (West Des Moines, Covenant) perilou@mchsi.com

TE Nathan Williams, Moderator (West Des Moines, Covenant) pastor@wdmcovenant.org

Respectfully Submitted,

TE Nathan Williams, Moderator (West Des Moines, Covenant)

Phone: (515) 225-2254

Email: pastor@wdmcovenant.org

The 524th Stated Meeting of the Presbytery of Des Moines was opened with a prayer devotion by Moderator TE Lynne Hanna on September 18, 2021 at 9:01 a.m. on Zoom.

FORMATION OF THE ROLL

The following commissioners and members were registered for this meeting (Present, Absent, Excused):

CHURCH	MINISTER	P/A/E	COMMISSIONER
Adair, First	Bob Zirkelbach	P	A
Allerton, United	Melanie Halferty	A	A
Ankeny	Eric Pasanchin	P	Myrna Rummer
Ankeny (PA)	Sue Tomlinson	P	----
Atlantic, First United	Rachelle McCalla	P	A
Audubon, First	Philip Beisswenger	P	David Jensen
Bedford, United	Vacant	----	A
Brooklyn, First	Vacant	----	A
Carlisle, Scotch Ridge	Christopher (Kip) Harris	A	A
Centerville, First	R.D. Blount	A	A
Chariton, First	Vacant	----	A
Clive, Heartland	P. Alex Thornburg	A	A
Clive, Heartland (PA)	Robert Houser	A	----
Corning, First	Jessica Paulsen	P	Ken Pangburn
Creston, First	Cynthia Ripperger	P	A
Creston, Platte Center	Dolores Doench	E	A
Dallas Center, First	Nicole Wegele	A	A
Deep River, United	Michelle Williamson	A	A
Des Moines, Central (2)	Wallace Bubar	E	Susan Stroope
Des Moines, Central		----	David Boyd
Des Moines, Douglas Avenue	Patricia Summers	P	A
Des Moines, First	Doug Basler	P	Kathleen Smith
Des Moines, First Arabic	Ekram Kachu	P	A
Des Moines, Fort Des Moines	Vacant	----	A
Des Moines, Park Avenue	John W. Gilmore	E	A
Des Moines, Union Park	Doug Basler	A	Joyce Rash
Des Moines, Westminster (3)	Scott Paczkowski	P	A
Des Moines, Westminster	William Ekhardt	A	----
Des Moines, Westminster (PA)	Jan Scott	A	----
Des Moines, Westminster (PA)	Ken Arentson	A	----
Des Moines, Westminster (PA)	Dick Kiefer	A	----
Dexter, First	David Kincaide	P	Linda Rummel
Diagonal, United	Gwen Trullinger	A	A
Earlham, First	Robert Waldron	P	A
Gibson, First	Bob Elgin	A	A
Greenfield, First	David Kincaide	P	Pat Armstrong
Grimes, First	Jessica Wietzke	A	A
Grinnell, First	Kirsten Klepfer	P	Charlaine Ewan
Guthrie Center, First	Jolene James	A	A
Hartford, Community United	Kristin Pike	P	Ann Polito
Indianola, Trinity United	David Endriss	P	Margaret Blair
Johnston, St. Paul	William O'Connell	P	A

CHURCH	MINISTER	P/A/E	COMMISSIONER
Knoxville, First	Ann Johnson	P	A
Lenox, United	Tim Maxa	P	Vera Bradley
LeRoy, First (United Trinity Parish)	Donna Murphy-Ceradsky	A	A
Lucas, First	Vacant	----	A
Malcom, First United	Vacant	----	A
Monroe	Ann Johnson	P	A
Mount Ayr, United Baptist	Ed Wegele	A	A
Newton, First	Meghan Davis-Brass	P	Mickey Van Baale
Newton, First (PA)	Linda Curtis-Stolper	P	
Newton, United	Donald Freeman	P	A
Oskaloosa, First	Vacant	----	Marilyn Vatter
Ottumwa, First	William Hornback	A	A
Ottumwa, Westminster	Vacant	----	Liz Stufflebeem
Perry, First	Lynne Hanna	P	LaJune Magill
Sharpsburg	Tim Maxa	P	A
Sigourney, First	Vacant	----	A
West Des Moines, Covenant	Nathan Williams	P	Jean Caster
West Des Moines, Covenant (PA)	Marcy Campbell	P	A
Windsor Heights, Windsor	Shamaine Chambers King	P	Richard Teig
Winterset, First United	Randal Lubbers	A	A

OTHER PRESBYTERY MEMBERS	STATUS	P/A/E
Ken Rummer	HR	P
Jack DePond	HR	A
Elizabeth "Betty" Sandy	HR	P
Sarai Schnucker Rice	HR	A
Kim Alten	HR	A
Jay Basler	HR	A
John Beran	HR	A
Peter Brantner	HR	A
Theron (Tom) Conrey	HR	A
Carl Cooper	HR	P
Hans Cornelder	HR	A
Barbara Gaddis	HR	A
Bruce Giese	HR	A
Nancy Gorsuch	HR	A
P. Calvin Hsu	HR	A
Claude Jones	HR	A
David Klanderman	HR	A
Elizabeth Knott	HR	A
Aaron Koskamp	HR	A
William LeMosy	HR	A
Barbara Nish	HR	A
Dale O'Connell	HR	A
Linda O'Connell	HR	A
Craig Palmer	HR	A

Sara Speer Palmer	HR	A
Marvin Potter	HR	A
Nancy Profit	HR	A
John Reynolds Jr.	HR	A
Greg Smith	HR	A
Ken Stuber	HR	A
Barbara Tooker Todd	HR	A
Roger Todd	HR	A
Ronald VanHeukelom	HR	A
Erasmo Velez	HR	A
Lynn Williams	HR	A
Francis Younkin	HR	A
Ane K. Fitzgerald	Director, Harmony River Living Center, Hutchinson, MN	P
Jane Martinez	At-Large	A
Judy Winkelpleck	At-Large	P
Maricarmen Campos Castro	At-Large	P
J. Mark Howland	At-Large	A
Michelle Leaverton	At-Large	A
Dawn Linder	At-Large	A
James Koopman	At-Large	A
Za Thawng Lian	Mizo Church of Des Moines	E
Mary Beth Mardis-LeCroy	St. Paul's United Church of Christ, Madrid & Plymouth UCC, Des Moines	A
Ray D.E. McCalla	Atlantic, First Baptist	A
John McElroy	Australia, Mission Co-Worker	A
J. Jeffrey Means	HR/Des Moines Pastoral Counseling Center	A
Beverly Modlin	Walnut Ridge Presbyterian Home, Clive	A

VISITORS – CHURCH	NAME
Dallas Center, First	Deborah Snyder
Oskaloosa, First	Carol Barnes
Oskaloosa, First	Janet Ewart
Oskaloosa, First	Kathie Ferree
Oskaloosa, First	Veronica Grim
Oskaloosa, First	Lori Lunsford
Oskaloosa, First	Amy McGriff
Oskaloosa, First	Barbara Johnson
Oskaloosa, First	Ann Johnson
Oskaloosa, First	Joy Prothero
Oskaloosa, First	Jenna Sullivan
West Des Moines, Covenant	Ann McGowan
Windsor Heights, Windsor	Dwight Tomes
Winterset, First United	Sheryl Puderbaugh
CROSS Outreach	Roberta Victor

LAY MEMBERS OF COUNCIL

CHURCH	NAME
Des Moines Westminster	Polk Davison, Leadership Council
Des Moines, Central	Bev Evans, Budget & Finance
Windsor Heights, Windsor	Ron Grohe, Budget & Finance
Des Moines, Park Avenue	Lisa Whitmarsh Peterson, Nominating
Ankeny	Sandy Wagener, Immediate Past Moderator

PRESBYTERY STAFF

Administrative Executive & Stated Clerk	Annika Lister Stroope
Mission Executive	Amgad Beblawi
Pastor to the Presbyteries	Ian McMullen
Office Manager	Jeannie Stolee
Treasurer	Karen Kaiser

MINISTERS (99 on roll)		ELDER COMMISSIONERS and OTHERS			
Present	32	Present	44	Total Present	76
Excused	4	Excused	0	Total Excused	4
Absent	63	Absent	36	Total Absent	99

Stated Clerk TE Annika Lister Stroope gave notes and reminders about the ZOOM format.

The meeting continued with the Call to Worship.

First time commissioners and guests were introduced.

Motion to approve the docket with the following amendments: adjustments to Offerings of Song, the first motion from the Commission on Ministry will be regarding the Manual of Operations, and moving the report of the Budget and Finance Committee after the first Offering of Song.

The Stated Clerk declared a quorum

Excused absences were noted and approved – M2A

No corresponding members were in attendance.

Approval of the Consent Agenda – M2A

Approval of May 18, 2021, Presbytery Minutes – M2A

Offering of Song – “We Gather Together”

Cindy Ray and Jim Behrens

Committee on Budget & Finance Report

Bev Evans

- July financial reports show total expenses under budget. About \$90,000 of income is from investments (Living Legacy fund). Looking ahead, Presbytery is operating at a deficit without investment income. Chair Evans encourages looking closely at this in the near future.
- B & F Committee received two responses for accounting services in addition to current accounting firm. Committee recommended to Leadership Council to remain with current accountant.

- Motion adopted: To support the recommendation of the Budget and Finance Committee to retain Corwin, Reichter & Company, P.C. as Presbytery accountants for 2021 at a cost of \$1,350 per month for monthly reports and attendance at six meetings. plus additional fees at their normal hourly rate for unanticipated services, with authority to enter into a substantially similar agreement for services in the 2022 calendar year.

Committee on Preparation for Ministry Report

Linda Curtis-Stolper

- Motion adopted: That Candidate Ellen Keyser Endelman be allowed to complete the Bible Content Exam through alternate means of examination (BOO G-2.0610).
- Motion adopted: That Dawt Lian “Dennis” Sang be enrolled as a Candidate in seeking to become a Minister of Word and Sacrament (Teaching Elder).
 - Dennis shared about his upcoming field studies and his hopes for it preparing him for ministry. TE Dave Endriss shared about Dennis’ field studies at Trinity Indianola.
 - TE Dave Kincaid offered a prayer for Dennis’ ministry.
- Motion adopted: Approve Dwight Tomes as a Ruling Elder reader, Sandy Wagener as Ruling Elder alternate reader, and Marcy Campbell as Teaching Elder reader of Ordination Exams in 2022.

Noted for information: CPM conducted a final assessment of Elder Amy McGriff after she completed her training to become a Commissioned Pastor and she completed the requirements. CPM recommended to Commission on Ministry that she be examined for designation as a CP. CPM granted the request from Elder McGriff to withdraw from the process to become a Minister of the Word and Sacrament.

- Motion adopted: That the CPM Report be Received

Leadership Council Report

Tim Maxa

Crisis Team Report

Sandy Wagener

- Motion adopted: to receive the report of the Crisis Team, including its direction to Presbytery of Des Moines staff to follow CDC guidelines and ask churches to respect requests from staff when inviting them to come to particular churches, including requests for those in attendance to wear masks.

Executives’ Reports

- Mission Executive – RE Amgad Beblawi – written report in Appendices
 - Question and encouragement regarding Living Legacy including the possibility for support for small churches and question regarding refugees coming to Iowa.
- Pastor to the Presbyteries - TE Ian McMullen gave oral report
 - Thanks to churches that have invited Ian to speak on the Seven Marks of Vital Ministries. Ian is booked on Sunday mornings through 2021 but can schedule visits on other days of the week or in 2022.
 - The pandemic has uncovered truths that were perhaps not acknowledged pre-pandemic and churches are considering possibilities they had not before.
 - Ian feels that this time may be even more difficult that when the pandemic started, it seems that we perhaps have lost the sense of camaraderie that folks felt at the start of the pandemic. He requests that we check on our pastors, many of whom have expressed a lot of frustration.
 - Appreciation for all presbyters and staff colleagues, COM and CPM leadership, all who are doing God’s ministry in your context.

- Ian is following CDC guidelines regarding covid precautions and encourages using county health information about meetings in person and asks for graciousness in our work with one another.
- Administrative Executive & Stated Clerk - TE Annika Lister Stroope gave oral report
 - Gratitude for the hard-working Nominating Committee and asks that all give time for prayerful discernment about presbytery service.
 - This is the season for budgeting for the coming year. We are in our first round of having a full year in the shared staffing. It is anticipated that all three presbyteries will have deficit budgets and all three presbyteries have resources from reserves/investments.
 - Insurance Task Force is still working; insurance agents are advising that each presbytery have its own insurance policies. Thank you to the task force for doing this tedious but important work.
 - Please let any clerks of session know that minutes reviews will be scheduled soon. There will be three dates in October with a zoom to “Meet the Stated Clerk,” ask questions of Annika, and prepare for minutes review.
 - Gratitude for staff colleagues and for the time at Lakeshore to work with LeaderWise on team building.
 - Session Minutes Reviews can include 2019 and 2020 minutes.

Moderator Hanna expressed gratitude for executives’ and Jeannie’s work.

Motion approved to receive Executives’ and Stated Clerk’s reports.

Motion, second, approved to take a 5-minute recess 10:01 a.m. to 10:06 a.m.

The meeting continued with a Meditation and Prayer Time led by TE Ane Kvale Fitzgerald.

Offering of Song - “Breathe Deep”

Commission on Ministry Report

Myrna Rummer

- Welcome of TE Doug Basler to Temporary Covenant with Des Moines Union Park which has been approved by COM. He is also serving Des Moines First.
- Motion adopted: the following changes to the Manual of Operations of the Presbytery of Des Moines. Items to be removed shown with a strikethrough and items to be added in bold.
 - 13.2.5.1 Schedule boundaries/ethics training at least every two years and to keep a record of those who have attended such events.
 - 13.2.7 The commission is authorized to act on behalf of Presbytery: 13.2.7.1 to find in order confirm calls issued by churches; and then adjust the numbering for the current 13.2.7.1 through 13.2.7.4
 - 13.2.7.2 (with the new numbering this will be 13.2.7.3) to approve the examination of and approve membership of ministers of the Word and Sacrament and lay pastors Commissioned Ruling Elders transferring from other presbyteries;
 - 13.2.8 Commissioned Lay Pastors Commissioned Ruling Elders: The Commission shall recommend to Presbytery for approval of all actions with regard to commissioning Ruling Elders lay pastors.
 - 13.2.13 Pension Representative: The Stated Clerk of the Presbytery and Pastor to the Presbyteries shall serve as the Board of Pensions Representatives, to resource the

Commission and the Presbytery and to coordinate retirement and memorial recognitions of ministers.

- 13.2.14 Continuing Education and Pastoral Care: The Commission shall review regularly the continuing education and personal well-being of ministers of the Word and Sacrament and Commissioned Ruling Elders lay pastors.
- 13.2.15 The Commission shall provide for ethics/boundaries training opportunities at least every other year.
- Motion adopted: 6% increase to the minimum effective salary rate, effective January 1, 2022. The 2021 rate is \$49,926 – the 2022 rate would be \$52,920.
- Motion adopted: Amy McGriff be commissioned to serve the Oskaloosa First Presbyterian Church as Commissioned Ruling Elder/pastor and that the commissioning service be held during September 18 presbytery meeting.
- Commissioning was led by Moderator Hanna.
- Motion adopted to accept COM report.

Offering of Song - “Down to the River to Pray”

Committee on Property Report

- Update from TE Annika Lister Stroope: Presbytery of Des Moines office condo, 2400 – 86th Street, Urbandale, Iowa is still for sale. A minor repair was made to the AC unit. Photocopier machine has been moved to Lakeshore office which is a good stewardship of resources because the lease on the machine goes through 2023. TE Ian McMullen borrowed a truck to move the machine to Lakeshore and it is up and running there.
- Motion adopted to receive the Committee on Property report.

Committee on Stewardship & Mission Education Moment

- TE Nathan Williams shared a video about general mission giving. All congregations are encouraged to utilize this video, which can be accessed at <https://dmpresbytery.org/stewardship-and-mission-education/>

Other Business

- RE Sandy Wagener reported that the Name Change Task Force will soon resume.
- Motion adopted for Des Moines Park Avenue to extend officer terms. This motion was adopted following discussion which included encouragement for the Commission on Ministry to engage with Des Moines Park Avenue.

Sudan Support Team Moment for Mission

- TE Ekram Kachu shared about ongoing and active ministry. She estimates around 40 people regularly worship weekly with First Arabic and she is also providing translation and support for the larger Arabic-speaking Sudanese community, which extends beyond the local community and include both Christians and Muslims. First Arabic continues to use Des Moines Windsor Height’s kitchen and is also in ministries in collaboration with Des Moines Central, Clive Heartland, Ankeny, and Lenox United Presbyterian Churches. The fundraising event on September 28 was postponed, donations can still be made through the presbytery website.

Moderator Hanna thanked Jeannie Stolee, Office Manager and TE Nathan Williams for tech support for this meeting.

Motion to adjourn – seconded – approved – meeting adjourned with prayer from Patrick of Ireland by Moderator TE Hanna at 11:02 a.m.

Respectfully Submitted,
Rev. Dr. Annika Lister Stroope, Administrative Executive and Stated Clerk

The following written reports were also received and are included as Appendices:

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CAMPING AND YOUTH MINISTRIES COMMITTEE REPORT SEPTEMBER 10, 2021

The Camping and Youth Ministries Committee restarted its program of youth activities with a shorter, smaller Summer Fun and Friends Camp in July at Wesley Woods Camp in Indianola. Despite some Covid safety protocols and related program modifications, camp was a very normal experience.

Twenty-nine campers enjoyed a campfire, s'mores, singing and chapel activities, archery, a slip 'n slide, horse rides, paddleboats, kayaks, paddleboards, a climbing wall, a high ropes course, challenge games and swimming. Campers made new friends and renewed existing friendship in a wonderful outdoor setting. Camping is full of memories and friendships that last a lifetime.

We continue to look for opportunities to involve youth. While we hope to have some youth retreats during the next year and predict a church camp July 10th to the 16th, our next scheduled project is the Presbyterian Youth Triennium July 24 – 27, 2022 with the theme "When Did We See You." Look for more information in the future from Laura Schieber as she has volunteered to be our delegation's Registrar for PYT.

We are cautiously considering a Fall or Winter Retreat. Due to a rise in variants of the COVID-19 virus there are multiple areas to consider.

Dennis Britson and I have announced our retirement from Summer Fun and Friends Camp and Youth Ministries for the end of the year 2022. We hope people will step forward to transition with us into the future for a smoother transition. We have been coordinators for decades and feel this mission needs to continue for the benefit of our youth.

Committee members

RE Hannah Anderson (Clive, Heartland)
RE Dennis Britson (Dallas Center, First)
RE Leslie Mettler (Des Moines, First)
RE Laura Schieber (West Des Moines, Covenant)

STAFF Amgad Beblawi
Liaison Tim Maxa

Respectfully submitted,

RE Barb Britson, Moderator (Dallas Center, First)

CROSS Outreach

Report to Presbytery September 2021

Preventing Homelessness with Compassion

Our world has changed but our mission has not! CROSS Outreach was formed in the mid 1970s in a partnership with the Presbytery of Des Moines. Today, CROSS is a Presbyterian 501(c)3 nonprofit organization dedicated to helping struggling people with life's most basic of survival needs. Our primary goal is to provide financial help to stabilize at-risk households with rent, security deposits, mortgage, electric and water bills on a one-time emergency basis. CROSS also helps with an array of basic human needs including laundromat vouchers for clean clothes to wear to work, school or job searches; storage costs for households who are living in shelters, doubled up with family or friends or in places not deemed suitable for housing so they will not lose their belongings while in transition; \$50 gift cards for emergency food or personal hygiene items for households with children; and our ever popular school supply giveaway program.

Following is an update on some of the assistance we have recently provided:

Back to School Giveaway: Have you ever seen 3,000 lbs. of school supplies delivered on wooden pallets and wrapped in plastic bundles? That was our recent shipment that was dropped off at St. Paul Presbyterian Church as we waited for the Des Moines Public School Success Program to come and transport the supplies for distribution to every school in the district.



Photo by Dwight Tomes

The \$15,000 worth of supplies will help children, grades K-12th from low- and no-income families, with the backpacks and materials that they need to start their academic year. Special thanks to Delta Dental for donating more than 3,000 toothbrushes and tubes of toothpaste; the Clive Library for donating reading books to add to the distribution; to Variety the Children's Charity for a \$5,000 donation; and to the many donors who helped to contribute funds in support of this important event for the kids. We are still short about \$5,000 under our total fundraising goal for this project.

Rent: Brian's income is from social security disability that he supplements by picking up and recycling cans and bottles. He started falling behind on his rent when recycling became more challenging during the pandemic, as well as after he developed COVID. CROSS assisted toward his rent payment to get him caught up and back on budget.

Gift Card: Sherice, a single mother of four, was still behind on her bills after the loss of wages during the pandemic closures. CROSS provided a gift card for use at HyVee to purchase some emergency supplies not available through her food pantry. She was very grateful to be able to buy some milk, eggs, toilet tissue and other household staples for the kids.

Water: Cindy and her two children had their water disconnected while she was trying to straighten out a paperwork error that had discontinued her unemployment benefits. She was scheduled to start a new work training program and the unemployment funds should have been the bridge to keep the family afloat. Due to the governmental backlog and red tape, the problem had dragged out longer than it should have. CROSS paid the back bill and the water service was restored.



Security Deposit: Elise and her five-year-old were seeking help to move into an apartment that would be subsidized by the Section 8 Housing Assistance Program. The only thing standing in their way was the expense of the security deposit which was an insurmountable obstacle. Governmental funding sources do not typically assist with security deposits to move into housing, that is the responsibility of the new tenant. CROSS came to the aid of the family which meant that their living situation would now be affordable and stable.

Electric: Tina's only income is her small social security disability each month. She struggles with severe anxiety and depression and the last 1 ½ years have been particularly difficult for her with the added stress of the pandemic. Working with her was a bit of a challenge due to her disorganized thought process and severe anxiety. She had received help in prior years through the Low-Income Home Energy Assistance Program (LIHEAP) but had failed to apply this year and missed the deadline. Because she did not have LIHEAP protection, she could have her electricity disconnected if she did not make a payment. CROSS assisted with the amount needed to avoid the disconnection and place her on a payment plan with MidAmerican Energy.

CROSS operates on donations from private individuals, churches, and small grants including the Presbytery of Des Moines; BWA; the Community Foundation of Greater Des Moines; Variety, the Children's Charity; and Prairie Meadows. Our annual budget is approximately \$268,000 per year with more than 78% of those funds used for direct assistance to the people we serve.

Please note that since the pandemic, CROSS no longer maintains a brick and mortar office. Requests for financial assistance or resource navigation are made by calling our helpline at 515-279-9998 and then emailing crossoutreachhelp@gmail.com. Interviews for financial assistance are conducted over the phone with emailed documents verified through landlords, utility companies and other resources.

Donations can be mailed to: **CROSS Outreach, PO Box 12121, Des Moines, IA 50312** or made online via PayPal from our website at www.crossoutreachdm.org.

Thank you for your faithful support of CROSS Outreach!

Sincerely,

Dr. Roberta Victor, Executive Director

Board Members:

Rhonda Heggen, Joyce Hoffman, Rev. William LeMosy, Alissa McKinney, Dean Nihart, Jayne Owen, Joanne Page, Pamela Rees, Patti Schroeder, Susan Van Essen, Rev. Nathan Williams

**The Personnel Commission
Reporting to the Presbytery of Des Moines
September 2021**

[Appendix 3]

I am Ken Rummer, and I serve as Moderator for the shared Personnel Commission of our three presbyteries. The Personnel Commission has nine members, three elected by each presbytery.

My picture for the work of the Commission is to serve as shepherds of the shared stuff. The three presbyteries have agreed to share a staff and an office and a budget to support that staff and that office, and the three presbyteries have empowered the Personnel Commission to take care of all that shared stuff.

Today I want to highlight 8 actions we have taken through the summer.

1. The Commission formalized the hiring of Jeannie Stolee as the Office Manager in the shared staff team. Jeannie has been serving as the Transitional Office Administrator and will take on the new title in the continuing position starting July 1. The Personnel Commission conducted an open search process for the position.
2. The Commission extended the contract for accounting services related to the shared budget. Karen Kaiser has been doing this work over the last six months, and has agreed to continue through the end of the year.
3. The Commission approved Personnel Policies to guide our work with the shared staff.
4. The Commission approved Financial Policies to guide our work with the shared budget.
5. The Commission extended the contracting of communications (websites, newsletters, social media) through the end of the year. The original shared staffing plan envisioned hiring a person to work with communications and program support. The six-month transitional plan delayed filling that position and instead contracted for website, newsletters, email blasts, and social media with a tech company. The executive team reports that this is working well, and that new websites for the presbyteries will soon be ready to go live. The Commission voted to continue the arrangement, with another evaluation near the end of the year.
6. The Commission conducted six-month reviews for the shared staff at the Commission's July and August meetings. Reviews were positive and satisfactory for all four positions: Administrative Executive/Stated Clerk, Mission Executive, Pastor to the Presbyteries, and Office Manager.
7. The Commission received the funds remaining in the Search and Start account, approximately \$38,000, from the Synod of Lakes and Prairies. These funds will be used at the direction of the Personnel Commission for additional start-up expenses, and for needs falling outside the seven-year budget plan.

8. The Commission, acting on the recommendation of the executive team, voted to cancel the September in-person gathering of the three presbyteries due to the worsening COVID situation.

COMMITTEE ON STEWARDSHIP & MISSION EDUCATION REPORT

September 18, 2021

A. 2022 General Mission Pledge invitation

In late September, you'll receive the 2022 General Mission Pledge invitation email. This message will include:

- The General Mission pledge invitation letter. Please act on this invitation at your October session meeting if possible.
- The 2022 General Mission pledge form. After the session acts, your clerk of session will complete this form and return it to the presbyteries office.
- A new General Mission bulletin insert. Include this in your Sunday bulletin and share it with your congregation to interpret your commitment to General Mission. We are providing this insert in lieu of a trifold brochure this year in hopes that you'll share it widely.

How much to pledge? We're asking churches to consider an increase over your 2020 general mission pledge by 1% of the annual church budget. We recommend using the 2020 pledge as a starting point because most churches' financial outlooks were so uncertain when you set your 2021 pledges.

As in previous years, we recommend that general mission giving be divided this way: 41% to the Presbytery of Des Moines; 19% to the Synod of Lakes and Prairies; and 40% to the General Assembly. Your session may choose to break down your general mission giving in different amounts.

B. Special Offerings:

We encourage you to have your sessions approve the collection of all offerings before they occur. Some churches approve the special offerings they will collect all at once. If you haven't yet, now is the time to approve:

The Theological Education Fund combines gifts from Presbyterians for students at Presbyterian seminaries throughout the United States. The Theological Education Fund is the Presbyterian Church (U.S.A.)'s best hope of ensuring that the church of Christ is prepared to serve long into the future. The fund is housed at the Presbyterian Foundation and is the sole source of denomination-wide funding for seminaries from the PC (USA). Theological Education Sunday this year is September 19.

The Peace and Global Witness Offering (GA) provides an opportunity to share the peace of Christ by promoting ministries of reconciliation and peacemaking within cultures of violence and conflict—including our own. Congregations retain 25% of this offering for efforts on their local scale. This offering is collected each year in October in conjunction with World Communion Sunday.

The Harvest Offering (our Presbytery) supports programs and projects addressing root causes of hunger and poverty in rural Iowa and around the world. Half of the proceeds are designated for rural Iowa, and half are designated for international programs benefiting farmers, with a special emphasis

on women in agriculture. This offering may be collected at any time – late fall/Thanksgiving time might be a good time to do so.

The Christmas Joy Offering (GA) provides critical financial assistance to church workers and their families in need and supports leadership development and education for students attending Presbyterian-related racial ethnic schools and colleges. The offering supports church leaders – past, present and future – through the Assistance Program of the Board of Pensions; Schools and Colleges Equipping Communities of Color and Leadership Development for People of Color. This offering is collected during Advent each year.

C. Stewardship Event:

Do you remember the stewardship Day of Learning in early March? The Presbyterian Foundation is pleased to offer a second Day of Learning with presentations focused on the stewardship of church property. Please invite your congregation's property committee as well as stewardship committee and session to participate!

Join the Presbyterian Foundation on October 12 for this free online learning opportunity focused on Managing and Stewarding Church Property. Workshops include:

- 10:30 am - Mission, Vision, and Values in Managing Real-Property Assets
- 1:00 pm - Considerations in Property Use, Re-Purposing, and Partnering
- 4:30 pm - Understanding Finance Related to Property

Learn more and register at <https://www.presbyterianfoundation.org/events/day-of-learning-2/>

Committee members:

TE Kip Harris (Carlisle, Scotch Ridge) revcph@gmail.com

RE Joyce Hoffman (Clive, Heartland) hoffmanjah@hotmail.com

TE Kirsten Klepfer (Grinnell, First) kirsten@klepfer.net

RE Peri Van Tassel (West Des Moines, Covenant) perilou@mchsi.com

TE Nathan Williams, Moderator (West Des Moines, Covenant) pastor@wdmcovenant.org

Respectfully Submitted,

TE Nathan Williams, Moderator (West Des Moines, Covenant)

Phone: (515) 225-2254

Email: pastor@wdmcovenant.org

[Appendix 5]

The 523rd Stated Meeting of the Presbytery of Des Moines was opened with prayer by Moderator TE Lynne Hanna on May 18, 2021 at 10:02 a.m. on Zoom.

FORMATION OF THE ROLL

The following commissioners and members were registered for this meeting (Present, Absent, Excused):

CHURCH	MINISTER	P/A/E	COMMISSIONER
Adair, First	Bob Zirkelbach	P	A
Allerton, United	Melanie Halferty	A	A
Ankeny	Eric Pasanchin	P	Myrna Rummer
Ankeny (PA)	Sue Tomlinson	P	----
Atlantic, First United	Rachelle McCalla	P	Lloyd Reeder
Audubon, First	Philip Beisswenger	P	Jonie Fancher
Bedford, United	Vacant	----	A
Brooklyn, First	Bernard (Ben) Nti	P	A
Carlisle, Scotch Ridge	Christopher (Kip) Harris	A	A
Centerville, First	R.D. Blount	A	A
Chariton, First	Vacant	----	A
Clive, Heartland	P. Alex Thornburg	E	A
Clive, Heartland (PA)	Robert Houser	A	----
Corning, First	Jessica Paulsen	P	Ken Pangburn
Creston, First	Cynthia Ripperger	A	A
Creston, Platte Center	Dolores Doench	E	A
Dallas Center, First	Nicole Wegele	P	Barbara Britson
Deep River, United	Michelle Williamson	A	A
Des Moines, Central (2)	Wallace Bubar	P	David Boyd
Des Moines, Central		----	A
Des Moines, Douglas Avenue	Patricia Summers	P	A
Des Moines, First	Doug Basler	A	Kathleen Smith
Des Moines, First Arabic	Ekram Kachu	P	A
Des Moines, Fort Des Moines	Vacant	----	A
Des Moines, Park Avenue	John W. Gilmore	A	A
Des Moines, Union Park	Don Elly	P	A
Des Moines, Westminster (3)	Scott Paczkowski	E	Bob Schlueter
Des Moines, Westminster	William Ekhardt	A	Dan Hanson
Des Moines, Westminster (PA)	Jan Scott	A	----
Des Moines, Westminster (PA)	Ken Arentson	A	----
Des Moines, Westminster (PA)	Dick Kiefer	A	----
Dexter, First	David Kincaide	E	Carolyn Harris
Diagonal, United	Gwen Trullinger	A	A
Earlham, First	Robert Waldron	P	A
Gibson, First	Bob Elgin	A	David Cummins
Greenfield, First	David Kincaide	E	Pat Armstrong
Grimes, First	Jessica Wietzke	P	A
Grinnell, First	Kirsten Klepfer	A	Charlaine Ewan
Guthrie Center, First	Jolene James	E	A
Hartford, Community United	Kristin Pike	E	Ann Polito
Indianola, Trinity United	David Endriss	P	Jim Thorius
Johnston, St. Paul	William O'Connell	E	A

CHURCH	MINISTER	P/A/E	COMMISSIONER
Knoxville, First	Ann Johnson	P	A
Lenox, United	Tim Maxa	P	Vera Bradley
LeRoy, First (United Trinity Parish)	Donna Murphy-Ceradsky	P	A
Lucas, First	Vacant	----	A
Malcom, First United	Bernard (Ben) Nti	P	A
Monroe	Ann Johnson	P	A
Mount Ayr, United Baptist	Ed Wegele	P	A
Newton, First	Meghan Davis-Brass	P	Mickey Van Baale
Newton, First (PA)	Linda Curtis-Stolper	P	----
Newton, United	Donald Freeman	P	A
Oskaloosa, First	John White	E	Marilyn Vatter
Ottumwa, First	William Hornback	A	A
Ottumwa, Westminster	Vacant	----	E
Perry, First	Lynne Hanna	P	LaJune Magill
Sharpsburg	Tim Maxa	P	A
Sigourney, First	Vacant	----	A
West Des Moines, Covenant	Nathan Williams	P	Jean Caster
West Des Moines, Covenant (PA)	Marcy Campbell	A	-----
Windsor Heights, Windsor	Shamaine Chambers King	P	Dwight Tomes
Winterset, First United	Randal Lubbers	A	A

OTHER PRESBYTERY MEMBERS	STATUS	P/A/E
Ken Rummer	HR	P
Jack DePond	HR	P
Elizabeth "Betty" Sandy	HR	E
Sarai Schnucker Rice	HR	E
Kim Alten	HR	E
Jay Basler	HR	E
John Beran	HR	E
Peter Brantner	HR	E
Theron (Tom) Conrey	HR	E
Carl Cooper	HR	E
Hans Cornelder	HR	E
Barbara Gaddis	HR	E
Bruce Giese	HR	E
Nancy Gorsuch	HR	E
P. Calvin Hsu	HR	E
Claude Jones	HR	E
David Klanderman	HR	E
Elizabeth Knott	HR	E
Aaron Koskamp	HR	E
William LeMosy	HR	E
Barbara Nish	HR	E
Dale O'Connell	HR	E
Linda O'Connell	HR	E
Craig Palmer	HR	E

Sara Speer Palmer	HR	E
Marvin Potter	HR	E
Nancy Profit	HR	E
John Reynolds Jr.	HR	E
Greg Smith	HR	E
Ken Stuber	HR	E
Patricia Summers	HR	E
Barbara Tooker Todd	HR	E
Roger Todd	HR	E
Ronald VanHeukelom	HR	E
Erasmio Velez	HR	E
Lynn Williams	HR	E
Francis Younkin	HR	E
Ane K. Fitzgerald	Director, Harmony River Living Center, Hutchinson, MN	P
Jane Martinez	At-Large	P
Judy Winkelpleck	At-Large	P
Maricarmen Campos Castro	At-Large	P
J. Mark Howland	At-Large	A
Michelle Leaverton	At-Large	A
Dawn Linder	At-Large	A
James Koopman	At-Large	A
Za Thawng Lian	Mizo Church of Des Moines	A
Mary Beth Mardis-LeCroy	St. Paul's United Church of Christ, Madrid & Plymouth UCC, Des Moines	A
Ray D.E. McCalla	Atlantic, First Baptist	A
John McElroy	Australia, Mission Co-Worker	A
J. Jeffrey Means	HR/Des Moines Pastoral Counseling Center	A
Beverly Modlin	Walnut Ridge Presbyterian Home, Clive	A

VISITORS – CHURCH	NAME
Des Moines, Park Avenue	Lisa Whitmarsh Peterson, Nominating Committee
Clive, Heartland	Jim Thompson, Living Legacy Committee
West Des Moines, Covenant	Ann McGowan
Dallas Center, First	Carolyn Rogers
Grinnell, First	Hannah Lundberg
West Des Moines, Covenant	Pamela Rees
Grinnell, First	Sharon Falck
Winterset, First United	Sheryl Puderbaugh
CROSS Outreach	Roberta Victor

LAY MEMBERS OF COUNCIL	
CHURCH	NAME
Des Moines Westminster	Roxanne Neary, Leadership Council
Des Moines, Westminster	Polk Davison, Leadership Council
Indianola, Trinity United	Joe Weinman, Leadership Council
?	Sandy Wagener, Immediate Past Moderator

PRESBYTERY STAFF

Administrative Executive & Stated Clerk	Annika Lister Stroope
Mission Executive	Amgad Beblawi
Pastor to the Presbyteries	Ian McMullen
Interim Office Manager	Jeannie Stolee

MINISTERS (102 on roll)**ELDER COMMISSIONERS and OTHERS**

Present	30	Present	38	Total Present	68
Excused	44	Excused	1	Total Excused	45
Absent	28	Absent	33	Total Absent	61

Stated Clerk Rev. Dr. Annika Lister Stroope gave notes and reminders about the ZOOM format.

- First time commissioners and guests were introduced
- Motion by RE David Boyd to approve the docket with the addition of the sale of the Indianola Trinity United Presbyterian Church manse in the Property Committee report – M2A
- The Stated Clerk declared a quorum
- Excused absences were noted and approved – M2A
- The Consent Agenda was approved – M2A
- February 2021 Presbytery Minutes – M2A – approved

The meeting continued with the Call to Worship, prayer and the song “Every Time I Feel the Spirit” led by TE Sue Tomlinson and RE Ann McGowen. TE Don Elly led the Call to Confession and Assurance of Pardon.

Leadership Council Report

- TE Tim Maxa, chair, reporting
- Motion amending Living Legacy Fund policies – approved
- Motion to set aside the bylaws that a stated presbytery meeting be on the third Saturday of the month – approved
- Motion to hold the next stated meeting of the presbytery on Saturday, September 18, 2021 in conjunction with the first annual Iowa Tri-Presbyteries Gathering – approved
- TE Maxa expressed gratitude on behalf of the Leadership Council to the committees of the presbytery for doing great work

Crisis Team Report

- RE Sandy Wagener reporting
- Motion to receive the report from the Crisis Team which includes the following:
 - Committees, commissions, and task forces may meet in person using CDC guidelines and must include an option to attend virtually
 - Once fully vaccinated, Presbytery of Des Moines staff may attend functions in person - approved

Committee on Budget & Finance Report

- Bob Zirkelbach reporting
- Packet includes 2020 year-end financial and monthly financial reports, review of reports
- Motion to receive report - approved

Committee on Nominating

- RE Lisa Whitmarsh Peterson reporting
- Committee on Living Legacy nominates TE Robert Houser HR Class of 2021 and RE Loren Smith, Des Moines First Class of 2022 - approved

Committee on Preparation for Ministry

- RE Linda Curtis-Stolper reporting
- Candidate Hannah Lundberg has completed requirements for ordination process and will begin a residency at Ann Arbor First Presbyterian Church this summer
- Motion to approve Hannah Lundberg for ordination pending receipt of a call - approved

Commission on Ministry

- RE Myrna Rummer reporting
- TE Ed Wegele now serving in Mt. Ayr United Baptist Presbyterian
- Motion to accept COM report - approved

Motion, second, approved to take a 5-minute recess 10:48 a.m. to 10:53 a.m.

The meeting continued with Guided Meditation and Prayer Time led by TE Nicole Wegele.

Personnel Commission Report

- TE Ken Rummer reporting
- Highlighting vote of Personnel Commission to affirm the physical office location of the Tri-Presbyteries at Lakeshore Center at Okoboji. Executive staff continue to work out of home offices.
- Motion to receive Personnel Commission report - approved

Committee on Stewardship & Mission Education Report

- TE Nathan Williams reporting
- Special Offering report on pg. 55 of packet, please let Annika know if a contribution to a Special Offering was sent in by congregation but is not in report
- Moment for Mission – Theological Education Fund
- Motion to receive Committee on Stewardship & Mission Education Report - approved

Committee on Property

- RE David Boyd reporting
- Motion to list to sell the Presbytery of Des Moines office condo, 2400 86th Street, Urbandale, Iowa 50322 – approved
- Motion for Property Committee to request bids for storage/office space for Presbytery of Des Moines ministerial and church paper files after sale of Des Moines office - approved
- Motion to approve sale of Hope Home owned by Winterset First Presbyterian - approved
- RE Jim Thorius from Indianola Trinity United Presbyterian Church presented on the proposed sale of the Trinity United manse. Motion to approve the sale of the manse - approved

Motion, second, approved to take a 5-minute recess 11:38 a.m. to 11:43 a.m.

Executives' Reports

- Administrative Executive & Stated Clerk - TE Annika Lister Stroope gave an oral report
 - Thanks to all for affirming the plan to move ahead with the first annual Iowa Tri-Presbyteries Gathering; the Presbytery of Prospect Hill affirmed 9/18 at their called meeting on 5/15 and the Council of the Presbytery of North Central Iowa affirmed 9/18 on 5/13. Location of 9/18 TBD.
 - Launching Tri-Presbyteries Insurance Task Force – currently workers' comp for the shared staff is held by Presbytery of North Central Iowa as common paymaster. Please let Annika know if there is any communication about insurance that is confusing, and we will keep in close communication with the insurance agents.
 - In process for filling the permanent Office Manager position for Tri-Presbyteries, interviews will be held on 5/21
 - Grateful for second COVID-19 vaccination on 5/19 which will facilitate in-person meeting. Will keep in close dialogue with the Personnel Commission about travel and continued use of technology for fruitful and efficient ministry.
- Mission Executive – RE Amgad Beblawi gave an oral report
 - It has been exciting and uplifting to learn how God has been working in and among and through our churches as he has visited with mission committees and pastors. A handful of our presbytery's churches were founded with the help of Sheldon Jackson and other missionaries from western Pennsylvania, including Corning and Atlantic. Oskaloosa First helped churches organize including in Newton, Knoxville, and Indianola. Indianola Trinity United had a capital campaign that raised mission funds that later contributed to the founding of Clive Heartland. Des Moines Westminster helped to start Johnston St. Paul and Knox United. Churches sent missionaries to Japan, Korea, Pakistan, Sudan, Egypt, and most recently to El Salvador.
 - On a local level, this month is the 45th anniversary of the founding of DMARC's food pantry, which serves thousands, and is a ministry which started in the basement of Des Moines Central Presbyterian Church. CROSS Ministries and Our Sister Parish are more recent ministries of this presbytery. The witness of our churches is too many to count – we are reminded of Hebrews 12.
 - Daryl Guder, who did a workshop for the tri-presbyteries, said that "The church of Jesus Christ is not the purpose or the goal of the gospel, but rather its instrument and witness. God is calling sending us to be a missionary church in our societies and the cultures in which we find ourselves." May it be so.
 - In the next few weeks, look for information about a fall mission trip to the US/Mexico border and in the spring of 2022 to Israel/Palestine.
 - Please pray for countries in the global south that do not have access to the coronavirus vaccine.
 - TE Ben Nti thanked Amgad for sharing this history and his work
- Pastor to the Presbyteries - TE Ian McMullen gave an oral report
 - Thanks to Amgad and Annika for leadership, camaraderie, and friendship. Des Moines is new territory for Ian as he works with COM and CPM, which are built on relationships.
 - With the affirmation of the Crisis Team to travel, Ian welcomes invitations to visit churches, Sessions, to preach, to build relationships. As Ian has met most presbyters via Zoom, he wanted to let folks know in advance that he is tall!
 - A blessing to Hannah in her next steps. Thank you to everyone on CPM for staying connected to inquirers and candidates very diligently.

- COM is doing great work under RE Myrna Rummer's leadership. We want to have collegial, not adversarial relationships when working with churches even in times of conflict.
- Congregational vitality is another purview and passion of Ian's. Please call him about these initiatives.
- Thanks to all for all you do for the presbytery, please reach out to Ian, he wants to celebrate all you do.
- TE Ben Nti thanked Ian for his work with Ben and his support and visit

Motion to receive the Executives' reports – M2A – approved

TE Ian McMullen and RE Amgad Beblawi shared screen to show the newly built presbytery website. Features include Member Access, Documents and Forms, Committees. Clarification of Member Access, which will require username and password, including contact information for committees/commissions.

There was no other business.

Motion to adjourn – seconded – approved – meeting adjourned with prayer from the liturgy of St. Basil by Moderator TE Hanna, then hymn “Come Holy Spirit Heavenly Dove,” and charge and benediction by Moderator TE Hanna at 12:20 p.m.

Respectfully Submitted,

Rev. Dr. Annika Lister Stroope, Administrative Executive and Stated Clerk

The following written reports were also received and are included as Appendices:

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PRESBYTERIAN WOMEN

[Appendix 1]

The Fall Gathering of the Presbytery of Des Moines PW will be held at Covenant Church in Des Moines on Saturday, October 9, 2021, from 9 a.m. to 3 p.m. “Renew, Reconnect, Re-energize” is the theme for the meeting.

Kathleen Keefer, Synod of Lakes and Prairies representative to the Churchwide PW Coordinating Team, will be the keynote speaker.

The women nominated by their churches for the PW Purpose award will be recognized. New officers will be installed during the business meeting.

We are seeking women to fill the following positions on the Coordinating Team: Vice-Moderator, Treasurer, Together in Mission Chair, Search Committee (3 persons), Members-at-large (3 persons). This will be a three-year commitment. If there is a woman or women in your congregation who would be willing to serve, please contact Moderator Sharon Falck by e-mail: sfalck2009@gmail.com home phone: 641-260-8500 or cell phone 641-660-7615 as soon as possible.

Respectfully submitted,
Sharon Falck
PW Moderator

**CAMPING AND YOUTH MINISTRIES COMMITTEE REPORT
MAY 18, 2021**

The Committee has been busy collaborating with Presbytery Staff, Camp Wesley Woods in Indianola, Iowa, and the Crisis Team to establish what a safely run camp would look like after the Corona virus pandemic. This has included (but is not limited to) the following actions:

- Setting dates for camp that includes a time outline of when camp daily activities will take place.
- Shortened the camp week to provide a well-organized, well controlled event.
- Reduced fees due to a shorter camp week.
- Having the necessary forms for staff, campers, and volunteers as required by Camp Wesley Woods and Presbytery of Des Moines.
- Complying with all applicable local state laws and regulations.
- No waivers for campers that have not completed 2nd grade in school.
- No off-site special activities (except for waterfront activities at Lake Ahquabi) so we can “shelter in place”.
- Access to our camp and Camp Wesley Woods will be reduced, as well as interaction with staff and campers by parents, guardians and visitors will be restricted.
- Limit access to cabins/rooms to occupants only with exceptions including registration/drop-off and departure time periods.
- Staff and campers will be instructed not to share items and keep personal belongings organized and separate.
- Staff will be asked not to leave camp.
- Buffet-style food service will not be used. Meals will be in shifts if necessary.
- Appropriate behaviors with staff and campers will be discussed.
- Campers will be asked to bring two masks for each day of camp.
- We will utilize “household” and “cohort” groups. A household group of campers is a group of campers who sleep in the same room/cabin. A cohort group is a household or a couple of households that will be the small groups at camp for purposes of our safety protocols. No masks/social distancing will be required while in their small group and separate from other staff and campers.
- Camp staff will limit mixing of small groups and eliminate, restrict, or control large group gatherings.
- Activities and group gatherings will be moved outdoors as much as possible.
- Three primary protection layers will be 1) masks, 2) physical distancing, and 3) ventilation. The practice will be to have at least two of these three layers except within households/cohorts.

- Health of staff and campers will be monitored for any signs of COVID-19 symptoms. In the event anyone exhibits conditions such as a fever (100.4 degrees Fahrenheit or higher), dry cough or the loss of smell/taste they will be isolated and symptomatic staff or campers will be asked to leave camp in a timely manner.
- Creating a flyer for advertising camp with a themed message.
- Access required training for Sexual Abuse and Racism.
- Getting background checks sent in by all staff and volunteers over the age of 18.
- Setting up online payments.
- All registrations will be on-line only this year.
- Start discussions on Triennium for 2022.

Committee members

RE Hannah Anderson (Clive, Heartland)
RE Dennis Britson (Dallas Center, First)
RE Leslie Mettler (Des Moines, First)
RE Laura Schieber (West Des Moines, Covenant)

STAFF Amgad Beblawi
Liaison Tim Maxa

Respectfully submitted,

RE Barb Britson, Moderator (Dallas Center, First)

Presbytery of Des Moines [Appendix 3]
Living Legacy Fund Policies DRAFT

Statement of Purpose

The Presbytery of Des Moines established the Living Legacy Fund to empower and support the churches of the Presbytery in growing the mission of the Church of Jesus Christ. The Living Legacy Fund has been built upon the proceeds of the sale of church properties within the Presbytery and with donations directly to the Fund. The Fund therefore is intended to be managed to grow and continue in perpetuity and to stress long-term total return (income and capital gains) that is consistent with a moderate amount of short-term risk of principal. As of December 2020, proceeds from the sale of church properties at Highland Park, Clifton Heights, Colfax, Albia, Pitzer, and Knox Knolls comprise the Living Legacy Fund.

This policy is to provide guidelines on the investment of financial assets of the Presbytery and the use of income from them.

Donor-restricted endowments – namely the Swan Fund, Walther Fund, and McCahon Fund – are not part of the Living Legacy Fund and shall be kept in separate accounts. The Committee on Living Legacy Fund will oversee the investment of donor-restricted endowments along with the Living Legacy Fund. However, disbursement of grants from the Swan Fund will be in the purview of the Committee on Preparation for Ministry. Interest earnings from the Walther Fund shall be used discretion of the Camping and Youth Committee of the Presbytery for scholarship aid for children in need to attend youth conferences and activities. Interest earnings from the McCahon Fund shall be used for Congregational Revitalization Grants as specified below in the “Categories of Grants from the Living Legacy Fund” in consultation with the Commission on Ministry.

Use of the Living Legacy Fund

For definition purposes, the term “investment” means any financial asset owned by the Presbytery of Des Moines that is not cash deposited with a FDIC insured institution (including Certificates of Deposit) or Money Market funds with assets guaranteed by the U.S. government.

1. All investments will be held in accounts with institutions recommended by the Committee on Living Legacy Fund and approved by the Leadership Council.
2. The Presbytery accepts a moderate level of investment risk. This precludes investments in high-risk securities. This requires a balance asset allocation strategy to diversify risk.
3. The Committee on Living Legacy Fund is responsible to review investment performance, risk, and advisor performance (after receipt of the quarterly statement from the Investment Advisor) and make recommendations for changes to the Leadership Council.
4. The Committee on Living Legacy Fund will set aside each year a specified amount to be available for grants. This amount will be 4.5% of the 12-quarter rolling average of the total market value

of the fund. The first grant allocations will begin no sooner than one year after the funds are invested.

Responsibilities for the Committee

The Committee on Living Legacy Fund will oversee the assets of the Fund, new donations to the fund and the distribution of funds. The Committee will manage the fund to conserve capital while obtaining returns that will enable the granting of funds to support requests using established criteria.

The Committee on Living Legacy Fund will also oversee the investment of donor-restricted endowments such as Swan Fund, Walther Fund, and McCahon Fund.

Management of the Account

1. The principal of the fund will be managed by New Covenant Trust Company, subsidiary of the Presbyterian Foundation of the Presbyterian Church (U.S.A.).
2. The social criteria for investing will be met, as much as is feasibly possible, by adhering to the General Assembly guidelines for social responsibility through investment.
3. The Committee on Living Legacy Fund recommends that proceeds from the sale of church properties at Highland Park, Clifton Heights, Colfax, Albia, Pitzer, and Knox Knolls (which are currently in four different accounts) be combined into one account.

Presbytery Reserve

The Presbytery shall maintain at least \$250,000 as reserve. In case of shortfall in presbytery cash, funds from this account shall be available on request of the Committee on Budget and Finance. Replenishment of the reserve account will not be from the Living Legacy Fund.

Categories of Grants from the Living Legacy Fund

1. Congregational Revitalization Grants

15% of the annual allocation will be available for grants for congregational revitalization. These grants will be made in consultation with the Commission on Ministry and are intended to enable and support initiatives toward congregational growth and vitality. Accordingly, these grants cannot be used for property repair or payment of loans and are not intended for cases in which long-term financial support is needed.

2. Leadership Development Grants

10% of the annual allocation will be available for grants for leadership development. Teaching elders and ruling elders pursuing ministry-related continuing education or theological education may apply for grants. (Additional funds are available for leadership development events through the Pastors' Seminar Fund.)

3. Mission Grants

10% of the annual allocation will be available for grants for churches or committees of the presbytery to be used for mission activities or mission trips.

4. Youth Ministries

15% of the annual allocation will be available for camping and youth ministries of the presbytery. Additional funds for camping and youth ministries of the presbytery are available from the Walther Fund. These funds can be accumulated for up to three years to be used as scholarship for Presbyterian Youth Triennium.

5. New Worshiping Communities

50% of the annual allocation will be available to the new church development committee with the approval of the Presbytery for use in starting and supporting new worshiping communities (Manual of Operations 13.5.). These funds can be accumulated for up to five years.

Procedure for Requesting Grants

1. Funds may be requested through an application process established by the Committee on Living Legacy Fund. Application may be made by the session of a local congregation or a committee of the presbytery. Seminary student, teaching elders, and ruling elder may submit applications with the endorsement of the appropriate committee of the presbytery.
2. Congregations applying for a grant must have paid their per capita assessments, thus demonstrating their commitment to the unity and interdependence of the church and their commitment to strengthening the church's witness to the mission of God (G-3.0106).
3. Each application will establish the limit for funds to be requested.
4. Normally application for funds will be for one time only per project.

Review

The Committee on Living Legacy Fund will review this policy at their first meeting every year. A recommendation for any changes or for confirmation of the policy without changes will be made to the Leadership Council and reported to the presbytery at its next regular meeting.

Procedures for Soliciting, Receiving and Acknowledging Gifts

The Living Legacy Fund may receive donations with restrictions from individuals or churches within the Presbytery.

The Committee on Living Legacy Fund will develop a strategy for promoting the Living Legacy Fund within the bounds of the Presbytery of Des Moines. This might include but not be limited by some of the following:

- a. Developing and sending promotional materials to the churches in the presbytery.
- b. Promoting the Living Legacy Fund as a possible recipient of the Wills Emphasis Program.
- c. The Committee on Living Legacy Fund might meet with individual donors or sessions to explain the options available.
- d. Unrestricted donations are always preferred in the interest of administering funds more effectively.
- e. Donations below \$10,000 are not eligible for separate-account treatment.

[Appendix 4]

The Crisis Team of the Presbytery of Des Moines met Tuesday, May 11, 2021 at 9:30 a.m.

Present were Executives Amgad Beblawi, Ian McMullen, and Annika Lister Stroope, and committee members Myrna Rummer, Tim Maxa, Sandy Wagener, and Lynne Hanna.

Myrna made a motion: Committees, commissions, and task forces (of the Presbytery of Des Moines) may meet in person using CDC guidelines and must include an option to attend virtually. The motion was seconded by Tim Maxa and was approved unanimously.

Myrna made a motion: Once fully vaccinated, Presbytery of Des Moines staff may attend functions in person. Tim Maxa seconded the motion and it was approved unanimously.

Respectfully submitted,
Lynne Hanna

Presbytery Report

Presbytery of Des Moines

[Appendix 5]

For the period ended December 31, 2020



Prepared by

Corwin, Reichter & Company, P.C.

Prepared on

February 15, 2021

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Statement of Financial Position

As of December 31, 2020

	As of Dec 31, 2020	As of Dec 31, 2019 (PY)	Total Change
ASSETS			
Current Assets			
Bank Accounts			
1000 Checking	246,758.19	621,848.69	-375,090.50
1105 Money Market	262,427.28	48,233.57	214,193.71
1180 Certificates of Deposits	314,251.78	616,495.39	-302,243.61
Total Bank Accounts	823,437.25	1,286,577.65	-463,140.40
Accounts Receivable			
1200 Accounts Receivable	11,971.00	-333.39	12,304.39
Total Accounts Receivable	11,971.00	-333.39	12,304.39
Other Current Assets			
1220 Allowance for Uncollectible Accounts	-6,788.50	0.00	-6,788.50
1250 Undeposited Funds	9,303.08	1,548.75	7,754.33
1280 Inventory Asset	431.30	749.62	-318.32
1290 Prepaid Expenses	5,000.00	5,000.00	0.00
1300 Investments	1,594,446.67	655,193.88	939,252.79
1320 Life Inc Char Int-Restricted	1,286.51	1,227.57	58.94
1321 Pastors Seminar Fund	19,486.99	19,836.53	-349.54
1410 Due from Others	178.88	0.00	178.88
Total Other Current Assets	1,623,344.93	683,556.35	939,788.58
Total Current Assets	2,458,753.18	1,969,800.61	488,952.57
Fixed Assets			
1510 Office Equipment	22,143.64	22,143.64	0.00
1520 Real Estate - Buildings	97,500.00	597,500.00	-500,000.00
1530 Real Estate - Land	0.00	50,000.00	-50,000.00
1590 Accumulated Depreciation	-61,071.70	-58,059.34	-3,012.36
Total Fixed Assets	58,571.94	611,584.30	-553,012.36
TOTAL ASSETS	\$2,517,325.12	\$2,581,384.91	\$ -64,059.79
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	60,631.96	91,356.20	-30,724.24
Total Accounts Payable	60,631.96	91,356.20	-30,724.24
Credit Cards			
2120 Credit Card	0.00	93.03	-93.03
Total Credit Cards	0.00	93.03	-93.03
Other Current Liabilities			
2300 Trust Funds	2,212.50	0.00	2,212.50
2420 Deferred Grant Revenue	0.00	3,000.00	-3,000.00

			Total
	As of Dec 31, 2020	As of Dec 31, 2019 (PY)	Change
Total Other Current Liabilities	2,212.50	3,000.00	-787.50
Total Current Liabilities	62,844.46	94,449.23	-31,604.77
Total Liabilities	62,844.46	94,449.23	-31,604.77
Equity			
3100 Net Assets, without Donor Restrictions	2,367,478.55	1,341,871.00	1,025,607.55
3500 Net Assets With Donor Restrictions	119,457.13	113,235.07	6,222.06
3998 Retained Earnings	0.00	0.00	0.00
Net Income	-32,455.02	1,031,829.61	-1,064,284.63
Total Equity	2,454,480.66	2,486,935.68	-32,455.02
TOTAL LIABILITIES AND EQUITY	\$2,517,325.12	\$2,581,384.91	\$ -64,059.79

YTD Actuals vs Budget Summary

January - December 2020

	Actual	Budget	over Budget	Total % of Budget
INCOME				
4000 Total Per Capita	260,550.00	265,185.00	-4,635.00	98.25 %
4002 Synod Support Staff Salaries	10,000.08	10,000.00	0.08	100.00 %
4004 Presbytery General Mission	58,470.47	68,000.00	-9,529.53	85.99 %
4008 H.A.A. Income	3,000.00	3,000.00	0.00	100.00 %
4009 Donations	420.35		420.35	
4020 Interest Income	6,488.07	16,250.00	-9,761.93	39.93 %
4024 Investment Income	161,026.09	24,000.00	137,026.09	670.94 %
4100 Designated Gifts	52,498.00		52,498.00	
4200 Property Related Income	5,622.75	12,276.00	-6,653.25	45.80 %
4300 Youth Mission Revenue	2,000.00	18,900.00	-16,900.00	10.58 %
4700 Compassion, Peace & Justice	4,545.55		4,545.55	
4810 Misc Product Sales	1,786.12	2,500.00	-713.88	71.44 %
4820 Misc Income	36,325.71		36,325.71	
Total Income	602,733.19	420,111.00	182,622.19	143.47 %
COST OF GOODS SOLD				
4900 Cost of Goods Sold	1,758.78	2,375.00	-616.22	74.05 %
Total Cost of Goods Sold	1,758.78	2,375.00	-616.22	74.05 %
GROSS PROFIT	600,974.41	417,736.00	183,238.41	143.86 %
EXPENSES				
5100 Governance Expenses	105,578.40	116,803.85	-11,225.45	90.39 %
5200 Administrative Expense	37,602.88	36,815.00	787.88	102.14 %
5300 Office Expense	25,263.95	18,000.00	7,263.95	140.36 %
5500 Personnel	222,254.09	107,497.07	114,757.02	206.75 %
5600 Shared Services	25,000.00	161,000.00	-136,000.00	15.53 %
6000 Designated Expenses	77,747.00		77,747.00	
6100 Extension of Ministries	48,982.94	65,900.00	-16,917.06	74.33 %
6200 Support of Local Ministries	4,293.40	9,500.00	-5,206.60	45.19 %
6300 Youth Mission Expenses		18,900.00	-18,900.00	
6700 CP&J Expenses	9,850.00		9,850.00	
8500 Highland Park Property	11,011.39	12,276.00	-1,264.61	89.70 %
Total Expenses	567,584.05	546,691.92	20,892.13	103.82 %
NET OPERATING INCOME	33,390.36	-128,955.92	162,346.28	-25.89 %
OTHER INCOME				
9000 Gain (Loss) on Sale of Assets	-65,845.38		-65,845.38	
Total Other Income	-65,845.38	0.00	-65,845.38	0.00%
NET OTHER INCOME	-65,845.38	0.00	-65,845.38	0.00%
NET INCOME	\$ -32,455.02	\$ -128,955.92	\$96,500.90	25.17 %

A/R Aging Summary

As of December 31, 2020

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
DM First Presbyterian Church					1,242.50	1,242.50
DM Fort Des Moines Presbyterian Church					720.00	720.00
Johnston St Paul Presbyterian Church					3,686.00	3,686.00
Knoxville First Presbyterian Church	812.50					812.50
Living Legacy	800.00	300.00	600.00			1,700.00
Oskaloosa First Presbyterian Church	3,500.00					3,500.00
Ottumwa Westminster Presbyterian Church	300.00					300.00
Tomlinson, Sue					10.00	10.00
TOTAL	\$5,412.50	\$300.00	\$600.00	\$0.00	\$5,658.50	\$11,971.00

A/P Aging Summary

As of December 31, 2020

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Centurylink (Pby)		156.76				156.76
Corwin, Reichter & Company, PC	1,350.00					1,350.00
CROSS Outreach	225.00					225.00
Dwat Lian Sang		500.00				500.00
First American Bank CC	59.03					59.03
Jan Davidson	374.50					374.50
LeaderWise		150.00				150.00
Little Dog Tech, LLC	187.50					187.50
PCUSA Box 643751	33,372.87					33,372.87
Plaza Printers	299.60					299.60
Synod of Lakes and Prairies	23,931.70	25.00				23,956.70
TOTAL	\$59,800.20	\$831.76	\$0.00	\$0.00	\$0.00	\$60,631.96

Year to Date Per Capita Payments

January - December 2020

			Total
	Jan - Dec 2020	Jan - Dec 2019 (PY)	Change
Adair First Presbyterian Church	2,250.00	1,800.00	450.00
Allerton United Presbyterian Church	3,915.00	4,230.00	-315.00
Ankeny Presbyterian Church	8,910.00	8,550.00	360.00
Atlantic First United Presbyterian Church	4,995.00	4,950.00	45.00
Audubon First Presbyterian Church	4,320.00	4,905.00	-585.00
Bedford United Christian-Presbyterian Church	765.00	810.00	-45.00
Brooklyn First Presbyterian Church	3,420.00	3,600.00	-180.00
Carlisle Scotch Ridge Presbyterian Church	2,250.00	2,385.00	-135.00
Centerville First Presbyterian Church	1,980.00	1,980.00	0.00
Chariton First Presbyterian Church	1,260.00	1,260.00	0.00
Clive Heartland Presbyterian Church	14,220.00	28,591.81	-14,371.81
Corning First Presbyterian Church	6,480.00	6,435.00	45.00
Creston First Presbyterian Church	5,085.00	4,950.00	135.00
Creston Platte Center Presbyterian Church	1,980.00	2,025.00	-45.00
Dallas Center First Presbyterian Church	8,235.00	8,235.00	0.00
Deep River United Church	405.00	405.00	0.00
Dexter First Presbyterian Church	1,080.00	1,080.00	0.00
Diagonal United Church	1,080.00	1,080.00	0.00
DM Central Presbyterian Church	23,580.00	23,355.00	225.00
DM Douglas Avenue Presbyterian Church	3,645.00	3,735.00	-90.00
DM First Arabic Presbyterian Church	1,170.00	1,935.00	-765.00
DM First Presbyterian Church	1,192.50	2,655.00	-1,462.50
DM Fort Des Moines Presbyterian Church	0.00	900.00	-900.00
DM Highland Park Presbyterian Church		4,931.00	-4,931.00
DM Park Avenue Presbyterian Church	3,510.00	3,555.00	-45.00
DM Union Park Presbyterian Church	2,250.00	2,250.00	0.00
DM Westminster Presbyterian Church	46,665.00	47,340.00	-675.00
Earlham First Presbyterian Church	1,485.00	1,710.00	-225.00
Gibson First Presbyterian Church	945.00	1,080.00	-135.00
Greenfield First Presbyterian Church	810.00	1,170.00	-360.00
Grimes First Presbyterian Church	4,455.00	4,500.00	-45.00
Grinnell First Presbyterian Church	4,410.00	4,815.00	-405.00
Guthrie Center First Presbyterian Church	1,755.00	1,755.00	0.00
Hartford Community United Presbyterian Church	4,095.00	4,050.00	45.00
Indianola Trinity United Presbyterian Church	16,380.00	16,965.00	-585.00
Johnston St Paul Presbyterian Church	2,659.00	5,940.00	-3,281.00
Knoxville First Presbyterian Church	1,687.50	2,250.00	-562.50
Lenox United Presbyterian Church	8,100.00	7,875.00	225.00
LeRoy First Presbyterian Church	1,710.00	1,710.00	0.00
Lucas First Presbyterian Church	855.00	945.00	-90.00
Malcom First United Presbyterian Church	1,260.00	1,215.00	45.00

			Total
	Jan - Dec 2020	Jan - Dec 2019 (PY)	Change
Monroe Presbyterian Church	4,050.00	4,095.00	-45.00
Mount Ayr United Baptist-Presbyterian Church	2,970.00	3,420.00	-450.00
Newton First Presbyterian Church	6,435.00	8,730.00	-2,295.00
Newton United Presbyterian Church	3,870.00	3,960.00	-90.00
Oskaloosa First Presbyterian Church	7,020.00	7,740.00	-720.00
Ottumwa First Presbyterian Church	4,140.00	5,985.00	-1,845.00
Ottumwa Westminster Presbyterian Church	945.00	1,035.00	-90.00
Perry First Presbyterian Church	1,755.00	1,935.00	-180.00
Sharpsburg Presbyterian Church	3,195.00	2,970.00	225.00
Sigourney First Presbyterian Church	1,845.00	1,800.00	45.00
WDM Covenant Presbyterian Church	6,570.00	7,560.00	-990.00
Windsor Heights Windsor Presbyterian Church	3,015.00	3,150.00	-135.00
Winterset First United Presbyterian Church	3,330.00	4,365.00	-1,035.00
TOTAL	\$254,389.00	\$290,652.81	\$ -36,263.81

Presbytery Report

Presbytery of Des Moines

For the period ended March 31, 2021



Prepared by

Corwin, Reichter & Company, P.C.

Prepared on

April 16, 2021

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Statement of Financial Position

As of March 31, 2021

	As of Mar 31, 2021	As of Mar 31, 2020 (PY)	Total Change
ASSETS			
Current Assets			
Bank Accounts			
1000 Checking	206,086.80	586,928.72	-380,841.92
1105 Money Market	262,491.97	48,239.58	214,252.39
1180 Certificates of Deposits	315,757.31	618,808.63	-303,051.32
Total Bank Accounts	784,336.08	1,253,976.93	-469,640.85
Accounts Receivable			
1200 Accounts Receivable	75,807.37	232,796.88	-156,989.51
Total Accounts Receivable	75,807.37	232,796.88	-156,989.51
Other Current Assets			
1220 Allowance for Uncollectible Accounts	-10.00	-22,000.00	21,990.00
1250 Undeposited Funds	20,398.41	0.00	20,398.41
1280 Inventory Asset	431.30	749.62	-318.32
1290 Prepaid Expenses	5,000.00	5,000.00	0.00
1300 Investments	1,594,446.67	547,960.97	1,046,485.70
1320 Life Inc Char Int-Restricted	1,286.51	1,227.57	58.94
1321 Pastors Seminar Fund	21,442.94	19,720.87	1,722.07
1410 Due from Others	500.00	27,000.00	-26,500.00
Total Other Current Assets	1,643,495.83	579,659.03	1,063,836.80
Total Current Assets	2,503,639.28	2,066,432.84	437,206.44
Fixed Assets			
1510 Office Equipment	22,143.64	22,143.64	0.00
1520 Real Estate - Buildings	97,500.00	597,500.00	-500,000.00
1530 Real Estate - Land	0.00	50,000.00	-50,000.00
1590 Accumulated Depreciation	-61,824.79	-58,812.43	-3,012.36
Total Fixed Assets	57,818.85	610,831.21	-553,012.36
TOTAL ASSETS	\$2,561,458.13	\$2,677,264.05	\$ -115,805.92
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	108,989.27	53,720.18	55,269.09
Total Accounts Payable	108,989.27	53,720.18	55,269.09
Credit Cards			
2120 Credit Card	0.00	189.07	-189.07
Total Credit Cards	0.00	189.07	-189.07
Other Current Liabilities			
2300 Trust Funds	8,966.64	47,871.46	-38,904.82
Total Other Current Liabilities	8,966.64	47,871.46	-38,904.82

	As of Mar 31, 2021	As of Mar 31, 2020 (PY)	Total Change
Total Current Liabilities	117,955.91	101,780.71	16,175.20
Total Liabilities	117,955.91	101,780.71	16,175.20
Equity			
3100 Net Assets, without Donor Restrictions	2,341,495.25	2,382,148.19	-40,652.94
3500 Net Assets With Donor Restrictions	119,360.51	104,787.49	14,573.02
3998 Retained Earnings	0.00	0.00	0.00
Net Income	-17,353.54	88,547.66	-105,901.20
Total Equity	2,443,502.22	2,575,483.34	-131,981.12
TOTAL LIABILITIES AND EQUITY	\$2,561,458.13	\$2,677,264.05	\$ -115,805.92

YTD Actuals vs Budget Summary

January - March, 2021

				Total
	Actual	Budget	over Budget	% of Budget
INCOME				
4000 Total Per Capita	128,762.50	246,960.00	-118,197.50	52.14 %
4002 Synod Support Staff Salaries	2,500.02	2,500.00	0.02	100.00 %
4004 Presbytery General Mission	18,770.09	55,000.00	-36,229.91	34.13 %
4009 Donations	203.00		203.00	
4020 Interest Income	163.24	406.25	-243.01	40.18 %
4024 Investment Income		10,200.00	-10,200.00	
4300 Youth Mission Revenue		11,200.00	-11,200.00	
Total Income	150,398.85	326,266.25	-175,867.40	46.10 %
GROSS PROFIT	150,398.85	326,266.25	-175,867.40	46.10 %
EXPENSES				
5100 Governance Expenses	80,016.24	104,616.24	-24,600.00	76.49 %
5200 Administrative Expense	8,902.00	5,877.25	3,024.75	151.47 %
5300 Office Expense	3,084.03	5,950.00	-2,865.97	51.83 %
5600 Shared Services	68,000.01	68,000.00	0.01	100.00 %
6100 Extension of Ministries	7,750.11	19,700.03	-11,949.92	39.34 %
6200 Support of Local Ministires		1,000.00	-1,000.00	
Total Expenses	167,752.39	205,143.52	-37,391.13	81.77 %
NET OPERATING INCOME	-17,353.54	121,122.73	-138,476.27	-14.33 %
NET INCOME	\$ -17,353.54	\$121,122.73	\$ -138,476.27	-14.33 %

A/R Aging Summary

As of March 31, 2021

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Ankeny Presbyterian Church	20,118.75					20,118.75
Clive Heartland Presbyterian Church	8,343.75					8,343.75
Corning First Presbyterian Church	3,746.25					3,746.25
DM Westminster Presbyterian Church	34,290.00					34,290.00
Grimes First Presbyterian Church	5,158.62					5,158.62
Hartford Community United Presbyterian Church	4,140.00					4,140.00
Tomlinson, Sue					10.00	10.00
TOTAL	\$75,797.37	\$0.00	\$0.00	\$0.00	\$10.00	\$75,807.37

A/P Aging Summary

As of March 31, 2021

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Corwin, Reichter & Company, PC	1,350.00					1,350.00
PCUSA (Per Capita)	49,282.24					49,282.24
PCUSA Box 643751	18,790.77					18,790.77
Rev. Nicole Wegele		250.00				250.00
Synod of Lakes and Prairies	39,316.26					39,316.26
TOTAL	\$108,739.27	\$250.00	\$0.00	\$0.00	\$0.00	\$108,989.27

Year to Date Per Capita Payments

January - March, 2021

	Jan - Mar, 2021	Jan - Mar, 2020 (PY)	Total Change
Adair First Presbyterian Church	2,295.00	2,250.00	45.00
Allerton United Presbyterian Church		3,915.00	-3,915.00
Ankeny Presbyterian Church	2,193.75	2,250.00	-56.25
Atlantic First United Presbyterian Church	1,000.00		1,000.00
Bedford United Christian-Presbyterian Church	765.00	765.00	0.00
Centerville First Presbyterian Church	1,980.00	1,980.00	0.00
Chariton First Presbyterian Church	1,035.00	1,260.00	-225.00
Clive Heartland Presbyterian Church	2,861.25	3,555.00	-693.75
Corning First Presbyterian Church	1,248.75	1,620.00	-371.25
Dallas Center First Presbyterian Church		8,235.00	-8,235.00
Deep River United Church	405.00	405.00	0.00
Dexter First Presbyterian Church		270.00	-270.00
DM Central Presbyterian Church		23,580.00	-23,580.00
DM Douglas Avenue Presbyterian Church	3,645.00	3,645.00	0.00
DM First Presbyterian Church	1,192.50		1,192.50
DM Fort Des Moines Presbyterian Church	720.00		720.00
DM Park Avenue Presbyterian Church	787.50	877.50	-90.00
DM Union Park Presbyterian Church	2,250.00		2,250.00
DM Westminster Presbyterian Church	11,430.00	11,666.25	-236.25
Earlham First Presbyterian Church	315.00	1,485.00	-1,170.00
Gibson First Presbyterian Church	855.00	945.00	-90.00
Grimes First Presbyterian Church	1,141.38	1,116.82	24.56
Grinnell First Presbyterian Church	4,545.00	4,410.00	135.00
Guthrie Center First Presbyterian Church		945.00	-945.00
Hartford Community United Presbyterian Church		1,023.75	-1,023.75
Indianola Trinity United Presbyterian Church	3,555.00	4,095.00	-540.00
Johnston St Paul Presbyterian Church		1,940.00	-1,940.00
Knoxville First Presbyterian Church	562.50		562.50
Lenox United Presbyterian Church	7,785.00	8,100.00	-315.00
LeRoy First Presbyterian Church	1,665.00	1,710.00	-45.00
Lucas First Presbyterian Church	765.00	855.00	-90.00
Monroe Presbyterian Church		1,200.00	-1,200.00
Newton First Presbyterian Church		6,435.00	-6,435.00
Oskaloosa First Presbyterian Church	6,840.00	7,020.00	-180.00
Ottumwa Westminster Presbyterian Church	810.00	945.00	-135.00
Perry First Presbyterian Church	855.00	438.75	416.25
Sharpsburg Presbyterian Church	3,195.00	798.75	2,396.25
WDM Covenant Presbyterian Church		1,642.50	-1,642.50
Windsor Heights Windsor Presbyterian Church	750.00	500.00	250.00
Winterset First United Presbyterian Church	3,330.00	832.50	2,497.50
TOTAL	\$70,777.63	\$112,711.82	\$ -41,934.19

[Appendix 6]

COMMITTEE ON NOMINATING REPORT

MAY, 2021

We have had 2 recent resignations from the Living Legacy Fund Committee. The Nominating Committee presents the following persons to be elected to fulfill the terms of the positions noted:

LIVING LEGACY FUND COMMITTEE

2021

TE Robert Houser (HR)

2022

RE Loren Smith (Des Moines, First)

Respectfully Submitted,

RE Jim Hoffman, Moderator (Clive, Heartland)

Committee on Preparation for Ministry

[Appendix 7]

CPM recommends that Presbytery approve Candidate Hannah Lundberg as ready to seek a call and negotiate for service. She will graduate from Union Theological Seminary on May 21 but has provided a statement from her advisor confirming that all coursework has been satisfactorily completed. She has been examined by CPM and has given evidence of: (BOO G-2.0607)

- Wisdom and maturity of faith
- Leadership skills
- Compassionate spirit
- Honest repute
- Sound judgement

Hannah will be spending the next two years in the Parish Ministry Residency Program at First Presbyterian Church of Ann Arbor, Michigan.

Linda Curtis-Stolper, Moderator

Committee on Preparation for Ministry

[Appendix 8]

Commission on Ministry Report to the May 2021 Meeting of the Presbytery of Des Moines

Commission on Ministry reports the following actions:

Approved the Changes in COM section of the Manual of Operations to be forwarded to Leadership Council.

Approved the installation commission for TE Philip Beisswenger and Audubon First Presbyterian Church and Ebenezer Lutheran Church on March 14 @ 3:00 p.m. via zoom.

Approved the transfer of TE Beverly Jean Maudlin to Presbytery of Des Moines from The Twin Cities Presbytery (July of 2019).

Approved the dismissal of TE Mary Beth Mardis-LeCroy from Presbytery of Des Moines to Newton (New Jersey) Presbytery.

Approved TE Kristin Pike as moderator for Ft. Des Moines Presbyterian.

Approved TE Jane Martinez' request to labor outside the bounds of Presbytery of Des Moines. The Presbytery of Western Colorado has granted her permission within its bounds for general pulpit supply.

Approved the Temporary Pastoral Relationship Covenant Form for Mt. Ayr United Baptist Presbyterian and TE Ed Wegele.

Approved the dissolution of TE Ben Nti's call with Malcom First Presbyterian.

Approved TE Ben Nti's terms of call with Brooklyn First Presbyterian to be modified to remove Malcom's portion.

Approved that the recommended guidelines for pulpit supply be increased to \$150 for one service and \$200 for two services. Mileage should be paid at the IRS rate for mileage both ways for pulpit supply.

Myrna Rummer
COM Moderator

[Appendix 9]

**Report from the shared Personnel Commission
to the Presbytery of Des Moines
from Ken Rummer, Commission Moderator
May 3, 2021**



1. The Commission has completed 3-month check-ins with the Office Administrator, the Pastor to the Presbyteries, the Mission Executive, and the Administrative Executive.
2. Drafting teams from the Commission have been working on personnel policies and financial policies for the shared staff and the shared budget, and their drafts are now being considered by the whole Commission.
3. The Commission decided to continue with the remote/virtual office model for the shared staff with a physical office at Lakeshore Center.
4. A search team from the Commission is launching an open search process for the long-term Office Administrator position.
 - The Transitional Office Administrator is a six-month position, ending on June 30.
 - The Transitional Office Administrator has been encouraged to apply for the continuing position.
 - The continuing position is being renamed Office Manager to avoid confusion with the Administrative Executive position.
 - The Office Manager will be working out of the Lakeshore Center office.
 - The Commission anticipates making a hiring decision by the end of May with the position to begin on July 1.
5. The Commission is working with Leaderwise to provide a team-building retreat for the shared executives.
6. The Commission has been working closely with the members of the shared staff team and appreciates their leadership and insights.
7. The next scheduled meeting of the Personnel Commission is May 20 at 2 PM.

Commission members:

Gordon Moen (TE-NCI)	Jennifer Olson (TE-PH)	Shamaine Chambers-King (TE-DM)
Judy Klepfer (RE-NCI)	Rebecca Brown (RE-PH)	Mickey Van Baale (RE-DM)
Brad Braley (TE-NCI)	Jeff Stanley (RE-PH)	Ken Rummer (TE-DM)

Moderator: Ken Rummer
Vice-Moderator: Brad Braley
Secretary: Rebecca Brown

Liaison (non-voting) from the Leadership Council
of the Presbytery of Des Moines: Carol Ferrell

Stewardship and Mission Education Committee Report May 2021

[Appendix 10]

A. 2021 General Mission Pledges

To date we have received General Mission pledges and estimates from 31 of our 53 churches totaling **\$100,025**, an overall \$15,808 decrease below 2020 pledges from these same churches. Two churches make pledges to other mission partners in lieu of General Mission.

Breaking down these General Mission pledges, responding churches intend to give this year:

- \$36,584.70 to the mission of the General Assembly
- \$18,821.05 to the mission of the Synod of Lakes and Prairies
- \$44,619.25 to the mission of our Presbytery, the Presbytery of Des Moines

Three of our 53 churches (6%) increased their pledges over their 2020 pledge. Twenty churches (38%) continued their pledges at the 2020 level. Six churches (11%) decreased their pledges compared with 2020 pledge amounts, and two churches elected not to make a pledge this year.

Thank you to those who have sent in their pledge forms! If your church has not yet submitted your 2021 pledge, a member of SME will be contacting you during the month of May. Your mission pledges are welcome any time.

B. Special Offerings

We celebrate those churches who gave in 2020 to the denominational Special Offerings (One Great Hour of Sharing; Pentecost; Peace and Global Witness; and Christmas Joy). The following churches gave to at least three out of four Special Offerings:

- Ankeny (four for four!)
- Atlantic, First United (four for four!)
- Heartland
- Corning, First
- Oskaloosa, First
- Windsor
- West Des Moines, Covenant
- Winterset, First United (four for four!)

Thank you to all 32 churches that supported at least one Special Offering in 2020! **If you believe your congregation should appear on this list, please understand that the Presbytery office was in transition last year.** Kindly contact Annika Lister Stroepe to correct the record.

We encourage you to have your sessions approve the collection of these offerings before they occur. Some churches approve the special offerings they will collect all at once. Plan now for:

The **Pentecost Offering (GA)** allows us to invest in faith formation of our youth and join in ministries that address the needs of at-risk children and encourage, grow and support our children, youth and young adults. Forty percent of the money collected stays with the local church to use as it sees fit. This offering will be collected during Pentecost which is **May 23** this year.

The Theological Education Fund (GA) supports future pastors. It combines gifts from Presbyterians for students at Presbyterian seminaries throughout the U.S. The fund is our best hope of ensuring the church of Christ is prepared to serve long into the future. This year's Theological Education Sunday is **September 19**, but you may celebrate theological education any time.

C. Stewardship education:

Stewardship Kaleidoscope offers education, worship, and amazing opportunities for growth in stewardship and generosity. This year's conference will be September 13-15, with over two dozen workshops in person in Cincinnati, OH or selected workshops available for virtual attendees. Find more information and register at <https://stewardshipkaleidoscope.org/conference/>

Committee members:

- a. Class of 2021: RE Peri Van Tassel (Covenant) and TE Nathan Williams (Covenant, moderator)
- b. Class of 2022: RE Joyce Hoffman (Heartland)
- c. Class of 2023: TE Kip Harris (Scotch Ridge) and TE Kirsten Klepfer (Grinnell)

Respectfully submitted,

TE Nathan Williams, moderator (West Des Moines, Covenant)

Phone: 515-225-2254

Email: pastor@wdmcovenant.org

**FIRST UNITED PRESBYTERIAN CHURCH
WINTERSET, IOWA**

[Appendix 11]

**MINUTES
SPECIAL MEETING OF THE CONGREGATION
SUNDAY, APRIL 18, 2021**

A special meeting of the congregation of First United Presbyterian Church in Winterset was called to order at 11:20 a.m. on Sunday, April 18, 2021 in the sanctuary with prayer led by Pastor Randy Lubbers. Without objection, Pam Deichmann was appointed clerk pro tem. Without objection, it was reported that proper notification had been given and that a quorum was certified with 28 members present. As communicated in advance, the only item of business on the docket was the congregation's approval of the sale of church property.

**RECOMMENDATION FROM THE SESSION:
TO APPROVE THE SALE OF THE PROPERTY**

BACKGROUND (Kevin de Regnier, Property and Finance Committee)

Tuesday, March 23, 2021, the session voted to accept an offer of \$117,500 for Hope Home. After expenses of the sale (approximately \$4,186) and payment of the mortgage balance of \$42,656, it is anticipated that the net proceeds to the Church will be approximately \$70,658.

DISCUSSION

As part of the discussion on the recommendation, gratitude was expressed for those who had been most actively involved in the ministry of the Hope Home including the committee, and gratitude was voiced by Paul & Darla Millhollin for the outstanding support of the ministry by the congregation and for the privilege and joy of helping families on the verge of homelessness over the many years of the ministry.

RECOMMENDATION APPROVED by the congregation unanimously.

Meeting was adjourned at 11:40 a.m. with prayer led by Pastor Randy.

Respectfully submitted,

Pam Deichmann, clerk pro tem

Trinity United Presbyterian Church
Indianola, Iowa
Called Congregational Meeting
May 16, 2021

[Appendix 12]

The congregation of Trinity United Presbyterian Church met at 10:45 a.m. on Sunday May 16, 2021 in a called congregational meeting for the purpose of discussing the proposal to sell the church manse and adjusting the pastor's Total Effective Salary as a result of the proposed sale. Reverend David Endriss, moderator, opened the meeting with prayer after determining a quorum was present.

It was **moved** by Al Farris, and seconded by David Grissom Jr. to allow Rev. Annika Lister Stroope speaking privilege for this meeting. Motion carried. Annika is Administrative Executive and Stated Clerk for the Presbytery of Des Moines.

Pastor Endriss then left the sanctuary for the following part of the meeting.

Elder Jim Thorius presented the history of the process for these proposals. The current numbers of churches with manses, in congregations of our size, are few. Most new pastor candidates prefer churches to offer housing allowances in place of a manse. The current utility allowance for the pastor would be rolled into the adjusted compensation package. The sale of the manse would be a project of Property Committee and A & F Committee as well as the Endowment Committee.

If approved, the Presbytery Property committee would then review the proposal for their approval.

Jim Thorius, David Grissom Jr. and Annika Lister Stroope fielded questions from the congregation. Tom Kimball and Larry Lepper also helped with explanations of financial questions.

After discussion and questions the following proposal was presented:

The church manse will be sold for no less than \$220,000 sale price, and the pastor's Total Effective Salary will be amended to include a housing allowance.

It was **moved** by David Grissom Jr. and seconded by Marilyn Lawson to approve this proposal. The motion carried.

After more discussion and questions the following proposal was presented:

The pastor's Total Effective Salary will be increased by \$18,500 annually to include a housing allowance.

This will be prorated for the remainder of 2021, once the sale takes place, and begin in full starting January 1, 2022.

It was moved by David Grissom Jr. and seconded by Al Wood to approve this proposal. The motion carried.

Pastor Endriss was asked to rejoin the meeting.

The minutes of the meeting were read.

It was **moved** by Larry Lepper and seconded by Al Farris to approve the minutes.
Motion carried.

Pastor Endriss closed the meeting with prayer.

It was moved by David Grissom Jr. and seconded by Dave Grissom to adjourn the meeting.
Motion carried.

Respectively submitted

Brad Eveland
Clerk of Session

Presbytery Report

Presbytery of Des Moines
For the period ended July 31, 2021

[Appendix 6]



Prepared by
Corwin, Reichter & Company, P.C.

Prepared on
August 5, 2021

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Statement of Financial Position

As of July 31, 2021

	As of Jul 31, 2021	As of Jul 31, 2020 (PY)	Total Change
ASSETS			
Current Assets			
Bank Accounts			
1000 Checking	122,232.39	689,716.29	-567,483.90
1105 Money Market	262,579.69	647,305.76	-384,726.07
1180 Certificates of Deposits	0.00	314,251.78	-314,251.78
Total Bank Accounts	384,812.08	1,651,273.83	-1,266,461.75
Accounts Receivable			
1200 Accounts Receivable	130,667.79	158,679.14	-28,011.35
Total Accounts Receivable	130,667.79	158,679.14	-28,011.35
Other Current Assets			
1220 Allowance for Uncollectible Accounts	-22,000.00	-22,000.00	0.00
1250 Undeposited Funds	5,310.99	0.00	5,310.99
1280 Inventory Asset	0.00	663.68	-663.68
1290 Prepaid Expenses	0.00	5,000.00	-5,000.00
1300 Investments	2,024,614.88	566,210.97	1,458,403.91
1320 Life Inc Char Int-Restricted	1,286.51	1,227.57	58.94
1321 Pastors Seminar Fund	21,222.83	19,562.66	1,660.17
1410 Due from Others	841.90	0.00	841.90
Total Other Current Assets	2,031,277.11	570,664.88	1,460,612.23
Total Current Assets	2,546,756.98	2,380,617.85	166,139.13
Fixed Assets			
1510 Office Equipment	22,143.64	22,143.64	0.00
1520 Real Estate - Buildings	97,500.00	112,551.23	-15,051.23
1590 Accumulated Depreciation	-62,828.91	-59,816.55	-3,012.36
Total Fixed Assets	56,814.73	74,878.32	-18,063.59
TOTAL ASSETS	\$2,603,571.71	\$2,455,496.17	\$148,075.54

LIABILITIES AND EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 Accounts Payable	1,350.00	16,006.11	-14,656.11
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Total Accounts Payable	1,350.00	16,006.11	-14,656.11
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Credit Cards

2120 Credit Card	0.00	6.00	-6.00
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Total Credit Cards	0.00	6.00	-6.00
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Other Current Liabilities

2300 Trust Funds	30,166.80	37,671.33	-7,504.53
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Total Other Current Liabilities	30,166.80	37,671.33	-7,504.53
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Total Current Liabilities	31,516.80	53,683.44	-22,166.64
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	As of Jul 31, 2021	As of Jul 31, 2020 (PY)	Total Change
Long-Term Liabilities			
2520 PPP Loan - West Bank	0.00	36,200.00	-36,200.00
Total Long-Term Liabilities	0.00	36,200.00	-36,200.00
Total Liabilities	31,516.80	89,883.44	-58,366.64
Equity			
3100 Net Assets, without Donor Restrictions	2,334,924.91	2,381,274.04	-46,349.13
3500 Net Assets With Donor Restrictions	125,930.85	105,661.64	20,269.21
3998 Retained Earnings	0.00	0.00	0.00
Net Income	111,199.15	-121,322.95	232,522.10
Total Equity	2,572,054.91	2,365,612.73	206,442.18
TOTAL LIABILITIES AND EQUITY	\$2,603,571.71	\$2,455,496.17	\$148,075.54

YTD Actuals vs Budget Summary

January - July, 2021

				Total
	Actual	Budget	over Budget	% of Budget
INCOME				
4000 Total Per Capita	246,960.00	246,960.00	0.00	100.00 %
4002 Synod Support Staff Salaries	5,833.38	5,833.34	0.04	100.00 %
4004 Presbytery General Mission	49,023.48	55,000.00	-5,976.52	89.13 %
4009 Donations	203.00		203.00	
4020 Interest Income	4,649.82	947.91	3,701.91	490.53 %
4024 Investment Income	109,914.39	20,400.00	89,514.39	538.80 %
4100 Designated Gifts	3,000.00		3,000.00	
4300 Youth Mission Revenue		11,200.00	-11,200.00	
4820 Misc Income	7,960.00		7,960.00	
Total Income	427,544.07	340,341.25	87,202.82	125.62 %
GROSS PROFIT	427,544.07	340,341.25	87,202.82	125.62 %
EXPENSES				
5100 Governance Expenses	105,566.24	111,482.94	-5,916.70	94.69 %
5200 Administrative Expense	26,802.00	26,213.59	588.41	102.24 %
5300 Office Expense	5,362.34	13,883.34	-8,521.00	38.62 %
5500 Personnel	-2,677.48		-2,677.48	
5600 Shared Services	158,666.69	158,666.66	0.03	100.00 %
6000 Designated Expenses	3,000.00		3,000.00	
6100 Extension of Ministries	18,083.59	31,033.35	-12,949.76	58.27 %
6200 Support of Local Ministries		2,333.32	-2,333.32	
6300 Youth Mission Expenses	1,541.54	11,200.00	-9,658.46	13.76 %
Total Expenses	316,344.92	354,813.20	-38,468.28	89.16 %
NET OPERATING INCOME	111,199.15	-14,471.95	125,671.10	-768.38 %
NET INCOME	\$111,199.15	\$ -14,471.95	\$125,671.10	-768.38 %

A/R Aging Summary

As of July 31, 2021

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Allerton United Presbyterian Church					3,465.00	3,465.00
Ankeny Presbyterian Church	13,412.50					13,412.50
Atlantic First United Presbyterian Church	2,725.00					2,725.00
Audubon First Presbyterian Church	2,500.00				4,050.00	6,550.00
Brooklyn First Presbyterian Church					3,420.00	3,420.00
Clive Heartland Presbyterian Church	6,202.50					6,202.50
Corning First Presbyterian Church	3,747.50					3,747.50
Creston First Presbyterian Church					4,860.00	4,860.00
Creston Platte Center Presbyterian Church	1,320.00					1,320.00
Diagonal United Church					1,080.00	1,080.00
DM Central Presbyterian Church	5,000.00					5,000.00
DM First Arabic Presbyterian Church					990.00	990.00
DM First Presbyterian Church	2,200.00				2,520.00	4,720.00
DM Fort Des Moines Presbyterian Church					720.00	720.00
DM Park Avenue Presbyterian Church	1,783.00					1,783.00
DM Westminster Presbyterian Church	19,050.00					19,050.00
Greenfield First Presbyterian Church	1,194.38				765.00	1,959.38
Grimes First Presbyterian Church	2,915.86					2,915.86
Grinnell First Presbyterian Church	5,208.30					5,208.30
Halferty, Melanie	350.00					350.00
Hartford Community United Presbyterian Church	2,970.00					2,970.00
Indianola Trinity United Presbyterian Church	5,680.00					5,680.00
Johnston St Paul Presbyterian Church					6,570.00	6,570.00
Knoxville First Presbyterian Church	1,500.00					1,500.00
Lucas First Presbyterian Church	890.00					890.00
Malcom First United Presbyterian Church					1,125.00	1,125.00
Monroe Presbyterian Church					4,050.00	4,050.00
Moore, Family	700.00					700.00
Newton United Presbyterian Church	2,218.75					2,218.75
Overlin, Helen & Bobby	450.00					450.00

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Perry First Presbyterian Church	855.00					855.00
Sigourney First Presbyterian Church					1,845.00	1,845.00
WDM Covenant Presbyterian Church	4,750.00				3,240.00	7,990.00
Windsor Heights Windsor Presbyterian Church	4,345.00					4,345.00
TOTAL	\$91,967.79	\$0.00	\$0.00	\$0.00	\$38,700.00	\$130,667.79

A/P Aging Summary

As of July 31, 2021

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Corwin, Reichter & Company, PC	1,350.00					1,350.00
TOTAL	\$1,350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,350.00

Year to Date Per Capita Payments

January - July, 2021

			Total
	Jan - Jul, 2021	Jan - Jul, 2020 (PY)	Change
Adair First Presbyterian Church	2,295.00	2,250.00	45.00
Allerton United Presbyterian Church		3,915.00	-3,915.00
Ankeny Presbyterian Church	4,387.50	4,500.00	-112.50
Atlantic First United Presbyterian Church	2,000.00	500.00	1,500.00
Bedford United Christian-Presbyterian Church	765.00	765.00	0.00
Carlisle Scotch Ridge Presbyterian Church	2,295.00		2,295.00
Centerville First Presbyterian Church	1,980.00	1,980.00	0.00
Chariton First Presbyterian Church	1,035.00	1,260.00	-225.00
Clive Heartland Presbyterian Church	5,722.50	7,110.00	-1,387.50
Corning First Presbyterian Church	2,497.50	3,240.00	-742.50
Creston Platte Center Presbyterian Church	990.00	990.00	0.00
Dallas Center First Presbyterian Church	7,830.00	8,235.00	-405.00
Deep River United Church	405.00	405.00	0.00
Dexter First Presbyterian Church	1,035.00	810.00	225.00
Diagonal United Church		1,080.00	-1,080.00
DM Central Presbyterian Church	22,365.00	23,580.00	-1,215.00
DM Douglas Avenue Presbyterian Church	3,645.00	3,645.00	0.00
DM First Presbyterian Church	1,192.50		1,192.50
DM Fort Des Moines Presbyterian Church	720.00		720.00
DM Park Avenue Presbyterian Church	1,575.00	1,755.00	-180.00
DM Union Park Presbyterian Church	2,250.00	2,250.00	0.00
DM Westminster Presbyterian Church	26,670.00	27,221.25	-551.25
Earlham First Presbyterian Church	1,260.00	1,485.00	-225.00
Gibson First Presbyterian Church	855.00	945.00	-90.00
Greenfield First Presbyterian Church		382.50	-382.50
Grimes First Presbyterian Church	2,674.14	2,600.46	73.68
Grinnell First Presbyterian Church	4,545.00	4,410.00	135.00
Guthrie Center First Presbyterian Church	1,710.00	1,035.00	675.00
Hartford Community United Presbyterian Church	2,070.00	1,023.75	1,046.25
Indianola Trinity United Presbyterian Church	10,665.00	8,190.00	2,475.00
Johnston St Paul Presbyterian Church		2,350.00	-2,350.00
Knoxville First Presbyterian Church	937.50	1,125.00	-187.50
Lenox United Presbyterian Church	7,785.00	8,100.00	-315.00
LeRoy United Presbyterian Church	1,665.00	1,710.00	-45.00
Lucas First Presbyterian Church	765.00	855.00	-90.00
Monroe Presbyterian Church		2,700.00	-2,700.00
Mount Ayr United Baptist-Presbyterian Church	2,835.00		2,835.00
Newton First Presbyterian Church	5,850.00	6,435.00	-585.00
Newton United Presbyterian Church	1,867.50	1,935.00	-67.50
Oskaloosa First Presbyterian Church	6,840.00	7,020.00	-180.00
Ottumwa First Presbyterian Church	3,960.00		3,960.00

			Total
	Jan - Jul, 2021	Jan - Jul, 2020 (PY)	Change
Ottumwa Westminster Presbyterian Church	810.00	945.00	-135.00
Perry First Presbyterian Church	855.00	877.50	-22.50
Sharpsburg Presbyterian Church	3,195.00	3,195.00	0.00
WDM Covenant Presbyterian Church	3,240.00	3,285.00	-45.00
Windsor Heights Windsor Presbyterian Church	1,750.00	1,750.00	0.00
Winterset First United Presbyterian Church	3,330.00	1,665.00	1,665.00
TOTAL	\$161,119.14	\$159,510.46	\$1,608.68

[Appendix 7]

Dennis Sang

Statement of Faith

I do believe that God is the creator, God is love, and everything is in God's hands. I believe in the trinity of God: The Father, the Son, and the Holy Spirit. God is justice for everyone, all human beings are equal in God's presence and God is always present with us. I believe our God is the one true God: there are no other gods and our God is higher than everything.

I believe that human beings are created in the image of God. We are created to do good work for the glory of God and to be in fellowship with God. We are created to have free will with a choice of doing the right things for good. Human beings are created to have dominion over all creatures in the right way. I believe we are created to love one another. I believe that God calls everyone to be God's people. Since the Garden of Eden human beings have fallen, but our heritage is that God saves us through Jesus Christ his only begotten Son. Sometimes we turn away from God and have sinned but God still loves us even when we do not deserve love and brings us back in God's hand and presence. We are saved by God's grace alone, there is nothing we did but we are saved by God's grace. We all are called to have a relationship with God and to do justice.

I believe Jesus Christ is the son of God, and Jesus Christ is the second person of the Trinity. I believe that Jesus Christ took on human nature and came to the world to save humankind. He died on the cross and the third day he was raised from the dead. I believe in all the miracles of Jesus Christ and Jesus's teachings. Jesus Christ not only saves us from our sins but also called us to do good works, and he sends us to proclaim the Gospel and make the disciples. I believe Jesus Christ is not only my Savior but also my friend, my way, my light, and my everything.

I believe the Holy Spirit is the third person of God. The Holy Spirit is always present among us on behalf of Jesus Christ. I believe the Holy Spirit is the one who guides me in the right way and comforts me when I am falling. The Holy Spirit is working in the church and sustains the Church in the right way. I believe the Holy Spirit is working in the church to renew and comfort, and bring us into the presence of God. The Holy Spirit is always present and active in the church and among the people.

I believe that the church is the body of Christ. The church is not just a building or organization but it is the community of the people called out by Jesus Christ. I believe the mission of the church is to reach out to those in need and strive for those around us. I believe the mission of the church is to be engaged in the horizontal dimension— social, political, economic, and ecological transformation in the world.

I believe that Scripture is the living word of God. I believe Scripture is an important center in Christian lives. The guide of the Scriptures shows us how to live, what to do and draws us near to God. The Scripture is the word of God and we have to be careful when we interpret it. I believe Christians cannot be separate from Scripture.

I believe in the sacraments of baptism and communion. I believe to be baptized is to have a new life in Christ. When we are baptized, we not only encounter forgiveness of sin but also encounter God's grace, which brings us into the new community --- the community of Jesus Christ. I believe baptism must be the first step that we practice in our Christian faith for the ministry of the Lord. I believe in the Lord's Supper and the significance of partaking in it; we restore our spiritual lives with the blood of Jesus Christ and in the remembrance of his death and faith in his second coming. I believe the celebration of the Lord's Supper renews our spiritual lives.

**Committee on Preparation for Ministry Report
Sept. 18, 2021**

The Committee recommends the following actions:

1. That Candidate Ellen Keyser Endelman be allowed to complete the Bible Content Exam through alternate means of examination. (BOO G-2.0610)
Reasons for this recommendation: Due to Ellen's medical leave for the past year and a half, the traditional Annual Review format was inappropriate. Ellen submitted comprehensive commentary about medical, spiritual, educational and personal events and developments which was reviewed and discussed. Ellen's health is much improved overall although there are still concerns; she will mark the one-year anniversary of her bone marrow transplant on August 28. She transferred to Chicago Theological Seminary and should be able to complete M.Div. classwork through synchronous online classes in three semesters. Ellen had hoped to work as a Hospice Chaplain but had to withdraw from this position since she is medically unable to be vaccinated against COVID-19 or other diseases at this time.

Ellen is registered to take the "standard form" Worship and Sacraments Ordination Exam on September 23. Her need for accommodations to take the Bible Content Exam was discussed. CPM will present rationale for Ellen to be allowed to use alternate means to complete the Bible Content Exam to Presbytery on September 18 and will move that the following alternate means be approved: verbal instead of written questions and responses; examination based on knowledge of major themes, important concepts, context – "tell me what you know about . . . "; a one-on-one "interview" format (possibly via Zoom) with someone not previously involved with Ellen; three hours maximum time limit plus time for break if needed; and a 30 minute "pre-test" ahead of the actual exam to verify that format and procedure will allow Ellen to demonstrate her knowledge of Bible content satisfactorily.

2. That Dawt Lian "Dennis" Sang, a member in good standing of Ankeny Presbyterian Church in Ankeny, recommended by the Session of that congregation and having been an Inquirer for more than one year, be enrolled as a Candidate in seeking to become a Minister of Word and Sacrament (Teaching Elder).
3. That Dwight Tomes be approved as Ruling Elder reader, Sandy Wagener be approved as Ruling Elder alternate reader, and Marcy Campbell be approved as Teaching Elder reader of Ordination Exams in 2022.

The Committee reports the following:

1. The Committee conducted a final assessment of RE Amy McGriff's readiness to receive a commission, as outlined in the *Procedures, Program and Policies* for becoming a Commissioned Pastor/Commissioned Ruling Elder in the Presbytery of Des Moines, following which the Committee certified Amy adequately prepared to be examined by the Commission on Ministry (COM) for designation as a Commissioned Pastor/Commissioned Ruling Elder in the Presbytery of Des Moines.

2. The Committee granted a request from Inquirer Amy McGriff to withdraw from the process seeking to become a Minister of the Word and Sacrament (TE). G-2.0609

Committee members:

- TE Betty Sandy (HR)
- RE Dwight Tones (Des Moines, Central)
- CP Bob Waldron (Earlham, First)
- TE Jessica Wietzke (Grimes, First)

Respectfully Submitted,
CP Linda Curtis-Stolper, Moderator (Newton, First)

Des Moines Presbytery Crisis Team Meeting

March 30, 2021

Attendees: Lynne Hanna, Tim Maxa, Myrna Rummer, Sandy Wagener, Annika Lister Stroope *ex officio*

Called to order with prayer at 4:06 pm.

Sandy Wagener as immediate past presbytery moderator volunteered to moderate.

Crisis Team description needs updated, one item needs to be designation of Crisis Team moderator. This will be discussed at a future meeting.

Review of March 15, 2021 memo to Crisis Team from Camp and Youth Ministries Committee.

Suggestion of Dawt (Dennis) Lian Sang currently under care of Des Moines COM, to participate. Tim will communicate this suggestion.

Myrna raised question of #17 of the memo re: household/cohort groups not wearing masks and would like the mask requirement tightened up. Discussion about details of paperwork, parent communication, etc.

Suggestions about disclaimers for parents to sign.

Maxa moved that Camp and Youth Ministries Committee be allowed to move ahead with the 2021 in-person week at Wesley Woods camp following the guidelines in March 15, 2021 memo and Wesley Wood's 2021 guidelines and that parents sign a disclaimer that the presbyteryf not be held liable. Second and approved.

Meeting closed with prayer at 4:40pm

Mission Executive's Report to Presbytery of Des Moines
September 18, 2021

[Appendix 10]

As I reported in the last Presbytery meeting, I believe that our priority in the area of mission should be to help our members and congregations to deepen their understanding of the church's calling and role in God's mission and our identity as God's people, as Christ's ambassadors. So, this continues to be the focus of my work.

An important part of my work is being in churches, meeting with sessions and mission committees, and I enjoy it quite a lot.. So, I've been doing just that, and I would love to meet with your session and mission committee. Please let me know when I can visit (either in person or by video conferencing).

Two mission trips are coming up: US-Mexico border in December 2021, and Israel-Palestine in March 2022. The purpose of these trips is not to "do" something or to "serve," and certainly not Christian tourism. Rather, the purpose is to learn what God's doing among sisters and brothers in other parts of the world, to deepen our understanding of what it means to be disciples of Christ, and to experience the body of Christ that is the Church universal.

I am looking into the possibility of the Presbytery sponsoring a refugee family(ies) from Afghanistan. Thank you to Sandy Wagener for suggesting the idea. Please let me know if your congregation would be interested in taking part of this ministry.

Camping & Youth Committee – I want to thank Barb & Dennis Britson and Tim Maxa for their work and leadership in the Summer Camp. It was another great success and a kids had a blast. Preparation for Triennium 2022 is underway. Laura Schieber, Covenant PC, has agreed to be the registrar. More information will be forth coming.

Living Legacy is ready to start giving ministry grants next year. Applications will be on the website in February.

I am grateful to be in ministry with you all, and with my colleagues Annika, Ian, and Jeannie.

Amgad Beblawi

The Commission on Ministry continues to meet monthly. We make the following recommendations to the presbytery:

1. In mid 2021, members of COM began the process of investigating our current minimum salary rate for teaching elders. In the past we have tied our increases to the projected rates for the Cost-of-Living Increases set by the Social Security Administration. The past few years we as a presbytery have had increases at 2% each year which has more than covered the increase in the cost-of-living allowance. This year economists are predicting a 6.2% increase to the COLA. The rate will be set in October after the economic numbers for the third quarter are in. Below is a sampling of the current economic thinking.

CNBC articles of August 11 & 24, 2021
Forbes Magazine - August
AARP – August

According to data from the U.S. Bureau of Labor Statistics (BLS), inflation has been picking up in a big way over the past year. On Aug. 11, the BLS released data showing a 6% increase in the CPI-W over the trailing 12 months. New consumer price index data points to a possible 6.2% cost-of-living adjustment for Social Security recipients for 2022, according to the latest estimates.

Social Security's annual COLA is calculated each year based on the Consumer Price Index for Urban Wage Earners and Clerical Workers, or CPI-W. The official calculation, which is typically released by the Social Security Administration in October, is based on the average of July, August and September data. "With one third of the data needed to calculate the COLA already in, it increasingly appears that the COLA for 2022 will be the highest paid since 1983 when it was 7.4%," said Mary Johnson, Social Security policy analyst. In 2021, the Social Security COLA was 1.3%.

Gasoline, for example, has risen 41.8% over the past 12 months, and is helping to push the COLA estimate up. The broader consumer price index rose 5.4% in July compared to a year earlier, driven mostly by rising food and energy prices, according to data released by the Bureau of Labor Statistics on Wednesday.

While people may think an approximate 6% benefit increase is good news, it's important to remember it's not necessarily additional income, said Patrick Hubbard, research associate at the Center for Retirement Research at Boston College. "Everything is 6% more expensive these days and is only the minimum needed to maintain the purchasing power that you've had all along," Hubbard said.

With all this in mind, the Des Moines Presbytery COM is recommending a 6% increase to the minimum effective salary rate, effective January 1, 2022. The 2021 rate is \$49,926 – the 2022 rate would be \$52,920.

2. **The Commission on Ministry recommends that Amy McGriff be commissioned to serve the Oskaloosa First Presbyterian Church as commissioned ruling elder/pastor.** Assuming the way be clear, we propose that the commissioning service be held during September 18 presbytery meeting.

3. **The Commission on Ministry recommends to the presbytery the following changes to the Manual of Operations of the Presbytery of Des Moines. Items to be removed shown with a strikethrough and items to be added in bold.**

1. 13.2.5.1

Schedule boundaries/ethics training ~~at least every two years~~ and to keep a record of those who have attended such events.

2. 13.2.7

The commission is authorized to act on behalf of Presbytery:

13.2.7.1 to ~~find in order~~ **confirm** calls issued by churches;

and then adjust the numbering for the current 13.2.7.1 through 13.2.7.4

3. 13.2.7.2 (with the new numbering this will be 13.2.7.3)

to approve the examination of and approve membership of ministers of the Word and Sacrament and ~~lay pastors~~ **Commissioned Ruling Elders** transferring from other presbyteries;

4. 13.2.8

~~Commissioned Lay Pastors~~ **Commissioned Ruling Elders**: The Commission shall recommend to Presbytery for approval of all actions with regard to commissioning **ruling elders** ~~lay pastors~~.

5. 13.2.13

Pension Representative: The ~~Stated Clerk of the Presbytery~~ **Pastor to the Presbyteries** shall serve as the Board of Pension's' Representative, to resource the Commission and the Presbytery and to coordinate retirement and memorial recognitions of ministers.

6. 13.2.14

Continuing Education and Pastoral Care: The Commission shall review regularly the continuing education and personal well-being of ministers of the Word and Sacrament **and Commissioned Ruling Elders** ~~lay pastors~~.

7. 13.2.15

The Commission shall provide for ~~ethics/boundaries~~ boundaries/ethics training opportunities ~~at least every other year~~.

The Commission on Ministry took the following actions, and we are reporting them to the presbytery for information.

1. Approved the updated temporary covenant for Mount Ayr United Baptist Presbyterian and TE Ed Wegele.
2. Approved TE Pat Summers as Moderator for Malcom First Presbyterian Church session.
3. Approved the Dissolution of the Call between TE Ben Nti and Brooklyn First Presbyterian Church.
4. Approved TE Kristin Pike as Moderator for Brooklyn First Presbyterian Church session.
5. Approved our 2022 Budget Request to the Budget and Finance Committee
6. Approved granting the status of Honorably Retired to the Rev. Judy Winkelpleck.

Additional Information for the presbytery:

1. The COM is working on coordinating a boundary training event for the last weekend in October to be held via Zoom. Also, we are reviewing some other online training programs that might be used to satisfy the boundary training requirement.
2. Platte Center Presbyterian Church will celebrate its 150th Anniversary on Sunday, October 10, 2021. Worship will be at 10:00 a.m. and a time of fellowship and refreshments will follow.
3. We continue to work with Ian as Pastor to the Presbyteries and our webmaster to get all the necessary forms on the website so in the future you may be able to submit those electronically.
4. Three COM members have completed the 5-day Mediation Skills Training Institute offered by the Lombard Mennonite Peace Center.

The Commission continues to work diligently to serve the pastors and churches of this presbytery.

Respectfully submitted,

Myrna Rummer
COM Moderator

Rev. Jessica Paulsen
COM Secretary

I believe God is the creator of the Heavens and the Earth. I believe God is triune in nature; Father, Son, and Holy Spirit. God the Father is all powerful, timeless, spaceless, immaterial, and personal. God loves all of creation and desires to have relationships with people. God calls us into relationship with Godself.

Jesus Christ is my savior, my hope and my foundation. Jesus is both fully God and fully human. Jesus is the living Word, and is eternal with the Trinity. Because of Christ Jesus' sacrifice on the cross, we have hope for salvation. We are recipients of God's grace and mercy because of Jesus' death and resurrection.

The Holy Spirit is also a distinct person of the Holy Trinity, eternally with God the Father and Jesus Christ. Because of Jesus' sacrifice, those whom God calls are recipients of the Holy Spirit, indwelling within us. The Holy Spirit infuses us with unique gifts, comforts, and strengthens us. It is through the Holy Spirit that we come to have the inspired Word of God.

The Holy Bible is the collection of Scriptures that have been discerned to be the authoritative Word; God's special revelation of Godself to people. The Scriptures are our most objective source for understanding who God is and God's will for us, but is not the only source for God to communicate to us. The proclaimed Word, prayer, the sacraments, and creation are also ways in which God speaks to us.

Baptism is the sign and seal of God calling us to be in relationship with Godself. Baptism is the initiation into the Church community, and marks the beginning of the process of sanctification through which we grow deeper into our relationship with God. Like circumcision for the Israelites, baptism is the sign of God's covenant with God's chosen people. The act of baptism is an act of worship in response to the receiving of the Word performed by the Church, but is a work of God and is completed through God. The symbolism found in baptism is deep. Among others, it symbolizes death to sin and resurrection to new life.

Likewise, the Lord's Supper is a sign and seal of God's covenant with God's chosen people. It is an act of worship done in response to the hearing of the Word, through which God calls us deeper into relationship with Godself and communion with the Church. Through the act of communion with ordinary bread and wine, God nourishes people's spiritual needs.

Human beings are created in God's image to bring glory to God. We do this through the worship of our lives and by being in relationship with God. By seeking to love God with our whole heart, mind, and strength we worship God. When we fail to live up to loving God and loving our neighbors we sin.

The Church is the body of Christ, placed under the authority and headship of Jesus. Like individuals within the Church, the purpose of the Church is to worship God in all that we do by loving God and our neighbors.

The Reformed tradition of the Church affirms the headship of Jesus Christ and that the true church is anywhere that the true Word of God is preached, church discipline is lovingly provided, and the Sacraments are rightly administered.

Committee on Preparation for Ministry Report

November 9, 2021

The Committee recommends the following:

That Candidate Josh McKenna, having completed the requirements of G-2.0607, be certified ready for examination by a presbytery for ordination, pending a call.

CPM enthusiastically congratulates Josh on completion of seminary and his ordination examinations and asks that members of Presbytery prayerfully support Josh as he seeks a call to serve God's church.

Committee members:

- TE Betty Sandy (HR)
- RE Dwight Tomes (Des Moines, Central)
- CP Bob Waldron (Earlham, First)
- TE Jessica Wietzke (Grimes, First)

Respectfully Submitted,

CP Linda Curtis-Stolper, Moderator (Newton, First)

Leadership Council Meeting Minutes
Presbytery of Des Moines
Des Moines, Iowa
October 19, 2021

A meeting of the Leadership Council for the Presbytery of Des Moines was held Tuesday, October 19, 2021, at 1:00 p.m. via Zoom. In attendance were Rev. Tim Maxa, Rev. David Endriss, Rev. Lynne Hanna, Rev. Ekram Kachu, Roxanne Neary, Joe Weiman, David Boyd, Sandy Wagener, Carol Ferrell, Nate Boulton and Polk Davison. Present from staff were Rev. Dr. Annika Lister Stroope, Rev. Ian McMullen, Amgad Beblawi and Jeannie Stolee. Rev. Ken Rummer from the Personnel Commission was also in attendance.

CALL TO ORDER

- The meeting was called to order at 1:00 p.m. by Rev. Tim Maxa, Moderator of Leadership Council. A quorum was declared.
- The opening prayer was offered by Tim.
- It was moved, seconded and passed to approve today's meeting agenda which was previously distributed.
- It was moved, seconded and passed to approve the minutes of the August 17, 2021, Leadership Council meeting.
- Polk Davison was appointed as recording clerk for the meeting.

REPORTS

Personnel Report

Rev. Ken Rummer, moderator of the Shared Personnel Commission of the three presbyteries, gave a report. Highlights of the report:

- Formalized the hiring of Jeannie Stolee as office manager beginning July 1, 2021.
- Extended contract with Karen Kaiser through the end of 2021 for accounting services related to the shared budget.
- Approved Personnel Policies which are distributed to Leadership Council today.
- Approved Financial Policies for shared budget which are distributed to Leadership Council today.
- Extended the contracting of communications through the end of 2021.
- Conducted six-month reviews for shared staff. The reviews were positive and satisfactory for the four staff positions.
- Received the funds remaining in the Search and Start account. Each presbytery initially contributed \$25,000. \$38,000 remains. The funds will be used at the direction of Personnel Commission for additional start-up expenses and for needs falling outside the seven-year budget plan.
- Personnel Commission, acting on the recommendation of the executive team, voted to cancel the September in-person gathering of the three presbyteries due to the worsening COVID situation.
- Recommending a 3% pay increase for staff for 2022.

Administrative Executive and Stated Clerk Report

- Annika is working with the Insurance Task Force. The Task Force will meet next week.
- She will give an update on status of the Des Moines Presbytery office space at another time on the agenda today.

Pastor to the Presbyteries Report

- Ian is the COM resource person and reported that the churches are doing reasonably well. The Grimes church and pastor have dissolved their pastoral relationship.
- Amgad and Ian have been working on the Seven Stages in hopes of bringing restoration and health to the churches and their leaders.
- Ian reported that the Malcom Church will pay their Per Capita in full as they recognize the assistance the Presbytery has made.
- The Shared Parish Council of Brooklyn and Malcom want to continue discussion on being yolked.

Mission Executive Report

- Amgad reported that the pastor from the Miso Church has submitted the R1 Visa form and it has been received. It should be about six months before Immigration can make a decision.
- New Worshipping Communities has new co-chairpersons: Rev. Bill O'Connell and Rev. Eric Pasanchin.
- Jim Thompson will give a Living Legacy report at the next presbytery meeting.
- A Budget & Finance resolution will be sent to Leadership Council.
- A proposed trip to Israel-Palastine has received seven applications.
- The U.S.-Mexico trip has not received enough interest and is postponed, not canceled.
- Compassion, Peace and Justice has been investigating sponsoring a new immigrant family, but there hasn't been enough interest shown at the presbytery level. Three individual churches are considering sponsorship: Central is currently sponsoring; Westminster Des Moines and Heartland may consider sponsorship.

Presbytery Moderator's Report

- Lynne reported that the Tuesday morning prayer gathering has fewer participants but is still a vital ministry. She also thanked Annika for her leadership.

Budget and Finance

- Bev Evans reported on the budget and other items. Budget and Finance recommends the budget to the Leadership Council to present to Presbytery. There was general discussion regarding the Budget Report forms that were distributed to the Council. We discussed donor restricted funds and Presbytery designated funds. Rev. Endriss wants the Presbytery to know the budget was developed in consultation with our accountant and Living Legacy.
- There was a motion and a second to approve the budget as presented. A motion was made to amend the line item for Cross Outreach support from \$8,000 to \$7,000. The amendment passed.
- There was a motion and a second to approve the new budget as amended. The motion passed.
- It was moved, seconded and passed to transfer \$2,500 from the Colfax Money Market fund to the regular fund.
- It was moved, seconded and passed to move the presbytery banking account from West Bank to United Community Bank in Milford, Iowa. The other two presbyteries are currently using the bank in Milford and have received excellent service.
- The Budget and Finance Committee has proposed to the Leadership Council a calendar for budget preparation beginning in 2022, taking into account the significant role to be played by Living Legacy in that process. Amgad mentioned that Living Legacy wants to change some of the dates shown in the Budget and Finance calendar. The motion to receive the original calendar

was placed on hold in order for B&F and Living Legacy to agree on the dates. The new calendar will be voted on by Leadership Council by e-mail once the dates have been agreed on.

Tim had to leave the meeting and turned over the moderator's gavel to Sandy Wagener.

Future Presbytery Meetings

The question was raised as to whether the Des Moines Presbytery should have three meetings per year instead of four. The other two Presbyteries in our Tri-Presbytery relationship currently have two stated meetings per year. The Des Moines Manual of Operation and By-Laws call for four meetings. The three presbyteries would like to schedule a fall gathering for sharing and conversation, but no business would be conducted. After much discussion, it was moved, seconded and passed that the proposed meeting dates for 2022 would be February 12, May 17 and November 12, and the Manual of Operation for 2022 would be set aside.

November Presbytery Meeting

It was moved, seconded and passed that the next Presbytery meeting will be held Tuesday November 9, 2021, at 9:00 via ZOOM. It was moved, seconded and passed to approve the proposed docket with one amendment: adding the Nominating Committee report.

Update on the Sale of the Presbytery Office

An offer to purchase has been received and the necessary paperwork has been signed by Annika. Annika said a letter will be going out to Presbytery churches asking for storage space for current office possessions. Annika said the closing date is set for mid-December.

Emergency Funds for Congregations in Need

As Tim had to leave the meeting, this topic will be discussed at a future meeting.

Crisis Team

It was moved, seconded and passed to approve the amended Crisis Response and Communication Plan. Tim will present this plan to the Presbytery at the November 9 meeting.

LIAISON REPORTS

Property Committee

- David Boyd had no report.

Commission on Ministry

- Polk said Ian had already reported for Commission on Ministry.

Committee on Preparation for Ministry

- David Endriss reported that several candidates passed a portion of their ordination exams, but one candidate did not pass; this candidate will receive additional tutoring.

Personnel Committee

- Carol reported that Personnel had already been discussed.

Living Legacy Committee

- Roxanne said Living Legacy had already been discussed.

Compassion, Peace & Justice Committee

- Joe reported that the committee members had asked in their meeting: Why do we exist? How do we remain relevant? What is our purpose? Joe asked for input from the Leadership Council to answer these questions. The Harvest Offering was discussed. Joe will come back with suggestion on repurposing the Harvest Offering. Sandy suggested that continued conversation on this subject take place at our next Council meeting.

There being nothing further to discuss, it was moved, seconded and passed to adjourn the meeting at 3:17 p.m. with a prayer by Annika.

Respectfully submitted,
Polk Davison

Since the last Presbytery meeting two months ago, it has been mostly business as usual. However, the Compassion, Peace & Justice Committee is asking good questions & rethinking their mandate. Members of the committee have been wrestling with the question: “What are we offering to our congregations?”

We all hear, “Why the presbytery? What does the presbytery do for us?” First, I submit to you that our Reformed theology – and the NT for that matter – make it clear that if one is a follower of Christ, then he/she belongs to the Body of Christ. We cannot choose Christ but not the Body of Christ; that’s not an option. In the Body of Christ, we all labor *together* in God’s mission. Our vocation – everyone of us – is to give witness, to give reason for the hope that is within us (1 Pet.3:15).

Nevertheless, the question about the presbytery’s role is legitimate. “Why is the larger Church relevant to mission?” The denomination – and the global Church – can help local congregations expand their understanding of God’s mission: that God’s mission, and thereby the vocation of the church, cannot be reduced to a few projects or activities on the local level. Rather, God’s mission is the overarching divine act to heal, redeem, and restore humanity and all creation. What we do on the local level – our witness in the community where we live – is significant because it is part of that overarching divine redemptive work of God.

But, as presbytery and denomination, we do disservice to our congregations and our members when most of what they hear from us about mission is in the form of fundraising & Special Offerings.

The very purpose of a presbytery and the very purpose of the denomination is God’s mission. The character of the gathered community of God’s people is mission. The church of Jesus Christ is a sent community. May we reflect this reality in everything we do as a presbytery and congregations.

Announcements:

Registration for Youth Triennium 2022 is on the website. Deadline is January 15.

A four-part seminar on “Re-Formation of the Congregation” is scheduled for next year. It is primarily for the ministry of the laity, but it is important that pastors and congregational leaders attend together.

Amgad Beblawi
Mission Executive



Living Legacy Fund

1

- ▶ Presbytery actions since 2017
- ▶ Endowment Funds of the Presbytery
- ▶ Living Legacy Fund Policy
- ▶ Grants

2

Presbytery Meeting Minutes

▶ August 2017

The Leadership Council agreed to form a Temporary Task Force to research the formation of a Living Legacy Fund that would be a financial fund receiving, investing, and/or distributing funds received from the sale of church properties.

▶ November 2017

A Temporary Task Force is organized to research the formation of a Living Legacy Fund.

3

Presbytery Meeting Minutes

▶ February 2018

Leadership Council presented a proposal for the formation of a Living Legacy Fund:

Purpose: To empower and support the churches of the Presbytery of Des Moines in growing the mission of the Church of Jesus Christ.

4

Presbytery Meeting Minutes

The Living Legacy Fund will be:

- Comprised of the proceeds from the sale of the property of a church which has closed...
- Managed in a way that will ensure the fund will continue in perpetuity
- Grants from proceeds made to grow and expand the mission of the Church of Jesus Christ.
- Committee to oversee the assets of the Living Legacy Fund, make grants to churches, report regularly to the presbytery.

5

Presbytery Meeting Minutes

▶ May 2018

Presbytery voted to approve the formation of a Living Legacy Fund.

▶ November 2018

Living Legacy Fund Committee elected.

6

Presbytery Meeting Minutes

► November 2019

Living Legacy Fund Policy approved by Presbytery.

► May 2021

Updated Living Legacy Fund Policy approved by Presbytery.

<https://dmpresbytery.org/documents-forms/>

7

Endowment Funds

► Donor-Restricted Funds

Restricted donations. Can only be used for the purpose specified by the donor.

► Unrestricted Funds

Monies that belong to the Presbytery (e.g., from sale of church property). The Presbytery can designate these funds for a specific purpose.

8

Endowment Funds

► Donor-Restricted Funds

- Swan
- Walther
- McCahon

► Unrestricted Funds

- Albia Pitzer
- Colfax
- Knox Knolls
- Living Legacy

9

Endowment Funds

► Donor-Restricted Funds

- Swan – “for the education of young men for the ministry”
- Walther – “underprivileged and handicapped children”
- McCahon – “for the small churches in south-central Iowa”

► Unrestricted Funds

- Albia Pitzer
- Colfax
- Knox Knolls
- Living Legacy

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Endowment Funds

9/30/2021 Value	
Swan	\$51,889
Walther	\$41,012
McCahon	\$83,895
Albia Pitzer	\$37,320
Colfax	\$34,620
Knox Knolls	\$540,723
Living Legacy	\$1,224,320

11

Living Legacy Fund Policy

► Approved at November 2019 Presbytery Meeting

► Revision approved at May 2021 Presbytery Meeting

► <https://dmpresbytery.org/documents-forms/>

12

Living Legacy Fund Policy

- Statement of Purpose
- Responsibilities of the Committee
- Management of the Endowments
- Presbytery Reserve
- Categories of Grants
- Procedure for Requesting Grants

13

Living Legacy Fund Policy

Donor-restricted endowments are not part of the Living Legacy Fund and shall be kept in separate accounts.

- ▶ Grants from the Swan Fund will be in the purview of the Committee on Preparation for Ministry.
- ▶ The Walther Fund shall be used at the discretion of the Camping and Youth Committee for scholarship aid for children in need to attend youth conferences and activities.
- ▶ McCahon Fund shall be used for Congregational Revitalization Grants in consultation with the Commission on Ministry.

14

Living Legacy Fund Policy

The Committee on Living Legacy Fund recommends that proceeds from the sale of church properties at Highland Park, Clifton Heights, Colfax, Albia, Pitzer, and Knox Knolls (which are currently in four different accounts) be combined into one account.

15

Categories of Grants

- ▶ Congregational Revitalization Grants
- ▶ Leadership Development Grants
- ▶ Mission Grants
- ▶ Youth Ministries
- ▶ New Worshiping Communities

Total for 2022 about **\$58,000**

16

Categories of Grants

- ▶ Grants made through an application process
- ▶ Application may be made by a congregation or a committee of the presbytery.
- ▶ Seminary student, teaching elders, and ruling elder may submit applications with the endorsement of the appropriate committee of the presbytery.
- ▶ Applications will be available on the website.

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Presbytery of Des Moines

Living Legacy Fund Policies DRAFT

Statement of Purpose

The Presbytery of Des Moines established the Living Legacy Fund to empower and support the churches of the Presbytery in growing the mission of the Church of Jesus Christ. The Living Legacy Fund has been built upon the proceeds of the sale of church properties within the Presbytery and with donations directly to the Fund. The Fund therefore is intended to be managed to grow and continue in perpetuity and to stress long-term total return (income and capital gains) that is consistent with a moderate amount of short-term risk of principal. As of December 2020, proceeds from the sale of church properties at Highland Park, Clifton Heights, Colfax, Albia, Pitzer, and Knox Knolls comprise the Living Legacy Fund.

This policy is to provide guidelines on the investment of financial assets of the Presbytery and the use of income from them.

Donor-restricted endowments – namely the Swan Fund, Walther Fund, and McCahon Fund – are not part of the Living Legacy Fund and shall be kept in separate accounts. The Committee on Living Legacy Fund will oversee the investment of donor-restricted endowments along with the Living Legacy Fund. However, disbursement of grants from the Swan Fund will be in the purview of the Committee on Preparation for Ministry. Interest earnings from the Walther Fund shall be used discretion of the Camping and Youth Committee of the Presbytery for scholarship aid for children in need to attend youth conferences and activities. Interest earnings from the McCahon Fund shall be used for Congregational Revitalization Grants as specified below in the “Categories of Grants from the Living Legacy Fund” in consultation with the Commission on Ministry.

Use of the Living Legacy Fund

For definition purposes, the term “investment” means any financial asset owned by the Presbytery of Des Moines that is not cash deposited with a FDIC insured institution (including Certificates of Deposit) or Money Market funds with assets guaranteed by the U.S. government.

1. All investments will be held in accounts with institutions recommended by the Committee on Living Legacy Fund and approved by the Leadership Council.
2. The Presbytery accepts a moderate level of investment risk. This precludes investments in high-risk securities. This requires a balance asset allocation strategy to diversify risk.
3. The Committee on Living Legacy Fund is responsible to review investment performance, risk, and advisor performance (after receipt of the quarterly statement from the Investment Advisor) and make recommendations for changes to the Leadership Council.
4. The Committee on Living Legacy Fund will set aside each year a specified amount to be available for grants. This amount will be 4.5% of the 12-quarter rolling average of the total market value

of the fund. The first grant allocations will begin no sooner than one year after the funds are invested.

Responsibilities for the Committee

The Committee on Living Legacy Fund will oversee the assets of the Fund, new donations to the fund and the distribution of funds. The Committee will manage the fund to conserve capital while obtaining returns that will enable the granting of funds to support requests using established criteria.

The Committee on Living Legacy Fund will also oversee the investment of donor-restricted endowments such as Swan Fund, Walther Fund, and McCahon Fund.

Management of the Account

1. The principal of the fund will be managed by New Covenant Trust Company, subsidiary of the Presbyterian Foundation of the Presbyterian Church (U.S.A.).
2. The social criteria for investing will be met, as much as is feasibly possible, by adhering to the General Assembly guidelines for social responsibility through investment.
3. The Committee on Living Legacy Fund recommends that proceeds from the sale of church properties at Highland Park, Clifton Heights, Colfax, Albia, Pitzer, and Knox Knolls (which are currently in four different accounts) be combined into one account.

Presbytery Reserve

The Presbytery shall maintain at least \$250,000 as reserve. In case of shortfall in presbytery cash, funds from this account shall be available on request of the Committee on Budget and Finance. Replenishment of the reserve account will not be from the Living Legacy Fund.

Categories of Grants from the Living Legacy Fund

1. Congregational Revitalization Grants

15% of the annual allocation will be available for grants for congregational revitalization. These grants will be made in consultation with the Commission on Ministry and are intended to enable and support initiatives toward congregational growth and vitality. Accordingly, these grants cannot be used for property repair or payment of loans and are not intended for cases in which long-term financial support is needed.

2. Leadership Development Grants

10% of the annual allocation will be available for grants for leadership development. Teaching elders and ruling elders pursuing ministry-related continuing education or theological education may apply for grants. (Additional funds are available for leadership development events through the Pastors' Seminar Fund.)

3. Mission Grants

10% of the annual allocation will be available for grants for churches or committees of the presbytery to be used for mission activities or mission trips.

4. Youth Ministries

15% of the annual allocation will be available for camping and youth ministries of the presbytery. Additional funds for camping and youth ministries of the presbytery are available from the Walther Fund. These funds can be accumulated for up to three years to be used as scholarship for Presbyterian Youth Triennium.

5. New Worshiping Communities

50% of the annual allocation will be available to the new church development committee with the approval of the Presbytery for use in starting and supporting new worshiping communities (Manual of Operations 13.5.). These funds can be accumulated for up to five years.

Procedure for Requesting Grants

1. Funds may be requested through an application process established by the Committee on Living Legacy Fund. Application may be made by the session of a local congregation or a committee of the presbytery. Seminary student, teaching elders, and ruling elder may submit applications with the endorsement of the appropriate committee of the presbytery.
2. Congregations applying for a grant must have paid their per capita assessments, thus demonstrating their commitment to the unity and interdependence of the church and their commitment to strengthening the church's witness to the mission of God (G-3.0106).
3. Each application will establish the limit for funds to be requested.
4. Normally application for funds will be for one time only per project.

Review

The Committee on Living Legacy Fund will review this policy at their first meeting every year. A recommendation for any changes or for confirmation of the policy without changes will be made to the Leadership Council and reported to the presbytery at its next regular meeting.

Procedures for Soliciting, Receiving and Acknowledging Gifts

The Living Legacy Fund may receive donations with restrictions from individuals or churches within the Presbytery.

The Committee on Living Legacy Fund will develop a strategy for promoting the Living Legacy Fund within the bounds of the Presbytery of Des Moines. This might include but not be limited by some of the following:

- a. Developing and sending promotional materials to the churches in the presbytery.
- b. Promoting the Living Legacy Fund as a possible recipient of the Wills Emphasis Program.
- c. The Committee on Living Legacy Fund might meet with individual donors or sessions to explain the options available.
- d. Unrestricted donations are always preferred in the interest of administering funds more effectively.
- e. Donations below \$10,000 are not eligible for separate-account treatment.

Presbytery Report

Presbytery of Des Moines

For the period ended September 30, 2021

Exhibit 11



Prepared by

Corwin, Reichter & Company, P.C.

Prepared on

October 20, 2021

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Statement of Financial Position

As of September 30, 2021

	As of Sep 30, 2021	As of Sep 30, 2020 (PY)	Total Change
ASSETS			
Current Assets			
Bank Accounts			
1000 Checking	110,594.21	250,477.21	-139,883.00
1105 Money Market	262,623.56	262,361.17	262.39
1180 Certificates of Deposits (deleted)	0.00	314,251.78	-314,251.78
Total Bank Accounts	373,217.77	827,090.16	-453,872.39
Accounts Receivable			
1200 Accounts Receivable	97,797.87	109,929.49	-12,131.62
Total Accounts Receivable	97,797.87	109,929.49	-12,131.62
Other Current Assets			
1220 Allowance for Uncollectible Accounts	-22,000.00	-22,000.00	0.00
1280 Inventory Asset	0.00	450.16	-450.16
1290 Prepaid Expenses	5,000.00	5,000.00	0.00
1300 Investments	2,015,945.15	1,471,564.00	544,381.15
1320 Life Inc Char Int-Restricted	1,286.51	1,227.57	58.94
1321 Pastors Seminar Fund (Endowment)	21,222.83	19,562.66	1,660.17
1410 Due from Others	0.00	178.88	-178.88
Total Other Current Assets	2,021,454.49	1,475,983.27	545,471.22
Total Current Assets	2,492,470.13	2,413,002.92	79,467.21
Fixed Assets			
1510 Office Equipment	22,143.64	22,143.64	0.00
1520 Real Estate - Buildings	97,500.00	112,551.23	-15,051.23
1590 Accumulated Depreciation	-63,330.97	-60,318.61	-3,012.36
Total Fixed Assets	56,312.67	74,376.26	-18,063.59
TOTAL ASSETS	\$2,548,782.80	\$2,487,379.18	\$61,403.62

LIABILITIES AND EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 Accounts Payable	24,577.99	41,028.47	-16,450.48
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Total Accounts Payable	24,577.99	41,028.47	-16,450.48
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Credit Cards

2120 Credit Card (deleted)	0.00	378.05	-378.05
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Total Credit Cards	0.00	378.05	-378.05
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Other Current Liabilities

2300 Trust Funds	15,196.61	18,697.86	-3,501.25
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Total Other Current Liabilities	15,196.61	18,697.86	-3,501.25
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Total Current Liabilities	39,774.60	60,104.38	-20,329.78
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Long-Term Liabilities

			Total
	As of Sep 30, 2021	As of Sep 30, 2020 (PY)	Change
2520 PPP Loan - West Bank	0.00	36,200.00	-36,200.00
Total Long-Term Liabilities	0.00	36,200.00	-36,200.00
Total Liabilities	39,774.60	96,304.38	-56,529.78
Equity			
3100 Net Assets, without Donor Restrictions	2,250,244.70	2,297,266.05	-47,021.35
3500 Net Assets With Donor Restrictions	210,611.06	189,669.63	20,941.43
3998 Retained Earnings	0.00	0.00	0.00
Net Income	48,152.44	-95,860.88	144,013.32
Total Equity	2,509,008.20	2,391,074.80	117,933.40
TOTAL LIABILITIES AND EQUITY	\$2,548,782.80	\$2,487,379.18	\$61,403.62

YTD Actuals vs Budget Summary

January - September, 2021

				Total
	Actual	Budget	over Budget	% of Budget
INCOME				
4000 Total Per Capita	246,960.00	246,960.00	0.00	100.00 %
4002 Synod Support Staff Salaries	7,500.06	7,500.00	0.06	100.00 %
4004 Presbytery General Mission	50,789.18	55,000.00	-4,210.82	92.34 %
4009 Donations	203.00		203.00	
4020 Interest Income	4,693.93	1,218.75	3,475.18	385.14 %
4024 Investment Income	98,125.98	30,600.00	67,525.98	320.67 %
4100 Designated Gifts	3,000.00		3,000.00	
4300 Youth Mission Revenue		11,200.00	-11,200.00	
4700 Compassion, Peace & Justice	6.25		6.25	
4820 Misc Income	7,960.00		7,960.00	
Total Income	419,238.40	352,478.75	66,759.65	118.94 %
GROSS PROFIT	419,238.40	352,478.75	66,759.65	118.94 %
EXPENSES				
5100 Governance Expenses	105,647.24	114,916.24	-9,269.00	91.93 %
5200 Administrative Expense	30,828.00	31,381.75	-553.75	98.24 %
5300 Office Expense	5,473.05	17,850.00	-12,376.95	30.66 %
5500 Personnel	-2,677.48		-2,677.48	
5600 Shared Services	204,000.03	204,000.00	0.03	100.00 %
6000 Designated Expenses	3,000.00		3,000.00	
6100 Extension of Ministries	23,250.33	36,700.01	-13,449.68	63.35 %
6200 Support of Local Ministries		3,000.00	-3,000.00	
6300 Youth Mission Expenses	1,564.79	11,200.00	-9,635.21	13.97 %
Total Expenses	371,085.96	419,048.00	-47,962.04	88.55 %
NET OPERATING INCOME	48,152.44	-66,569.25	114,721.69	-72.33 %
NET INCOME	\$48,152.44	\$ -66,569.25	\$114,721.69	-72.33 %

A/R Aging Summary

As of September 30, 2021

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Allerton United Presbyterian Church			1,050.00		3,465.00	4,515.00
Ankeny Presbyterian Church	6,706.25					6,706.25
Atlantic First United Presbyterian Church	2,725.00					2,725.00
Audubon First Presbyterian Church	2,500.00				4,050.00	6,550.00
Brooklyn First Presbyterian Church					3,420.00	3,420.00
Clive Heartland Presbyterian Church	3,221.25					3,221.25
Corning First Presbyterian Church	3,747.50					3,747.50
Creston First Presbyterian Church					4,860.00	4,860.00
Creston Platte Center Presbyterian Church	1,320.00					1,320.00
DM First Presbyterian Church	2,200.00				2,520.00	4,720.00
DM Fort Des Moines Presbyterian Church					720.00	720.00
DM Park Avenue Presbyterian Church	795.50					795.50
DM Westminster Presbyterian Church	11,421.00					11,421.00
Greenfield First Presbyterian Church	388.75				765.00	1,153.75
Grimes First Presbyterian Church	1,749.48					1,749.48
Grinnell First Presbyterian Church	4,166.64					4,166.64
Hartford Community United Presbyterian Church	2,970.00					2,970.00
Indianola Trinity United Presbyterian Church	5,680.00					5,680.00
Johnston St Paul Presbyterian Church					4,360.00	4,360.00
Knoxville First Presbyterian Church	1,500.00					1,500.00
Lucas First Presbyterian Church	890.00					890.00
Malcom First United Presbyterian Church					1,125.00	1,125.00
Monroe Presbyterian Church					4,050.00	4,050.00
Newton United Presbyterian Church	2,094.00					2,094.00
Overlin, Helen & Bobby			450.00			450.00
Perry First Presbyterian Church	427.50					427.50
Sigourney First Presbyterian Church					1,845.00	1,845.00
WDM Covenant Presbyterian Church	7,990.00					7,990.00
Windsor Heights Windsor Presbyterian Church	2,625.00					2,625.00
TOTAL	\$65,117.87	\$0.00	\$1,500.00	\$0.00	\$31,180.00	\$97,797.87

A/P Aging Summary

As of September 30, 2021

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Corwin, Reichter & Company, PC	2,790.00					2,790.00
Joanne Page		31.00				31.00
PCUSA Box 643751	16,198.91					16,198.91
Presbyterian Foundation TEF	150.00					150.00
Synod of Lakes and Prairies	5,408.08					5,408.08
TOTAL	\$24,546.99	\$31.00	\$0.00	\$0.00	\$0.00	\$24,577.99

Year to Date Per Capita Payments

January - September, 2021

			Total
	Jan - Sep, 2021	Jan - Sep, 2020 (PY)	Change
Adair First Presbyterian Church	2,295.00	2,250.00	45.00
Allerton United Presbyterian Church		3,915.00	-3,915.00
Ankeny Presbyterian Church	6,581.25	6,750.00	-168.75
Atlantic First United Presbyterian Church	2,000.00	1,500.00	500.00
Bedford United Christian-Presbyterian Church	765.00	765.00	0.00
Carlisle Scotch Ridge Presbyterian Church	2,295.00	2,250.00	45.00
Centerville First Presbyterian Church	1,980.00	1,980.00	0.00
Chariton First Presbyterian Church	1,035.00	1,260.00	-225.00
Clive Heartland Presbyterian Church	8,703.75	10,665.00	-1,961.25
Corning First Presbyterian Church	2,497.50	4,860.00	-2,362.50
Creston Platte Center Presbyterian Church	990.00	990.00	0.00
Dallas Center First Presbyterian Church	7,830.00	8,235.00	-405.00
Deep River United Church	405.00	405.00	0.00
Dexter First Presbyterian Church	1,035.00	810.00	225.00
Diagonal United Church	1,080.00	1,080.00	0.00
DM Central Presbyterian Church	22,365.00	23,580.00	-1,215.00
DM Douglas Avenue Presbyterian Church	3,645.00	3,645.00	0.00
DM First Arabic Presbyterian Church	990.00		990.00
DM First Presbyterian Church	1,192.50	1,192.50	0.00
DM Fort Des Moines Presbyterian Church	720.00		720.00
DM Park Avenue Presbyterian Church	2,362.50	2,632.50	-270.00
DM Union Park Presbyterian Church	2,250.00	2,250.00	0.00
DM Westminster Presbyterian Church	34,299.00	34,998.75	-699.75
Earlham First Presbyterian Church	1,260.00	1,485.00	-225.00
Gibson First Presbyterian Church	855.00	945.00	-90.00
Greenfield First Presbyterian Church		382.50	-382.50
Grimes First Presbyterian Church	3,440.52	3,342.28	98.24
Grinnell First Presbyterian Church	4,545.00	4,410.00	135.00
Guthrie Center First Presbyterian Church	1,710.00	1,035.00	675.00
Hartford Community United Presbyterian Church	2,070.00	3,071.25	-1,001.25
Indianola Trinity United Presbyterian Church	10,665.00	8,190.00	2,475.00
Johnston St Paul Presbyterian Church	2,210.00	2,350.00	-140.00
Knoxville First Presbyterian Church	937.50	1,125.00	-187.50
Lenox United Presbyterian Church	7,785.00	8,100.00	-315.00
LeRoy United Presbyterian Church	1,665.00	1,710.00	-45.00
Lucas First Presbyterian Church	765.00	855.00	-90.00
Monroe Presbyterian Church		3,200.00	-3,200.00
Mount Ayr United Baptist-Presbyterian Church	2,835.00		2,835.00
Newton First Presbyterian Church	5,850.00	6,435.00	-585.00
Newton United Presbyterian Church	1,867.50	1,935.00	-67.50
Oskaloosa First Presbyterian Church	6,840.00	7,020.00	-180.00

			Total
	Jan - Sep, 2021	Jan - Sep, 2020 (PY)	Change
Ottumwa First Presbyterian Church	3,960.00		3,960.00
Ottumwa Westminster Presbyterian Church	810.00	945.00	-135.00
Perry First Presbyterian Church	1,282.50	1,316.25	-33.75
Sharpsburg Presbyterian Church	3,195.00	3,195.00	0.00
WDM Covenant Presbyterian Church	3,240.00	4,927.50	-1,687.50
Windsor Heights Windsor Presbyterian Church	2,220.00	2,250.00	-30.00
Winterset First United Presbyterian Church	3,330.00	1,665.00	1,665.00
TOTAL	\$180,654.52	\$185,903.53	\$ -5,249.01

Presbytery of Des Moines	Per Capita Rate		\$ 45.00		
2022 Budget Summary					
	2021 Budget	%	2022 Budget	%	Variance
Income					
Per Capita	\$ 246,960	67.55%	\$ 241,335	57.28%	\$ (5,625)
Synod Support Staff Salaries	10,000	2.74%	10,000	2.37%	-
Presbytery General Mission	55,000	15.04%	50,000	11.87%	(5,000)
Interest & Investment Income	42,425	11.60%	100,000	23.73%	57,575
Other	11,200	3.06%	20,000	4.75%	8,800
Total Income	\$ 365,585	100.00%	\$ 421,335	100.00%	\$ (55,750)
Expenses					
Governance Expenses	\$ 120,066	32.84%	\$ 117,256	27.83%	\$ (2,810)
Administrative Expense	38,509	10.53%	31,850	7.56%	(6,659)
Office Expense	23,800	6.51%	5,100	1.21%	(18,700)
Shared Services	272,000	74.40%	277,440	65.85%	5,440
Extension of Ministries	45,200	12.36%	45,500	10.80%	300
Support of Local Ministries	4,000	1.09%	2,500	0.59%	(1,500)
Youth Mission Expenses	11,200	3.06%	20,000	4.75%	8,800
Total Expenses	\$ 514,775	140.81%	\$ 517,306	122.78%	\$ 2,531
Budgeted Earnings (Deficit)	\$ (149,190)	-40.81%	\$ (95,971)	-22.78%	\$ 53,219
Spending to be drawn from restricted/designated funds					
Youth Mission funded from Living Legacy			\$ 20,000		
New Worship Communities funded by Living Legacy			\$ 2,500		
COM funded from Pastor Seminar Fund or Living Legacy			\$ 14,000		
Funding from existing assets			\$ 36,500		
Remaining Deficit			\$ (59,471)		
Unrestricted Cash on Hand 8/17/2021			\$ 384,812		
Number of years sustainable			6.5		

COMMITTEE ON NOMINATING REPORT

November 9, 2021

The Committee presents the following persons to be elected to the positions noted:

Presbytery Moderator 2022

RE David Boyd (Des Moines, Central)

Presbytery Vice- Moderator 2022

TE Nathan Williams (West Des Moines, Covenant)

Synod Commissioner 2024

RE Nancy Lister-Settle (Dallas Center, First)

Leadership Council

Moderator 2022

TE Ane Fitzgerald (At-Large)

TE Ane Fitzgerald (At-Large) 2022

RE Carol Ferrell (Clive, Heartland) 2024

TE David Endriss (Indianola, Trinity United) 2024

TE Ekram Kachu (Des Moines, First Arabic) 2024

Committee on Budget and Finance

RE Ron Grohe (Windsor Heights, Windsor) 2024

RE Tom Daft (Des Moines, Westminster) 2024

RE Jim Thompson (Clive, Heartland) 2022

Committee on Camping and Youth

Moderator 2022

RE Dennis Britson (Dallas Center, First)

RE Leslie Mettler (Des Moines, First) 2024

RE Barb Britson (Dallas Center, First) 2022

Committee on Compassion, Peace and Justice

Moderator 2022

RE Margaret Blair (Indianola, Trinity United)

RE Margaret Blair (Indianola, Trinity United) 2024

Committee on Living Legacy Fund

Moderator 2022

RE Jim Thompson (Clive, Heartland)

TE Bob Houser (HR) 2024

RE Dennis Hohn Ottumwa, First) 2024

New Worshipping Community

Co-Moderators 2022

TE Eric Pasanchin (Ankeny)

TE Bill O'Connell (Johnston, St. Paul)

TE Ed Wegele (Mount Ayr, United Baptist) 2024

TE Eric Pasanchin (Ankeny) 2024

Commission on Ministry

Moderator 2022

TE Kristin Pike ((Hartford, Community United)

TE Randal Lubbers (Winterset, First United) 2024

TE Maricarmen Campos Castro (At-Large) 2024

Permanent Judicial Commission

TE Bill O'Connell (Johnston, St. Paul) 2024

Committee on Stewardship and Mission Education

Moderator 2022

TE Nathan Williams (West Des Moines, Covenant)

TE Nathan Williams (West Des Moines, Covenant) 2024

Committee on Property

Moderator 2022

RE Gary Owens (Ankeny)

RE Jeff Egge (Des Moines, Central) 2024

Committee on Preparation for Ministry

Moderator 2022

RE Dwight Tomes (Windsor Heights, Windsor)

Committee on Presbytery Worship

Moderator 2022

TE Sue Tomlinson (Ankeny) 2022

RE Cindy Ray (Windsor Heights, Windsor) 2024

Committee on Sexual Misconduct Response

RE Lola Peters (Ankeny) 2024

Vacant Positions

Budget and Finance Moderator 2022

Budget and Finance 1 position 2024

Commission on Ministry 1 position 2022

Commission on Ministry	4 positions	2024
Compassion Peace and Justice	1 position	2024
New Worshipping	1 position	2023
Property	1 position	2024
Stew & Mission Educ	1 position	2024
Sexual Misconduct	Moderator	2022
Sexual Misconduct	1 position	2023
Sexual Misconduct	2 positions	2024
Permanent Judicial	Moderator	2022
Prep for Ministry	1 position	2024
Representation	Moderator	2022
Representation	2 positions	2024
Presbytery Worship	1 position	2024

Respectfully submitted

RE Jim Hoffman (Clive, Heartland)

Commission on Ministry Report
November 9, 2021 - Meeting of the Presbytery of Des Moines

The Commission on Ministry continues to meet monthly. The Commission on Ministry took the following actions and we are reporting them to the presbytery for information.

1. Approved the covenant between DSM Union Park Presbyterian and Rev. Doug Basler. (This was verbally reported to the September 18 presbytery.)
2. Approved the Terms of Dissolution between First Presbyterian of Grimes and Rev. Jessica Wietzke.
3. Approved Rev. Bob Houser, HR as the moderator of First Presbyterian of Grimes.

Additional information for the presbytery:

The boundary training possibilities will be announced via the presbytery newsletter.

Respectfully submitted,

Myrna Rummer
COM Moderator

Rev. Jessica Paulsen
COM Secretary

Our property committee meeting in October dealt with the sale of the Presbytery condo in Urbandale, Iowa. Our realtor (Mark Grossman) presented Annika with an offer, which we discussed in detail. It was determined by all committee members that we would have need for the file cabinets as Annika would use them in her home office.

We countered with us keeping the file cabinets. They agreed and we unanimously approved the sale of the Presbytery office for \$105,000. Closing will be the middle of December.

Gary Owens
Property Committee Moderator

Committee on Preparation for Ministry
Report for Presbytery
February 12, 2022

Individuals under care by CPM:

Josh McKenna
Laurie Berry
Ellen Keyser Endelman
Sheryl Puderbaugh
Cindy Ray
Dennis Sang

Dwight Tomes,
CPM Chair

Presbytery of Des Moines

Living Legacy ~~Committee Fund Policies~~ Policy

Statement of Purpose

The Presbytery of Des Moines established the Living Legacy Fund to empower and support the churches of the Presbytery in growing the mission of the Church of Jesus Christ. The Living Legacy Fund has been built upon the proceeds of the sale of church properties within the Presbytery and with donations directly to the Fund. The Fund therefore is intended to be managed to grow and continue in perpetuity and to stress long-term total return (income and capital gains) that is consistent with a moderate amount of short-term risk of principal. As of December 2020, proceeds from the sale of church properties at Highland Park, Clifton Heights, Colfax, Albia, Pitzer, and Knox Knolls comprise the Living Legacy Fund.

This policy is to provide guidelines on the investment of ~~financial assets of the Presbytery~~ and the use of income from ~~them~~ the Living Legacy Fund.

Donor-restricted endowments – namely the Swan Fund, Walther Fund, and McCahon Fund – are not part of the Living Legacy Fund and shall be kept in separate accounts. The Committee on Living Legacy Fund will oversee the investment of donor-restricted endowments along with the Living Legacy Fund. However, in keeping with donor specifications, disbursement of grants from the Swan Fund will be in the purview of the Committee on Preparation for Ministry. Interest earnings from the Walther Fund shall be used at the discretion of the Camping and Youth Committee of the Presbytery for scholarship aid for children in need to attend youth conferences and activities. Interest earnings from the McCahon Fund shall be used at the discretion of the Commission on Ministry for the benefit of small congregations in south-central Iowa ~~for Congregational Revitalization Grants as specified below in the “Categories of Grants from the Living Legacy Fund” in consultation with the Commission on Ministry.~~

Use of the Living Legacy Fund

For definition purposes, the term “investment” means any financial asset owned by the Presbytery of Des Moines that is not cash deposited with a FDIC insured institution (including Certificates of Deposit) or Money Market funds with assets guaranteed by the U.S. government.

1. All investments will be held in accounts with institutions recommended by the Committee on Living Legacy Fund and approved by the Leadership Council.
2. The Presbytery accepts a moderate level of investment risk. This precludes investments in high-risk securities. This requires a balance asset allocation strategy to diversify risk.
3. The Committee on Living Legacy Fund is responsible to review investment performance, risk, and advisor performance (after receipt of the quarterly statement from the Investment Advisor) and make recommendations for changes to the Leadership Council.
4. The Committee on Living Legacy Fund will set aside each year a specified amount to be available for grants. This amount will be 4.5% of the 12-quarter rolling average of the total market value

Approved May 18, 2021

1

of the fund. The first grant allocations will begin no sooner than one year after the funds are invested.

Responsibilities for the Committee

The Committee on Living Legacy Fund will oversee the assets of the Fund, new donations to the fund and the distribution of funds. The Committee will manage the fund to conserve capital while obtaining returns that will enable the granting of funds to support requests using established criteria.

The Committee on Living Legacy Fund will also oversee the investment of donor-restricted endowments such as Swan Fund, Walther Fund, and McCahon Fund.

Management of the Account

1. The principal of the fund will be managed by New Covenant Trust Company, subsidiary of the Presbyterian Foundation of the Presbyterian Church (U.S.A.).
2. The social criteria for investing will be met, as much as is feasibly possible, by adhering to the General Assembly guidelines for social responsibility through investment.
3. The Committee on Living Legacy Fund recommends that proceeds from the sale of church properties at Highland Park, Clifton Heights, Colfax, Albia, Pitzer, and Knox Knolls (which are currently in four different accounts) be combined into one account.

Presbytery Reserve

The Presbytery shall maintain at least \$250,000 as reserve. In case of shortfall in presbytery cash, funds from this account shall be available on request of the Committee on Budget and Finance. Replenishment of the reserve account will not be from the Living Legacy Fund.

Categories of Grants from the Living Legacy Fund

1. Congregational Revitalization Grants

15% of the annual allocation will be available for grants for congregational revitalization. These grants will be made in consultation with the Commission on Ministry and are intended to enable and support initiatives toward congregational growth and vitality. Accordingly, these grants cannot be used for property repair or payment of loans and are not intended for cases in which long-term financial support is needed.

2. Leadership Development Grants

10% of the annual allocation will be available for grants for leadership development. Teaching elders and ruling elders pursuing ministry-related continuing education or theological education may apply for grants. (Additional funds are available for leadership development events through the Pastors' Seminar Fund.)

3. Mission Grants

10% of the annual allocation will be available for grants for churches or committees of the presbytery to be used for mission activities or mission trips.

4. Youth Ministries

15% of the annual allocation will be available for camping and youth ministries of the presbytery. Additional funds for camping and youth ministries of the presbytery are available from the Walther Fund. These funds can be accumulated for up to three years to be used as scholarship for Presbyterian Youth Triennium.

5. New Worshiping Communities

50% of the annual allocation will be available to the new church development committee with the approval of the Presbytery for use in starting and supporting new worshiping communities (Manual of Operations 13.5.). These funds can be accumulated for up to five years.

Procedure for Requesting Grants

1. Funds may be requested through an application process established by the Committee on Living Legacy Fund. Application may be made by the session of a local congregation or a committee of the presbytery. Seminary student, teaching elders, and ruling elder may submit applications with the endorsement of the appropriate committee of the presbytery.
2. Congregations applying for a grant must have paid their per capita assessments, thus demonstrating their commitment to the unity and interdependence of the church and their commitment to strengthening the church's witness to the mission of God (G-3.0106).
3. Each application will establish the limit for funds to be requested.
4. Normally application for funds will be for one time only per project.

Review

The Committee on Living Legacy Fund will review this policy at their first meeting every year. A recommendation for any changes or for confirmation of the policy without changes will be made to the Leadership Council and reported to the presbytery at its next regular meeting.

Procedures for Soliciting, Receiving and Acknowledging Gifts

The Living Legacy Fund may receive donations with restrictions from individuals or churches within the Presbytery.

The Committee on Living Legacy Fund will develop a strategy for promoting the Living Legacy Fund within the bounds of the Presbytery of Des Moines. This might include but not be limited by some of the following:

- a. Developing and sending promotional materials to the churches in the presbytery.
- b. Promoting the Living Legacy Fund as a possible recipient of the Wills Emphasis Program.
- c. The Committee on Living Legacy Fund might meet with individual donors or sessions to explain the options available.
- d. Unrestricted donations are always preferred in the interest of administering funds more effectively.
- e. Donations below \$10,000 are not eligible for separate-account treatment.

LIVING LEGACY COMMITTEE

The committee is responsible to oversee the investment of all unrestricted and donor-restricted funds. Their purpose, policies and procedures can be found in Manual of Operations (MOO), section 13.13.

All unrestricted funds from past and future sale of church properties will be combined to make up the **LIVING LEGACY FUND.**

Responsible for distributions of Living Legacy Fund.

Applications for grants can be found on Presbytery of Des Moines' website under Resources –Documents (Living Legacy Fund Policies)-Forms.

DONOR-RESTRICTED FUNDS

Each committee below is responsible for distribution of that

Swan Fund

This is designated for seminary student's assistance.

Walther Fund

This provides scholarship aid for children in need to attend youth conferences and activities.

McCahon Fund

This provides funds for the benefit of small congregations in south-central Iowa.

Committee on Preparation for Ministry
Their purpose, policies and procedures can be found in MOO, section 13.3.

Camping and Youth Committee
Their purpose, policies and procedures can be found in MOO, section 13.6.

Commission on Ministry
Their purpose, policies and procedures can be found in MOO, section 13.2.

Presbytery of Des Moines Crisis Response Team - Minutes from 1/31/22 Zoom meeting

Members present: RE Amgad Beblawi, RE David Boyd, TE Ane Fitzgerald, TE Lynne Hanna, TE Ian McMullan, TE Kristin Pike, TE Annika Lister Stroope, TE Nathan Williams

Meeting opened with prayer by L Hanna

Team reviewed the DSM Presbytery Crisis Response and Communication Plan.

The goal of today's meeting is the annual "reconstitution" of the team, because each year approximately half of the team will rotate off service and new members rotate into service, as their assignments within the presbytery change. The rationale and goals were reviewed and affirmed for 2022 operations.

Annual Training needs for 2022 were discussed. The group agreed that communication training is our priority. K Pike will pursue a resource with the Presbyterian Missions, Ministries and Communication Network.

When the training topic and date is confirmed, an open invitation to the presbytery will be sent, to prepare as many members and ministries as possible.

The Crisis Team will utilize the Administrative EP, A Stroope as the first point of contact if a crisis occurs. Stroope will assign leadership to appropriate staff, committee chairpersons, congregations and other presbytery contacts as needed. To facilitate rapid communication, all cell phone numbers of team members will be shared among the team.

Congregational leaders have requested this team to provide an updated 2022 Covid-19 response plan. Members will submit suggested language and points to N Williams. A draft document will be provided for the team to review. The team sees it's role as providing guidance for presbytery staff and committees, conducting presbytery business and activities under the presbytery's jurisdiction. The team will provide recommendations for congregations and assume that each session will discern how to best implement the recommendation for their community. Individual congregations are free to adopt more rigorous standards for their location.

The next meeting of the team will coincide with the communication training event.

K Pike closed the meeting with prayer.

Amgad 502-592-3223

Ane 320-583-7325

Annika 402-942-1636

David 515-490-0540

Ian 515-450-7534

Kristin 515-230-6511

Lynne 512-231-5485

Nathan 515-380-8102

Leadership Council Meeting Minutes
Presbytery of Des Moines
Des Moines, Iowa
November 16, 2021

A meeting of the Leadership Council for the Presbytery of Des Moines was held Tuesday, Nov. 16, 2021, at 1:00 p.m. via Zoom. In attendance from Leadership Council were Rev. Tim Maxa, Rev. David Endriss, Rev. Lynne Hanna, Rev. Ekram Kachu, Rev. Ane Fitzgerald, Roxanne Neary, Joe Weinman, David Boyd, Sandy Wagener, Carol Ferrell, Nate Boulton and Polk Davison. Present from Commission on Ministry were Rev. Kristin Pike, Rev. Jessica Paulsen, and Myrna Rummer. Present from staff were Rev. Dr. Annika Lister Stroope, Rev. Ian McMullen, Amgad Beblawi and Jeannie Stolee.

Anika asked everyone to introduce themselves by giving their name, whether a teaching elder or a ruling elder, their home church, and position they hold in the presbytery.

CALL TO ORDER

- The meeting was called to order at 1:00 p.m. by Rev. Tim Maxa, moderator.
- The opening prayer was offered by Tim.
- It was moved, seconded and passed to approve today's agenda which was previously distributed.
- It was moved, seconded and passed to approve the minutes of the October 19, 2021, Leadership Council meeting.
- Polk Davison was appointed as recording clerk for the meeting.

Living Legacy

Amgad introduced Edna McCahon's Last Will and Testament, which identified the Presbytery of Des Moines as a beneficiary. It stated that funds to be used by and for small churches (150 members or less) in south-central Iowa. In 1986 the Presbytery of Des Moines passed a motion from the Task Force on Wills and Bequests, instructing the Finance Committee to invest the McCahon bequest in a permanent trust, with the income going to be available to the Presbytery of Des Moines.

There was a great deal of discussion regarding the use of the McCahon Fund: Should it stay in the Living Legacy Fund? What does it mean to be small? What does it mean to refer to south-central Iowa? There was also confusion as to Living Legacy Fund or the Living Legacy Committee.

A modified Living Legacy Statement of Purpose was shown on our shared screens. The red text represents the suggested changes. After discussion, it was moved, and seconded to approve the new Statement of Purpose as shown below in red.

Donor-restricted endowments – namely the Swan Fund, Walther Fund, and McCahon Fund – are not part of the Living Legacy Fund and shall be kept in separate accounts. The Committee on Living Legacy Fund will oversee the investment of donor-restricted endowments along with the Living Legacy Fund. However, **in keeping with donor specifications**, disbursement of grants from the Swan Fund will be in the purview of the Committee on Preparation for Ministry. Interest earnings from the Walther Fund shall be used at the discretion of the Camping and Youth Committee of the Presbytery for scholarship aid for children in need to attend youth conferences and activities. Interest earnings from the McCahon Fund shall be used **for** ~~Congregational Revitalization Grants as specified below in the "Categories of Grants from the~~

~~Living Legacy Fund” in consultation with the Commission on Ministry.~~ at the discretion of the Commission on Ministry for the benefit of small congregations in south-central Iowa.

An amendment to the main motion was made and seconded to make particular note that there should be a cross reference between the following: Committee on Preparation for Ministry and the Swan Fund; Camping and Youth Committee and the Walther Fund; Commission on Ministry and the McCahon Fund. Second part of this amendment would show a picture diagram that would better clarify these cross-references. The amendment passed. With the amendment attached to the main motion, it was moved, seconded and passed to approve the amended Statement of Purpose. Roxanne offered to create the diagram.

Additionally, it was moved, seconded and passed to change the name of the Living Legacy document to the Living Legacy Committee Policy.

The Leadership Council actions regarding Living Legacy Fund policies will be sent to the Presbytery for approval.

Administrative Commission

After the COM members left the meeting, Tim called on Annika to identify the duties and responsibilities of an Administrative Commission. She said there should be a minimum of five members with at least a 50% TE-50% RE ratio.

Tim, Carol and Polk received calls from Judy Winkelpleck, who recommended that Joanne Page serve on the commission. Judy had shown a willingness to serve, but she currently is the liaison to the Dexter church and wants to continue in that roll. Tim called on Myrna Rummer, moderator of COM. She referenced the COM policy on Administrative Commissions. Myrna also said it is important that the Greenfield Session and church members trust the individuals who are selected for the Administrative Commission.

Ian was asked if he had any suggestions for individuals who might serve on the Administrative Commission. He gave the following list:

TE: Jessica Paulsen, Tim Maxa, Judy Winkelpleck, Ed Wegele, Sarai Rice

RE: Joanne Page, Darca Boom, Jeff Egge, Dennis Britson, R.J. Wagener, Mark Kilian

Greenfield Session members: Lynn or Pat

It was suggested all these individuals be called to see who would be willing to serve. It was decided to remove Mark's name from the list, and also Judy's name, as she will remain the liaison to Dexter. David Boyd agreed to make the calls and will report his findings to the Leadership Council. Jeannie will help furnish contact information. Tim suggested having a special Leadership Council meeting on November 30 at 1:00 to talk about who is willing to serve. December 21 will be the next regular Leadership Council meeting.

There being nothing further to discuss, it was moved, seconded and passed to adjourn the meeting at 2:30 p.m. with a prayer by Jessica Paulsen.

Respectfully submitted,
Polk Davison

Leadership Council Meeting Minutes
Presbytery of Des Moines
Des Moines, Iowa
December 21, 2021

A meeting of the Leadership Council for the Presbytery of Des Moines was held Tuesday, Dec. 21, 2021, at 1:00 p.m. via Zoom. A quorum was present. In attendance from Leadership Council were Rev. Tim Maxa, Rev. David Endriss, Rev. Lynne Hanna, Roxanne Neary, Nate Boulton, Joe Weinman, Sandy Wagener, and Polk Davison. Present from staff were Rev. Dr. Annika Lister Stroope, Rev. Ian McMullen, Amgad Beblawi and Jeannie Stolee. Rev. Ane Fitzgerald, in-coming moderator of Council, was present as a guest. Bev Evans from Budget and Finance was also present.

CALL TO ORDER

- The meeting was called to order at 1:00 p.m. by Rev. Tim Maxa, moderator. A quorum was present.
- The opening prayer was offered by Tim.
- It was moved, seconded and passed to approve today's agenda which was previously distributed.
- It was moved, seconded and passed to approve the minutes of the November 30, 2021, Leadership Council meeting as modified. Joe Weinman should be listed as an RE and not a TE.
- Polk Davison was appointed as recording clerk for the meeting.

Administrative Commission

Tim called upon Annika to give an update on First Presbyterian Church, Des Moines. She read a letter from Myrna Rummer, COM moderator, regarding the congregation's December 12 meeting. Based on the current financial situation, a motion was made by the congregation to dissolve the congregation effective April 30, 2022, and ask the Presbytery to form an Administrative Commission. Their Session met on December 19 to give approval to continue the temporary covenant with TE Doug Basler on a month-to-month basis until April 30, 2022. Nate Boulton, a member of First Des Moines, gave his impressions of the current situation. He said the church is not suffering, but they felt it was time to move for closure. He said the church has been proud to have served the east side of Des Moines for 173 years.

Tim asked Annika to share her list of potential candidates to serve on the commission. Ian also contributed names. The following members of Presbytery were presented: RE Barb Brown, RE Polk Davison, TE Shamaine Chambers King, RE Christine Reinders-Caron and TE Doug Basler. A motion was made, seconded and passed to appoint this list of individuals to serve on The Administrative Commission. Should any of these individuals decline to serve, the Leadership Council will select another candidate. The Administrative Commission will get together at the beginning of January. Annika suggested the Commission have a dialogue with the Union Park Session. Ian and Annika will serve as staff resource. Polk mentioned that COM members voted to approve Des Moines First Presbyterian's request for an Administrative Commission to dissolve their congregation and make decisions regarding the property.

Presbytery Meeting

The Ankeny Presbyterian Session agreed to hold the February 12, 2022 Presbytery meeting at their church. The meeting will be conducted in person and via Zoom.

Other Business

The Administrative staff told the Council of their holiday schedules. The Presbytery office will be closed December 24, 27 and 31.

The program calendars will no longer be purchased at a discount by the presbytery.

There being nothing further to discuss, it was moved, seconded and passed to adjourn the meeting at 1:37 p.m. with a prayer by Rev. David Endriss.

Respectfully submitted,
Polk Davison

Leadership Council Meeting Minutes
Presbytery of Des Moines
Des Moines, Iowa
January 18, 2022

A meeting of the Leadership Council for the Presbytery of Des Moines was held Tuesday, Jan. 18, 2022, at 1:00 p.m. via Zoom. A quorum was present. In attendance from Leadership Council were Rev. Ane Fitzgerald, Rev. Nathan Williams, Rev. Ekram Kachu, Rev. Tim Maxa, Rev. David Endriss, Rev. Lynne Hanna, David Boyd, Roxanne Neary, Nate Boulton, Joe Weinman, Carol Ferrell and Polk Davison. Present from staff were Rev. Dr. Annika Lister Stroope, Rev. Ian McMullen, Amgad Beblawi and Jeannie Stolee. Also present were Rev. Brad Braley, chair of Tri-Presbyteries Personnel Commission, along with Rev. Bill O'Connell and Rev. Eric Pasanchin, co-chairs of New Worshiping Communities Committee.

CALL TO ORDER

- The meeting was called to order at 1:00 p.m. by Rev. Ane Fitzgerald, moderator. A quorum was present.
- The opening prayer and devotion was offered by Ane
- It was moved, seconded and passed to approve today's agenda which was previously distributed. This motion also included several action items proposed by Amgad.
- It was moved, seconded and passed to approve the minutes of the December 21, 2021.
- Polk Davison was appointed as recording clerk for the meeting.

Personnel Commission Recommendations

Rev. Braley came to make three recommendations on behalf of the Personnel Commission.

1. The Personnel Commission of the three presbyteries, acting at its December 16, 2021, meeting, approved new language for the Manual of Operation and recommends it for adoption by each presbytery as a replacement for the Personnel Commission section (6.7) in the existing Manual of Operation. The new wording is: the Commission will be authorized and expected to have the following responsibilities: shared Personnel, shared budget and financial management, shared office and process for making revisions and resolving difficulties. It was moved, seconded and passed.
2. The Personnel Commission recommend that each presbytery create an ongoing Administrative Commission to be trained specifically to deal with church closures and possibly other things, to be determined. Currently, each presbytery elects their own Administrative Commissions on an as-needed basis. Should this recommendation pass, the Commission would begin work right away and the pre-selection of commission members would lessen the burden on the executives in having to find new commission members. It was pointed out that COM doesn't have a section in their Manual of Operation on church closings and the Council would not want to overburden COM with Administrative Commission oversight. It was noted that several additional congregations may be making the decision to close in the coming year. A motion was made to approve the recommendation. There was a second, but the motion failed to pass: 6 yes and 6 no.
3. The Personnel Commission recommends that Annika be able to recruit a Recording Clerk to be responsible for taking the minutes at each meeting. This would eliminate one of Annika's responsibilities at presbytery meetings so she can help the proceedings run more smoothly. This could be a volunteer or paid position. It was moved, seconded and passed to approve the recommendation.

Brad indicated that Amgad will be responsible for staffing the Commission on Ministry in the Des Moines Presbytery which would relieve Ian of his heavy work load. This change in responsibilities will be for one year.

In review of recommendation #2, Lynne would like to revisit the decision we made, as she didn't believe we had enough time to reflect on the subject matter. Annika agreed that this will be an agenda item at the February Leadership Council meeting.

Administrative Commission Reports

Rev. Tim Maxa gave a preliminary report for Greenfield AC. They are in the process of arranging to sell the manse. Polk Davison reported for Des Moines First AC. The AC is just getting started, having formed teams from the Session and AC members to complete the AC checklist.

New Worshiping Communities Committee

Amgad introduced Rev. Bill O'Connell and Rev. Eric Pasanchin, co-chairs of the committee. They shared the background for their committee's work. They mentioned the book they have been reading as a committee, *New Worshiping Communities - A Theological Exploration*. Previously, church development was from the top-down, but now church development is from the bottom-up. First Arabic Presbyterian is an example of a new worshiping community. The committee wants to educate the presbytery about the possibilities for new worshiping communities. Possibilities can be and hopefully draw people into the process.

Leadership Council Liaison Assignments

Members of the Council were asked if they would want to remain in their current liaison pairings or if they would want to change. No one spoke up about changing so all liaison pairings will remain the same.

Presbytery Meeting

David Boyd said that the Presbytery will meet at Ankeny Presbyterian and initially it was decided to meet in person and by Zoom. After considerable discussion, the decision was made to meet via Zoom out of an abundance of caution. It was moved, seconded and passed to meet by Zoom only.

A preliminary draft of the meeting docket was reviewed. A few additions were made: add Living Legacy Report; add New Worshiping Communities presentation; add a time for general announcements. The start-time for the meeting was changed to 9:00 a.m. The theme for worship is God's Love.

A special offering will be taken at the meeting with all proceeds going to the Native American Church in North Dakota. It was moved, seconded and passed to approve this special offering.

Other Business

It was moved, seconded and passed to approve TE Kristin Pike and RE Mickey VanBaale as commissioners to General Assembly.

It is the responsibility of the Leadership Council to nominate someone to the Nominating Committee. This year the Council needs to add a male TE to the list. Three names were suggested. Rev. David Endriss will make the call(s).

David Boyd said he would contact Lisa Peterson to serve as moderator of the Nominating Committee. During the course of this meeting, David made the call to Lisa and she agreed to serve.

RE Carlyn Crowe is the new moderator of the Living Legacy Committee.

Trey Hegar from the Eastern Iowa Presbytery will be asked to speak to the Des Moines Presbytery on either February 12 or May 17 on the subject of immigration. Amgad will extend the invitation.

Crisis Team

The Presbytery was asked to give guidance on how churches should respond to the Omicron variant. Lynne will call together the Crisis Team to prepare guidelines. In the meantime, refer to the Crisis Team guidelines from last year.

Mission Trip

Amgad reported that there are 12-13 individuals from the presbytery who have signed up to go on the mission trip to Israel. They would like be commissioned before departure. The commissioning will be added to the February 12 Presbytery meeting docket.

There being nothing further to discuss, it was moved, seconded and passed to adjourn the meeting at 3:05 p.m. with a prayer by Rev. Nathan Williams.

Respectfully submitted,
Polk Davison

Pre Audit Presbytery Report

Presbytery of Des Moines

For the period ended December 31, 2021



Prepared by

Corwin, Reichter & Company, P.C.

Prepared on

February 2, 2022

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Statement of Financial Position

As of December 31, 2021

	As of Dec 31, 2021	As of Dec 31, 2020 (PY)	Total Change
ASSETS			
Current Assets			
Bank Accounts			
1000 Checking	474,078.79	246,758.19	227,320.60
1105 Money Market	0.00	262,427.28	-262,427.28
1180 Certificates of Deposits (deleted)	0.00	315,757.31	-315,757.31
Total Bank Accounts	474,078.79	824,942.78	-350,863.99
Accounts Receivable			
1200 Accounts Receivable	5,470.00	8,285.00	-2,815.00
Total Accounts Receivable	5,470.00	8,285.00	-2,815.00
Other Current Assets			
1220 Allowance for Uncollectible Accounts	-4,720.00	-10.00	-4,710.00
1250 Undeposited Funds	17,818.91	9,303.08	8,515.83
1280 Inventory Asset	0.00	431.30	-431.30
1290 Prepaid Expenses	5,000.00	5,000.00	0.00
1300 Investments	2,095,336.49	1,594,446.67	500,889.82
1320 Life Inc Char Int-Restricted	1,286.51	1,286.51	0.00
1321 Pastors Seminar Fund (Endowment)	21,157.14	21,442.94	-285.80
1410 Due from Others	690.00	0.00	690.00
Total Other Current Assets	2,136,569.05	1,631,900.50	504,668.55
Total Current Assets	2,616,117.84	2,465,128.28	150,989.56
Fixed Assets			
1510 Office Equipment	1,500.00	22,143.64	-20,643.64
1520 Real Estate - Buildings	0.00	97,500.00	-97,500.00
1590 Accumulated Depreciation	-1,500.00	-61,071.70	59,571.70
Total Fixed Assets	0.00	58,571.94	-58,571.94
TOTAL ASSETS	\$2,616,117.84	\$2,523,700.22	\$92,417.62
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	48,385.92	60,631.96	-12,246.04
Total Accounts Payable	48,385.92	60,631.96	-12,246.04
Other Current Liabilities			
2300 Trust Funds	1,443.00	2,212.50	-769.50
Total Other Current Liabilities	1,443.00	2,212.50	-769.50
Total Current Liabilities	49,828.92	62,844.46	-13,015.54
Total Liabilities	49,828.92	62,844.46	-13,015.54
Equity			
3100 Net Assets, without Donor Restrictions	2,243,423.92	2,285,434.29	-42,010.37

			Total
	As of Dec 31, 2021	As of Dec 31, 2020 (PY)	Change
3500 Net Assets With Donor Restrictions	217,431.84	201,501.39	15,930.45
3998 Retained Earnings	0.00	0.00	0.00
Net Income	105,433.16	-26,079.92	131,513.08
Total Equity	2,566,288.92	2,460,855.76	105,433.16
TOTAL LIABILITIES AND EQUITY	\$2,616,117.84	\$2,523,700.22	\$92,417.62

YTD Actuals vs Budget Summary

January - December 2021

	Actual	Budget	over Budget	Total % of Budget
INCOME				
4000 Total Per Capita	246,960.00	246,960.00	0.00	100.00 %
4002 Synod Support Staff Salaries	10,000.08	10,000.00	0.08	100.00 %
4004 Presbytery General Mission	52,316.95	55,000.00	-2,683.05	95.12 %
4009 Donations	203.00		203.00	
4020 Interest Income	4,753.19	1,625.00	3,128.19	292.50 %
4024 Investment Income	191,382.11	40,800.00	150,582.11	469.07 %
4100 Designated Gifts	3,000.00		3,000.00	
4300 Youth Mission Revenue		11,200.00	-11,200.00	
4700 Compassion, Peace & Justice	4,039.00		4,039.00	
4810 Misc Product Sales	52.92		52.92	
4820 Misc Income	8,671.40		8,671.40	
Total Income	521,378.65	365,585.00	155,793.65	142.61 %
GROSS PROFIT	521,378.65	365,585.00	155,793.65	142.61 %
EXPENSES				
5100 Governance Expenses	108,328.74	120,066.24	-11,737.50	90.22 %
5200 Administrative Expense	34,175.85	38,509.00	-4,333.15	88.75 %
5300 Office Expense	6,508.79	23,800.00	-17,291.21	27.35 %
5500 Personnel	-2,677.48		-2,677.48	
5600 Shared Services	272,000.04	272,000.00	0.04	100.00 %
6000 Designated Expenses	3,000.00		3,000.00	
6100 Extension of Ministries	33,750.44	45,200.00	-11,449.56	74.67 %
6200 Support of Local Ministries		4,000.00	-4,000.00	
6300 Youth Mission Expenses	2,014.79	11,200.00	-9,185.21	17.99 %
6700 CP&J Expenses	800.00		800.00	
Total Expenses	457,901.17	514,775.24	-56,874.07	88.95 %
NET OPERATING INCOME	63,477.48	-149,190.24	212,667.72	-42.55 %
OTHER INCOME				
9000 Gain (Loss) on Sale of Assets	41,955.68		41,955.68	
Total Other Income	41,955.68	0.00	41,955.68	0.00%
NET OTHER INCOME	41,955.68	0.00	41,955.68	0.00%
NET INCOME	\$105,433.16	\$ -149,190.24	\$254,623.40	-70.67 %

A/R Aging Summary

As of December 31, 2021

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
DM First Presbyterian Church	2,200.00				2,520.00	4,720.00
Knoxville First Presbyterian Church	750.00					750.00
TOTAL	\$2,950.00	\$0.00	\$0.00	\$0.00	\$2,520.00	\$5,470.00

A/P Aging Summary

As of December 31, 2021

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
AMOS IPL	500.00					500.00
Corwin, Reichter & Company, PC	1,350.00					1,350.00
CROSS Outreach	450.00					450.00
Iowa Interfaith Power & Light	875.00					875.00
Our Sister Parish, Inc.	50.00					50.00
PCUSA Box 643751	37,293.74					37,293.74
Presbyterian Foundation TEF	150.00					150.00
Rev. Nathan Williams	800.00					800.00
Synod of Lakes and Prairies	5,542.18					5,542.18
U.S. Committee for Refugees and Immigrants	1,375.00					1,375.00
TOTAL	\$48,385.92	\$0.00	\$0.00	\$0.00	\$0.00	\$48,385.92

Year to Date Per Capita Payments

January - December 2021

			Total
	Jan - Dec 2021	Jan - Dec 2020 (PY)	Change
Adair First Presbyterian Church	2,295.00	2,250.00	45.00
Allerton United Presbyterian Church	3,465.00	3,915.00	-450.00
Ankeny Presbyterian Church	8,775.00	8,910.00	-135.00
Atlantic First United Presbyterian Church	4,725.00	4,995.00	-270.00
Audubon First Presbyterian Church	4,050.00	4,320.00	-270.00
Bedford United Christian-Presbyterian Church	765.00	765.00	0.00
Brooklyn First Presbyterian Church	3,420.00	3,420.00	0.00
Carlisle Scotch Ridge Presbyterian Church	2,295.00	2,250.00	45.00
Centerville First Presbyterian Church	1,980.00	1,980.00	0.00
Chariton First Presbyterian Church	1,035.00	1,260.00	-225.00
Clive Heartland Presbyterian Church	11,925.00	14,220.00	-2,295.00
Corning First Presbyterian Church	4,995.00	6,480.00	-1,485.00
Creston First Presbyterian Church	4,860.00	5,085.00	-225.00
Creston Platte Center Presbyterian Church	1,935.00	1,980.00	-45.00
Dallas Center First Presbyterian Church	7,830.00	8,235.00	-405.00
Deep River United Church	405.00	405.00	0.00
Dexter First Presbyterian Church	1,035.00	1,080.00	-45.00
Diagonal United Church	1,080.00	1,080.00	0.00
DM Central Presbyterian Church	22,365.00	23,580.00	-1,215.00
DM Douglas Avenue Presbyterian Church	3,645.00	3,645.00	0.00
DM First Arabic Presbyterian Church	990.00	1,170.00	-180.00
DM First Presbyterian Church	1,192.50	1,192.50	0.00
DM Fort Des Moines Presbyterian Church	1,440.00	0.00	1,440.00
DM Park Avenue Presbyterian Church	3,150.00	3,510.00	-360.00
DM Union Park Presbyterian Church	2,250.00	2,250.00	0.00
DM Westminster Presbyterian Church	45,720.00	46,665.00	-945.00
Earlham First Presbyterian Church	1,260.00	1,485.00	-225.00
Gibson First Presbyterian Church	855.00	945.00	-90.00
Greenfield First Presbyterian Church	765.00	810.00	-45.00
Grimes First Presbyterian Church	4,590.00	4,455.00	135.00
Grinnell First Presbyterian Church	4,545.00	4,410.00	135.00
Guthrie Center First Presbyterian Church	1,710.00	1,755.00	-45.00
Hartford Community United Presbyterian Church	4,140.00	4,095.00	45.00
Indianola Trinity United Presbyterian Church	14,220.00	16,380.00	-2,160.00
Johnston St Paul Presbyterian Church	6,570.00	6,345.00	225.00
Knoxville First Presbyterian Church	1,437.50	1,687.50	-250.00
Lenox United Presbyterian Church	7,785.00	8,100.00	-315.00
LeRoy United Presbyterian Church	1,665.00	1,710.00	-45.00
Lucas First Presbyterian Church	765.00	855.00	-90.00
Malcom First United Presbyterian Church	1,125.00	1,260.00	-135.00
Monroe Presbyterian Church	4,050.00	4,050.00	0.00

			Total
	Jan - Dec 2021	Jan - Dec 2020 (PY)	Change
Mount Ayr United Baptist-Presbyterian Church	2,835.00	2,970.00	-135.00
Newton First Presbyterian Church	5,850.00	6,435.00	-585.00
Newton United Presbyterian Church	3,735.00	3,870.00	-135.00
Oskaloosa First Presbyterian Church	6,840.00	7,020.00	-180.00
Ottumwa First Presbyterian Church	3,960.00	4,140.00	-180.00
Ottumwa Westminster Presbyterian Church	810.00	945.00	-135.00
Perry First Presbyterian Church	1,710.00	1,755.00	-45.00
Sharpsburg Presbyterian Church	3,195.00	3,195.00	0.00
Sigourney First Presbyterian Church	1,845.00	1,845.00	0.00
WDM Covenant Presbyterian Church	6,480.00	6,570.00	-90.00
Windsor Heights Windsor Presbyterian Church	2,970.00	3,015.00	-45.00
Winterset First United Presbyterian Church	3,330.00	3,330.00	0.00
TOTAL	\$246,665.00	\$258,075.00	\$ -11,410.00

Des Moines Presbytery Commission on Ministry
Report to the February 2022 Presbytery Meeting

The Commission on Ministry continues to meet on the first Thursday of each month.

We took the following actions and are reporting them to the presbytery for information:

- Appointed Rev. Meghan Davis-Brass as moderator of the Brooklyn, First session
- Approved the terms of dissolution between First Presbyterian, Dexter and Rev. David Kincaide
- Approved the terms of dissolution between First Presbyterian, Greenfield and Rev. David Kincaide
- Approved that RE Amgad Beblawi be commissioned to preside at the sacraments for ministries within the bounds of Des Moines Presbytery.
- Appointed Rev. David Kincaide as moderator of the Dexter, First session effective January 1, 2022 through April 30, 2022
- Appointed Rev. Nicole Wegele as moderator of the Dexter, First session effective May 1, 2022
- Approved Lisa Whitmarsh Peterson to moderate the January congregational meeting at Brooklyn, First.

The Commission approved the following contracts:

- Rev. Jan Scott serving Des Moines, Westminster as Stated Supply
- Rev. Dr. Bill Ekhardt serving Des Moines, Westminster as Stated Supply
- R. D. Blount serving Centerville as Temporary Supply

The Commission approved recommending to the presbytery the formation of an Administrative Commission for Des Moines, First Presbyterian for the process of dissolving their congregation and consideration of property. This recommendation was handled by the presbytery's Leadership Council.

The Commission continues its liaison assignments with all the churches in the presbytery, working to build those relationships.

Respectfully submitted,

Rev. Jessica Paulsen
COM Secretary

First Presbyterian in Des Moines to conclude its ministry

For 173 years, the congregation of First Presbyterian Church in Des Moines has been sharing the love of Jesus Christ. At a meeting on December 12, the congregation made a unanimous decision to close the church, based on their current financial situation. They asked the Presbytery of Des Moines to form an Administrative Commission. The Leadership Council of the Presbytery in December did just that; two Teaching Elders and three Ruling Elders were selected to serve. Sitting on the Commission are TE Shamaine Chambers King from Windsor (Windsor Heights), TE Doug Basler from First (Des Moines), RE Christine Reinders Caron from First (Des Moines), RE Barbara Brown from Central (Des Moines) and RE Polk Davison from Westminster (Des Moines).

The Commission has met both in-person and on Zoom several times since the first of the year. They have reviewed the Administrative Commission Checklist they were given by the Stated Clerk. The Session and the Administrative Commission have formed teams to carry out the various tasks as defined in the Checklist, such as making decisions about the property, organizing church documents, dealing with finances, etc. The teams include representatives from the Session and the Administrative Commission, as well as several Deacons and other members of the congregation. It was felt that by involving a broad cross-section of individuals, the process should go more smoothly. The Session and the Administrative Commission have also met with a representative from the presbytery's Property Committee, RE Jeff Egge from Central (Des Moines).

The church's goal is to complete the Checklist by the April 24 date established by the Session. April 24 represents the 60th anniversary for First Presbyterian at their current address. The church appreciates your prayers as they transition to the close of their ministry.

Respectfully,
Polk Davison
First Presbyterian Church Administrative Commission Moderator

Greenfield First Administrative Commission Meeting Minutes

December 28, 2021

Present: Sarai Rice, Ed Wegele, Pat Armstrong, Tim Maxa, Joanne Page and Dennis Britson.

Absent or Excused: Darca Boom.

Presbytery Staff: Ian McMullen, Pastor to the Presbytery, Annika Lister Stroope, Administrative Executive and Stated Clerk, and Amgad Beblawi, Mission Executive.

Liaisons: Judy Winkelpieck

The meeting began with a joint orientation for both this commission and the Des Moines First Administrative Commission. Annika Lister Stroope led the orientation.

Among other things, Annika discussed the connectional nature of our church, the Presbytery's responsibilities regarding church property and the relevant governance section of the Book of Order.

Annika explained that a commission is empowered to consider and conclude matters referred to it by a council (which is the Presbytery in this instance). A commission is empowered to take action and can make decisions.

After the orientation the two commissions separated and we met as a commission.

Agenda Items:

The election of a chair and a clerk were the only agenda items.

MOTION CARRIED: Upon motion, second, discussion and vote, Joanne Page was elected Chair of the Commission.

MOTION CARRIED: Upon motion, second, discussion and vote, Dennis Britson was elected Clerk of the Commission. It was noted that he can appoint someone to take minutes when he is unable to attend a meeting.

Discussion:

Although everything does not need to be done by then, our timeline is compressed and many things must be done by the end of April. A concluding worship service and property matters will be among the action items at the top of our agenda.

Notably, dissolution of the congregation is due to a lack of membership and not financial stress. The church has a financial endowment that is sizeable. It is designated money and to be used for community mission. A second monetary fund is not designated. The Greater Greenfield Community Foundation was briefly discussed.

The commission listened to the congregation's thoughts and ideas for community missions, such as a community center, café and/or county extension office space.

Discussions will begin with a local realtor, but David Kincaide will have use of the manse until June 30th.

Post-Meeting Information:

After the meeting, the Presbytery's Office Manager, Jeannie A. Stolee, distributed 1) a list of the Greenfield First Administrative Commission Members and 2) a document entitled *Guidelines for Dissolving a Congregation: Responsibilities of the Administrative Commission* by email. Both are attached and included by reference.

Next Meeting: January 12, 2022 at 4:00 p.m. by Zoom.

Respectfully submitted,

Dennis Britson, Clerk

Greenfield First Administrative Commission Members

TE Sarai Rice

HR

515-231-3958

sara.ann.rice@gmail.com

TE Tim Maxa

Lenox United & Sharpsburg

712-621-6780

lenoxupchurch@frontiernet.net

TE Ed Wegele

Mt. Ayr United Baptist Interim

360-269-0545

churched12@gmail.com

RE Joanne Page

Des Moines Union Park

515-243-5740

page@dwl.com

RE Darca Boom

Clive Heartland

515-210-5793

darca.boom@ropesgray.com

RE Dennis Britson

Dallas Center First

515-988-1360

dennisbritson@mediacombb.net

RE Pat Armstrong

Greenfield First

farmersrec@me.com

Liaisons with no vote

RE Jeff Egge (from Property Committee)

612-807-4320

jeff@wilsonlawfirmpc.com

TE Judy Winkelpieck (from COM)

515-314-3164

judywinkelpieck@gmail.com

Presbytery Staff

TE Ian McMullen, Pastor to the Presbytery

515-450-7534

ian@presbyteries.org

TE Annika Lister Stroope, Administrative Executive and Stated Clerk

402-942-1636

annika@presbyteries.org

RE Amgad Beblawi, Mission Executive

502-592-3223

amgad@presbyteries.org

Guidelines for Dissolving a Congregation: Responsibilities of the Administrative Commission

From Companion to the Constitution of the Presbyterian Church (U.S.A.):

When a Church Is Dissolved or Dismissed

Just as the Presbytery is the governing body that organizes particular churches, only the Presbytery has the authority to dissolve churches or to dismiss churches to another denomination. (G-3.0303b)

Just as the Presbytery consults with members at the time of organizing, merging, and forming a federated or a union church, such a consultation takes place at the time of dissolution or dismissal. (G-5.05c)

In the Presbyterian Church (U.S.A.), property is held in trust by the particular church on behalf of the denomination. (G-4.0203)

When a particular church is dissolved or dismissed, the real and personal property is held, used, or transferred as directed by the Presbytery. (G-4.0205)

Just as the compelling question at the time of organizing a church is, "How can Christ's mission be carried out most effectively?" the same question is asked at the time of dissolution. Again, it is appropriate for the Presbytery to celebrate the mission carried out by that church and the people whose lives were positively enriched during its years of service.

This document does not relate to the process by which the decision to dissolve a congregation is reached; rather it applies only to the procedural dissolution of a congregation. Recognizing that the Church of Jesus Christ cannot be closed or dissolved by human action, it applies only to congregations, as that term is defined in the Book of Order, of the Presbyterian Church (U.S.A.). The attitude of the Presbytery of Des Moines in this process, from beginning to end, shall always be pastoral.

The Presbytery and sessions of its member congregations understand and act in the spirit of the principal that property, real and personal (tangible and intangible), of the Presbyterian Church (U.S.A.), of its councils and entities, and of its congregations, is a tool for the accomplishment of the mission of Jesus Christ in the world. In regard to dissolution of congregations, the Presbytery has exclusive power to determine the use and disposition of church property when a property ceases to be used for a particular church, and a dissolving church has the right to dispose of church property only as the Presbytery directs. The procedural dissolution of a congregation will almost always be accomplished through an Administrative Commission as hereafter provided.

HOW THE ADMINISTRATIVE COMMISSION (AC) IS ESTABLISHED:

1. The Presbytery of Des Moines or its Leadership Council votes to concur with a request from a Session, the COM or Stated Clerk that a particular congregation be dissolved and that an AC be appointed to oversee the closing process.
2. In creating the Administrative Commission, the Presbytery shall authorize it to act with the authority of the Presbytery, by adopting the following resolution, which may be modified, from time to time, as the specific circumstances of the congregation in question require: *RESOLVED, That Presbytery of Des Moines appoint an Administrative Commission for the (insert name) Presbyterian Church of (insert location), (state), to act on Presbytery's behalf, with the power to meet with the Session and members of the congregation, including calling a meeting of the Session and/or of the congregation, as necessary, to arrange for the pastoral care of the*

members, publicize the dissolution of the congregation, ascertain the financial status and outstanding financial obligations of the congregation, secure the Session records, secure the legal rights to all property (real or personal) held by or for the benefit of the congregation, dispose of the moveable personal property of the congregation, secure the building and property, attend to matters of insurance, dispose of the building and grounds (subject to any guidelines established by the Presbytery) or convey the building and grounds to the Presbytery of Des Moines of the Presbyterian Church (U.S.A.), recommend the use of the assets of the congregation, plan and conduct a Service of Witness, secure the assistance of other individuals, as appropriate, to assist with its work, and generally to do such things and take such actions, for, in the name of, and on behalf of the Presbytery as shall be reasonably necessary to accomplish the general purpose of this resolution.

3. The Chair and members of the AC are selected by the Presbytery or Leadership Council Moderator and established by the Presbytery. The AC "shall consist of both ministers of the Word and Sacrament and members of congregations, in numbers as nearly equal as possible" (IG-3.0109), and should, if possible, include a Ruling Elder on Session from the congregation being dissolved.
4. The Chair of the AC, in consultation with the Stated Clerk, will convene the AC in a timely fashion in order for the Stated Clerk to review these responsibilities with the AC and allow it to begin its work. A Recorder shall be chosen from among the AC who will keep accurate records of the AC's deliberations and actions and promptly furnish them to the AC and the Stated Clerk.
5. The AC, in consultation with the Stated Clerk, will carry out the following responsibilities and will determine the date(s) upon which services of worship and activities shall cease at the congregation to be dissolved, noting that the congregation is not dissolved until the conclusion of the final (Presbytery-approved) closing worship service. The AC Chair will bring all recommendations to Presbytery during regular meetings.
6. In the course of carrying out its responsibilities, the AC may remove or replace the Session or may itself act as the Session thereof; any decision to take such action shall be made only after consideration of the general pastoral policy of the Presbytery with regard to dissolution of congregations, as expressed herein, and such action shall be communicated to the Stated Clerk immediately.

THE RESPONSIBILITIES OF THE AC

(NOTE: When possible and appropriate, the AC should execute these responsibilities in consultation with the Session of the congregation.)

I. ARRANGE FOR THE PASTORAL CARE OF CONGREGATION MEMBERS

1. Work with the Session to identify where members wish their membership to be transferred.
2. Appoint a pastor to be responsible for pastoral care until membership is transferred or each member has made a clear decision to cease being an active member of any congregation.
3. Communicate to the members that membership is held by the Stated Clerk for one year if not transferred prior to dissolution of the congregation.
4. If the member wishes to transfer membership before the congregation is dissolved, the Clerk of Session will send the letter of transfer. If the membership is transferred after the dissolution of the congregation and within the one year time period, the Stated Clerk will send the letter of transfer.

II. PLAN A CLOSING WORSHIP SERVICE CELEBRATING THE LIFE AND MINISTRY OF THE CONGREGATION

1. Set the date and the time for the service allowing for ample time for publicizing and sending invitations.

2. Decide what special features the service should include.
 - a. Determine whether the celebration of the Lord's Supper would be appropriate.
 - b. Consider structuring the service as a Service of Witness to the Resurrection, using resources from the *Book of Common Worship*, in particular the service for the "Vacating of a Church Building (including the Dissolution of a Church) in the *Book of Occasional Services*, a supplement to the *Book of Common Worship*.
 - c. Identify a possible preacher and other participants.
 - i. Former pastors/preachers might be participants.
 - ii. At least one representative from the congregation should be included.
 - iii. At least one representative from the AC should be included.
 - iv. The Moderator of the Presbytery and/or an Executive Presbyter and/or the Stated Clerk should be included.
 - d. Include familiar and favorite music of the congregation, including hymns, other special music, instrumentalists, and/or choirs or soloists.
 - e. Include a brief history of the church, including the reason/s for the dissolution of this congregation.
3. Request that the Session designate where the proceeds from the Offering will go, generally a local mission to which the congregation is connected.
4. Arrange for ushers, elders to serve Communion, and parking lot assistants, if needed.
5. Develop and print bulletins.
6. Arrange for preparation of communion elements, if needed.
7. Arrange for any needed cleaning of facility before the service.

III. PUBLICIZE THE CLOSING SERVICE

1. Request the Session to develop a "guest list" of relatives, friends, community connections, former members, pastors, and staff whom the congregation wishes to invite to the celebration.
2. Request that the Session develop and send a printed invitation or flyer to the "guest list"; the cost of which is usually covered by the Session.
3. Develop a flyer or announcement about the closing to be used in communication through this week to the congregations and members of the Presbytery, providing ample time for distribution.
4. Arrange for local newspaper coverage and photographer.

IV. ARRANGE FOR A RECEPTION FOLLOWING THE CLOSING WORSHIP SERVICE

1. Identify the location for a reception which usually follows the closing worship service.
2. Decide how the food will be provided (i.e. catering, congregational donations) and what financial resources are available, appropriate, or needed to host this event.
3. Request that the Session appoint a "team" to take charge of decorating, gathering memorabilia to display, and making other arrangements.
4. Plan the program with time for recognizing attendees, sharing memories, toasts, etc.

V. ASCERTAIN THE FINANCIAL STATUS AND OUTSTANDING FINANCIAL OBLIGATIONS OF THE SESSION

1. Conduct a financial review of the Treasurer's records for the last 12 months.
2. Determine location of all accounts, such as checking, savings, investments, endowment, Sunday school, women's group, and any other financial resources.
3. Determine if there are any bequest or donor stipulations related to memorial accounts or an endowment.
4. Have all accounts closed, transferring any balances to the primary checking account of the Session.

5. Submit new signature card(s) for accounts with at least two members of the AC designated as signatories.
6. Determine any outstanding debts/obligations and publish in local paper a public notice to the effect: *"The _____ Presbyterian Church of _____ will cease operation on or about _____. Any outstanding debts/financial obligations must be submitted in writing to the church treasurer [place address here] by the close of business on _____."*
7. Oversee the discharge of all financial obligations by the Treasurer.
8. Oversee the provision of a "statement of contribution" to all current year contributors.
9. If the congregation owns any stocks, bonds, certificates, or other financial instruments, have ownership transferred to the Presbytery.
10. Following the dissolution, transfer all remaining balances to the Presbytery and close all remaining accounts.

VI. SECURE THE SESSION RECORDS

Locate all Session and congregational minutes, the church register, and any other financial and legal records to be transferred to the Presbytery office and then archived with other archival records of the Presbytery.

VII. SECURE THE LEGAL RIGHTS TO THE PROPERTY

1. Secure a Clear Title or "Quick Claim" to the property.
2. A copy of the deed may be obtained from the County Courthouse; a copy should be sent to the Stated Clerk for filing in the Presbytery office.
3. Ascertain if there are any deed restrictions, stipulations or liens.
4. Transfer title of the property to the Presbytery.
5. Have the property listed on the Presbytery's property and liability insurance coverage and terminate any current insurance coverage.
6. Discover if the congregation is incorporated; if so, locate the Articles of Incorporation.
7. A public Notice to Dissolve a Corporation may need to be published in the local newspaper and dissolved with South Carolina's Secretary of State, submitting the "Articles of Dissolution" form.
8. At the time of the sale of property, the Presbytery must notify the County Assessor's Office that the property is no longer used as a church.
9. Adopt and publish the following motion: *"Pursuant to the Constitution of the Presbyterian Church (U.S.A.) (Book of Order G-40205), the Presbytery of Des Moines is the legal successor of the _____ Presbyterian Church in _____, (state)."*

VIII. SECURE THE BUILDING AND PROPERTY

1. Arrange for the disposition of furnishings
 - a. The Session, with the concurrence of the AC, needs to arrange for the disposition of furnishings, communion ware, hymnals, Sunday school supplies, pulpit, lectern, and communion table, etc. if they are not to be sold or included in the sale of the church property. Otherwise, these items may be given away to congregation members, sold by the piece, or bids may be received for the entire lot of furnishings. It is recommended that at least one appraisal by an antiques dealer/estate assessor be obtained before accepting any bids.
 - b. These decisions should be documented in detail in both Session and AC minutes.
2. Ascertain which utilities should remain connected and which may be disconnected and make these arrangements with the proper companies. Transfer billing for the utilities to the Presbytery following the closing service.
3. It may be necessary to maintain heat during the winter or cooling during the summer to avoid

damage.

4. Electricity and water (if available) should remain on until the closing celebration.
5. Arrangements should be made to drain the pipes when utilities are turned off.
6. Secure the building and recover keys from anyone who does not need access.
7. If distribution of keys is widespread and any contents are valuable, consider having the locks changed.
8. Make provisions for a caretaker until the final disposition of the property, including mowing the lawn and maintenance of any sidewalks.

IX. ATTEND TO MATTERS OF INSURANCE

1. All insurance coverage should be maintained at least until the final closing celebration.
2. Liability coverage should be maintained until the final disposition of the property.
3. Once the congregation is dissolved, coverage should be moved to the Presbytery's policy.

X. DISPOSITION OF BUILDINGS & GROUNDS

1. Have the property surveyed, if this is needed.
2. Obtain an appraisal from at least one real estate agency if any of the property is to be sold, including any manse.
3. If the building is to be sold, make decisions about how it will be placed on the market.
4. If there is a church cemetery, ascertain if it is separately incorporated, with its own board, and still operating; the AC will determine a recommendation to the Presbytery concerning its disposition.
5. Recommend to the Presbytery any stipulations regarding the sale of building and property such as first attempting to sell to another congregation or to another agency or organization whose mission will allow for use in a "manner respectful of congregation's heritage"; the Trustees shall act on behalf of the Presbytery with regards to approving any plan or sale.
6. Ordinarily, after all expenses for insurance, listing and sale are paid, the funds remaining shall go to the Presbytery, in order to assist and support its ministry and mission to congregations.
7. After the closing celebration remove any identifying signage and the cornerstone, if possible, checking for a time capsule in the process.

XI. DISSOLUTION OF THE AC

1. AC provides a final written report to the Presbytery, submitting its minutes to the Stated Clerk.
2. AC requests that the AC be dissolved and the Presbytery ordinarily does so, with deep thanks.

Greenfield First Administrative Commission Meeting Minutes

January 12, 2022

Present: Joanne Page, chair, Pat Armstrong, Darca Bloom, Dennis Britson, Tim Maxa, Sarah Rice, and Ed Wegele.

Absent or Excused: None.

Guests: Gary Heinbuch, Lynn Heinbuch and David Kincaide.

Presbytery Staff: Ian McMullen, Pastor to the Presbytery, and Amgad Beblawi, Mission Executive.

Liaisons: Judy Winkelpfeck

The meeting began with introductions.

Agenda Items:

- Approval of Minutes
- Review of financial information
- Arrangements for an on-site tour
- Sale of manse

BY CONSENSUS: Those who are interested and able will do an on-site tour of the buildings on Saturday, January 22nd, starting at 1:00 p.m. A second date and time may be scheduled.

MOTION CARRIED: Upon motion, second, discussion and vote, the December 28, 2021, meeting minutes were approved as circulated.

MOTION CARRIED: Upon motion, second, discussion and vote, a subcommittee of Darca Bloom and Dennis Britson was formed to review the Greenfield First financial information in accordance with the Book of Order. The commission is authorized to expend funds as necessary to hire an accountant or auditor. This is not anticipated, however.

Discussion:

The commission reviewed and discussed a page of financial information and Rev. Kincaide's severance package. Further clarification and additional information are needed. There is a need for better information as we move forward.

Action Item: The sale of the manse has already been authorized. A proposal from a local realtor for the sale of the manse, which is believed to be the best option, was discussed. The street address of the manse is 312 SW 5th. It was agreed that the realtor will be asked to participate in a future meeting. Joanne will contact Jeff Edge about the sale of the manse.

Action Item: A member of the Greenfield Foundation will be asked to meet with the commission at our next meeting.

Action Item: Joanne's husband, a historic preservation specialist, will be asked to discuss the possibilities/downsides of a historic designation for the church.

Following discussion, the consensus is that liquid funds necessary to pay expenses are available.

Post-Meeting Information:

After the meeting, Joanne distributed 1) an agenda for the next meeting, 2) a list compiled by Clerk Lynn Heinbunch of many previous, current, and future endowment funded projects, and 3) a Greenfield history. All three are attached and included by reference.

After the meeting, David Kincaide sent Joanne the financial statement from September 2021, which he believes was accurate at that time and the language from the agreement with the donor that resulted in the gift of the restricted Endowment Fund.

In conversation with Joanne, Gary Heinbunch said the Endowment Fund originally contained approximately \$800,000.00. In the years since the gift was made, the church has distributed about one-third of the money in a series of small gifts for a wide variety of mission projects in and around Greenfield. They also are continuing to use the funds for mission and have a list of future projects they would like to pursue. They did not establish a separate foundation to do this because the terms of the bequest gave that authority to the church (congregation). Now that the congregation has voted to dissolve, the alternative provision of the bequest takes effect.

Joannie Stolee distributed a recurring Zoom link for the Administrative Commission at 5:00 p.m. each Thursday until March 31st. The link will be the same for all meetings.

Next Meeting: January 20, 2022 at 5:00 p.m. by Zoom.

Respectfully submitted,

Dennis Britson, Clerk

From: Gary Heinbuch <lynn@garyh@gmail.com>
Subject: List of Endowment projects
Date: January 18, 2022 at 9:14:42 PM CST
To: Judy Winkelploek <judywinkelploek@gmail.com>

Judy, I told Joanne I would send a list of current and past projects that fall under the Endowment funds to you.

CURRENT

\$20,000 to a local family to aide in their baby's medical expenses

\$5,000 to aide in a local man's medical rehabilitation

\$2000 to the local ministerial fund that aides all community churches in helping people quickly in need (this is a yearly donation)

\$5000 to a family who lost everything in a house fire

Donated to the local school in a program (Keep Our Children Warm) \$600 worth of winter coats, mittens, hats and boots. This is also a yearly donation. We shop for these items personally.

Every year we choose 2-3 local families and provide Christmas gifts in the form of clothing, toys, gift cards etc. we shop and wrap all gifts.

We make up gift bags to give to local nursing home residents

Purchase and deliver Christmas poinsettia and Easter lilies to shul-ins

Purchase items to hand out at community Halloween celebration.

In the past we have used funds to replace the heating and air conditioning system with geo-thermal unit at the church

Major repairs on the church foundation

Replaced carpet and kitchen flooring in church basement also, lighting

Built on a structure to make church handicapped accessible

Installed chair lifts to the sanctuary

Installed equipment to aide in putting worship service online and purchasing subscriptions to facilitate same

Repairs of the manse (new doors, wiring, windows, bathroom update, kitchen counters and wiring, reseeding the lawn)

Sponsored free showing of movie at the local theater.

We supply financial support for heating and rent assistance

Judy, call me if you have any questions. Thanks, Lynn

History of COM contact with Greenfield in 2021

- I. COM has liaisons to each congregation. Judy is the person for Greenfield which was joined with Dexter until December 31 of 2021.
- II. Liaisons are expected to be in regular touch with congregations to support them.
- III. Every two years a congregation is to have a meeting with the session, the liaison and another COM member.
- IV. On March 3 COM members Joanne Page and Judy Winkelpleck met with the Greenfield session and used what COM advised to use—the Seven Marks of Congregational Vitality.
- V. The most relevant results of what Joanne and Judy heard were
 - A. **This congregation is very focused on responding to local community needs as their prayerful response to God's call. The evidence of Greenfield focusing on mission for many years was clear and they feel called to continue this mission work, whether a formal church or not.**
 1. Mission work is targeted to specific community needs that support on-going needs as well as emergency needs. Examples include contributing to the local ministerial association emergency fund, heat and rent assistance, support of families at Christmas time, and having a hygiene pantry. Other mission work, which the church highly values, is the blanket ministry.
 - B. **The numbers of people involved in the church is limited but the finances afford the opportunity to do mission work in the Greenfield area.**
- VI. In additional conversations COM learned that there is a large restricted endowment fund that supports capital projects and local mission efforts. It is this money that the church feels called to use and is legally obligated to use to care for Greenfield.
- VII. As a result of the meeting with session the COM chair Myrna Rummer, Ian McMullen as Presbytery staff, Joanne, and Judy invited Dave Kincaide to two meetings, on June 10 and October 14. The goal was to understand exactly what the situation was at Greenfield. We did not understand the financial numbers Dave provided. He was not at a place to even consider the church closing and had given no thought to retirement.
- VIII. A joint meeting with Dexter and Greenfield sessions and Dave was held on September 2, with Ian, Judy, Joanne, and Myrna present. At that time, both sessions asked about options for continuing or dissolving. No one expressed the opinion that ministry could continue in either city as it had in the past.
- IX. On Sunday, September 26, Joanne and Ian met with the Greenfield congregation, as well as a separate, earlier meeting with the Dexter congregation. Greenfield had 8 members present, which they said was "everyone." Judy had a preaching commitment.
 - A. The clear message from that meeting was the church was focused on continuing to be the church for the Greenfield community but the First Presbyterian Church needed to close so that priority could go to being God's hands in the world. Church members talked about their priorities for mission work in Greenfield, what they had done and hoped to do.

- X. On October 6, Joanne and Ian moderated another joint meeting of the Dexter and Greenfield sessions and Pastor Dave. Judy was meeting at the same time with another of her COM churches and could not attend. At that meeting, Dave indicated he could not afford to cut his hours to 30/week as Dexter was requesting. We discussed other options, including looking for a third church that could join the yoke, but none seems to be available.
- XI. On October 7, Joanne had a call from Lynn Heinbunch, Greenfield clerk of session, describing a proposal from the Greenfield session. Here is Joanne's report:
I just had a phone call from the Greenfield clerk, Lynn. She called me because she could not reach Judy. She told me the congregation had come up with a proposal, but she did not feel comfortable mentioning it at last night's joint session meeting. Greenfield would be willing to have the current arrangements with Dave and Dexter in terms of salary, benefits, and hours continue through the end of December. Then Greenfield would be willing to pay 100% of the salary and benefits that Dave is currently receiving (Dexter and Greenfield shares combined) for an additional 6 months, through the end of June 2022 (but not an additional 6%). Dave would continue with his current duties at both churches, and he and Pam would continue to live in the manse. But then Dave's call would be terminated on June 30, with no additional settlement. She has not discussed this with Dexter or Dave and Pam. Greenfield would then close the church.
- XII. The Greenfield session voted on October 31 to dissolve the yoke with Dexter, for Dave to be uninstalled from both churches, and for an Administrative Commission to be appointed to dissolve the church and deal with issues of property.
- XIII. Through many conversations with members of the session specific conceptual plans have been identified for what session members feel God is calling them to do. Action on these have not occurred, awaiting AC being on board.
- A. Sell the manse. As part of the agreement the church voted to allow the Kincaides to live in the manse thru June.
- B. Utilize the church building to serve the community. Ideas are to locate social services there, locate a combined food and hygiene pantry, provide a health clinic, explore a low cost day care, etc. AC needs to help guide the exploration of these ideas. Also, AC may consider exploring historical designation for the building.
- XIV. At the November 4 COM meeting, Presbytery approved formation of an Administrative Commission to help support Greenfield in actualizing the plans they have already made to continue to do mission in the local community using as many financial resources of the local church as possible for that mission.
- XV. On November 8, Ian, Annika, Myrna, Judy, and Joanne met with Greenfield session members via Zoom to work out the specifications for the necessary session and congregational meetings.
- XVI. On January 12, 2022, the first meeting of the AC occurred.

- XVII. Top agenda items are moving the larger endowment and other funds to a fiduciary agent; determining how to deal with the church building; and selling the manse. AC is also responsible for the closing service which is planned for April 24.
- XVIII. FYI. Greenfield is paying Dave's full salary and benefits through June. His responsibilities end at the end of April. From January-April Greenfield session elected to allow him to serve Dexter, and Greenfield views this as a mission effort given the guarded financial position at Dexter.
- XIX. Key themes throughout all interactions have been
 - A. God is calling this church to continue to be the "church" in a new form
 - B. Supporting local mission is the focus and folks are ready and eager to do the work
 - C. Dave and Pam have been a large part of the Greenfield congregation and community for 31 years, and everyone wishes them well for the future.

Greenfield First Administrative Commission Meeting Minutes

January 20, 2022

5:00 p.m.

Present: Joanne Page, chair, Pat Armstrong, Darca Boom, Dennis Britson, Tim Maxa, Sarai Rice, and Ed Wegele.

Absent or Excused: None.

Guests: Gary and Lynn Heinbuch.

Presbytery Staff: Amgad Seblawi, Mission Executive.

Liaisons: Judy Winkelpieck and Jeff Egge

Amgad opened the meeting with prayer.

Agenda Items:

- Approval of Minutes
- Background and history of events leading to Administrative Commission
- Arrangements for an on-site tour
- Sale of manse

BY CONSENSUS: Those who are available will do an on-site tour of the buildings on Saturday, January 22nd, at 1:00 p.m. starting at the manse. Some may only go to the church building. A second date and time may be scheduled.

MOTION CARRIED: Upon motion, second, discussion and vote, the January 12, 2022, meeting minutes were approved with a correction in the spelling of Lynn and Gary Heinbuch's last name.

MOTION CARRIED: Tim will help design the final service. Upon motion, second, discussion and vote, a subcommittee initially consisting of Tim and Pat was formed. Others may join and everyone is obviously welcome to participate. A formal worship service is intended, and Annika provided a document to Joanne of who should be there.

MOTION CARRIED: Upon motion, second, discussion and vote, the Commission affirmed selling the manse. The sale of the manse has already been authorized by the congregation. The street address of the manse is 312 SW 5th Street.

ANNOUNCEMENT: Everyone was reminded that the commission's meetings and proceedings are confidential.

Action Item: Joanne will contact Jeff Egge (Property Committee) and request that he provide his opinion by email regarding the sale of the manse and the realtor's proposal, because Jeff had to step away from the meeting and the hope is to decide at our next meeting.

Action Item: Tim will contact Dave and start a dialogue and discussion regarding the final service.

Discussion:

Pastoral Care is one of the Commission's duties and includes assisting members of the congregation with what happens regarding their church membership. The commission discussed the process involved. Members of the congregation will have an opportunity to transfer their membership during the current time-period. Through the Presbytery, there will also be a process for members to transfer their membership later for a period of time.

A meeting is scheduled to form a board consisting of church members for ongoing administration of the Endowment Fund.

The Commission has been informed that David is satisfied with the terms of his severance package.

The Commission discussed how the Presbytery became aware of this situation. It was a gradual process and awareness as the church membership gradually declined. The discussions increased when Joanne and Judy became involved.

The Commission discussed the congregation's blanket ministry, which was very successful over the years and received recognition as a leader in the state's top tier of donor churches, despite the small size of the congregation.

Currently membership is around 15 members, but only 6-8 individuals are regular, active members.

The Commission discussed how Greenfield First got to this place. The church had a large membership into the early 1960s. The congregation became older and did not grow. Their pastor retired. David came from California. Some younger members left and formed a new church. They lost some key members. Some members died and others moved away. The church was unable to add new, younger members. The lack of young members made it difficult to attract young members.

The status of Greenfield as a rural area was discussed. Although the population size of Greenfield has held relatively steady, the population of the surrounding county has decreased a lot.

The Commission was informed that the congregation does not care what happens to the manse. However, they consider themselves as "still on a mission," believe they "have a mission to do," and have a very strong desire for the church building to be repurposed to serve the needs of the surrounding community. They have engaged in strategic thinking and have built a consensus that the building be used to do "God's work in the community." The congregation does not have concrete details yet on how that will happen but believe the solution may be to utilize the Greater Greenfield Community Foundation as a path forward, with details to be worked out in the future.

The Commission discussed having the final service on the last Sunday in April, April 24th. It was noted that David is not contracted to preach after the month of April.

It was noted that First Presbyterian in Des Moines is also planning a final service on that date because it coordinates with the 60th anniversary of when the congregation started in their current building. Although concern was expressed about two final services on the same day, the consensus was to schedule the final service as desired by the congregation and it was agreed that sufficient resources exist to make that possible.

Inviting the Dexter church to participate was discussed. Doris King is the Clerk of the Dexter church.

Since David has been very active in the Presbytery for such a long time, there was discussion of something like a reception in the afternoon that would permit other pastors and elders from other congregations to attend.

Tim closed the meeting with prayer at 6:07 p.m.

Post-Meeting Information:

The tour was well-attended. Commission members Joanne Page, Pat Armstrong, Dennis Britson, Tim Maka and Ed Wegele toured the manse and church building. Amgad toured the church building and participated in discussions. William Page, a historic preservation specialist, attended and provided comments and observations regarding the church building and the possibility and downside of a historic designation for the church.

The Commission received copies of the 2017, 2018, 2019, 2020, 2021 and 2022 Annual Reports, the November 2021 and December 2021 checking account bank statements, two December 2021 savings account bank statements, and some investment account statements (Hormel 11/15/2021, the Endowment Fund 9/30/2021 and a mutual fund account 12/31/2021). Dennis scanned and distributed copies of the documents.

Amgad distributed a new recurring Zoom link for the Administrative Commission at 5:00 p.m. each Thursday until March 31st. The link will be the same for all meetings. The switch allows us to control the Zoom meeting, which might not have been possible using Jeannie's account.

Joanne distributed an agenda for the January 27, 2022 meeting, which is attached and incorporated by reference.

Next Meeting: January 27, 2022, at 5:00 p.m. by Zoom.

Respectfully submitted,

Dennis Britson, Clerk

Minutes from the 01/12/2022 Property Committee Meeting

The majority of the time for this property committee meeting was given to Joanne Page and Polk Davison, members of the Presbytery Administrative Committee, to update us on the happenings at the Greenfield Presbyterian Church and the First Presbyterian Church of Des Moines. As it is very early in discussions with both of these churches Joanne and Polk gave brief overviews of what may take place over the next few months. As it is still an ongoing process, I feel it would be better to give more information on these churches as things progress. At this time, both churches plan on services at least until Easter of this year.

The Manse at Greenfield will be put up for sale and a local real estate agent has been contacted. The agent will come up with a suggested price for the manse. Jeff Egge, of our property committee, will assist with reviewing the listing contract and any legal issues that may arise.

Our next Property Committee meeting is set for March 3rd. 2022 at 4:00 p.m..

Respectfully submitted

Gary Owens

Moderator of Des Moines Property Committee



Heartland Presbyterian & Trinity United Presbyterian Church

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FOR THE LOVE OF ALL CREATION: CHURCH AND CLIMATE CHANGE

EXPLORING THE SPIRITUAL, BIBLICAL AND ETHICAL
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APRIL 22-23, 2022

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