Presbytery of Des Moines

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CALLED MEETING OF THE PRESBYTERY

A Called Meeting of the Presbytery of Des Moines has been requested for Saturday, December 14, 2019. The meeting will be held at Ankeny Presbyterian Church, 317 SE Trilein Drive, Ankeny, Iowa. Directions and a map are included with this Call.

This meeting has been requested by the Leadership Council. The makeup of the Leadership Council meets the criteria of members required for the request of a called meeting – two Ruling Elders and two Teaching Elders, the two Ruling Elders being from different churches.

Registration will begin at 9:00 a.m., and the meeting will convene at 10:00 a.m. Light refreshments will be served during the registration time.

The purpose of the meeting is:
- To vote on Nominees for the Call Committee for the Shared Staffing Plan
- To vote on Nominees for open positions in the Presbytery of Des Moines
- To vote on the 2020 Budget for the Presbytery of Des Moines
- To vote on a per capita amount for 2020 for the Presbytery of Des Moines
- To vote on a recommendation concerning the former Highland Park property
- To hear a report from the Stated Clerk

No other business may be conducted at this meeting.

We received requests from Presbytery members about the possibility of using ZOOM for this meeting. We are going to give it a trial run. Included in this call is a link for the December 14 meeting. This is going to be a trial to see if this will be possible for future meetings. I will be at the computer with the ZOOM connection to tally votes and a Recording Clerk will take minutes for the meeting. I ask for your patience and good humor as we attempt to do this in a manner that will honor the precepts in our Book of Order.

I look forward to seeing you on December 14 in Ankeny.

Rev. Kristin Pike, Stated Clerk

Des Moines Presbytery is inviting you to a scheduled Zoom meeting.

Topic: Called Presbytery Meeting
Time: Dec 14, 2019 10:00 AM Central Time (US and Canada)

Join ZOOM Meeting
https://zoom.us/j/165200798?pwd=cXVKbWQoKzVXcHNnSWZWSzdBd014Zz09

And this is what can be used to send along with it – if you want.
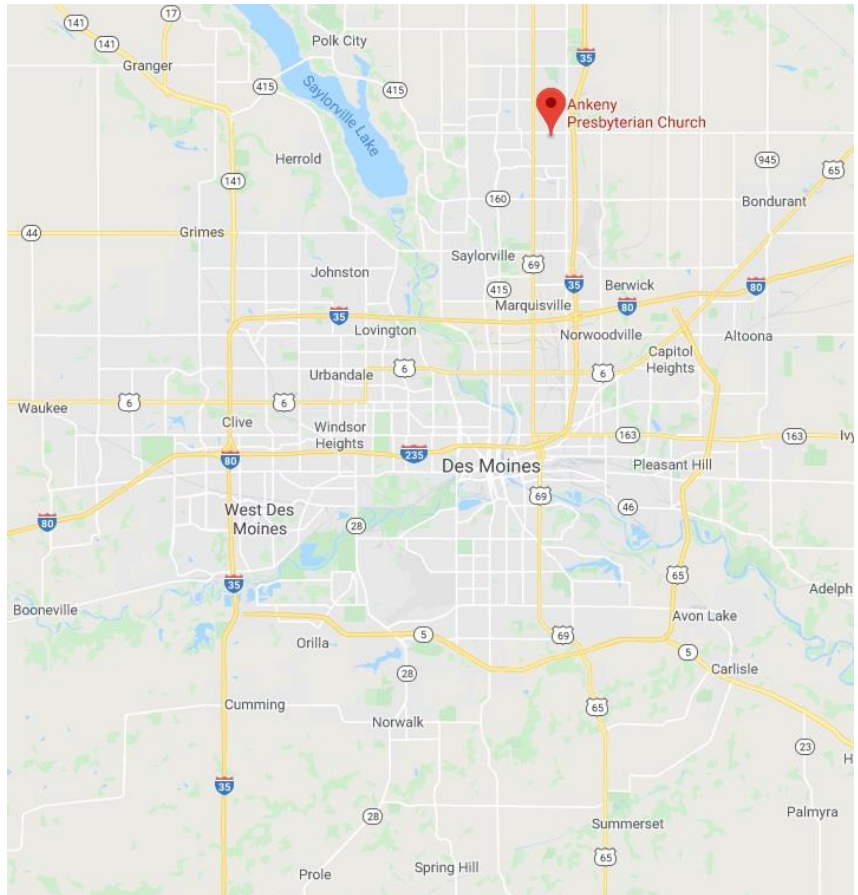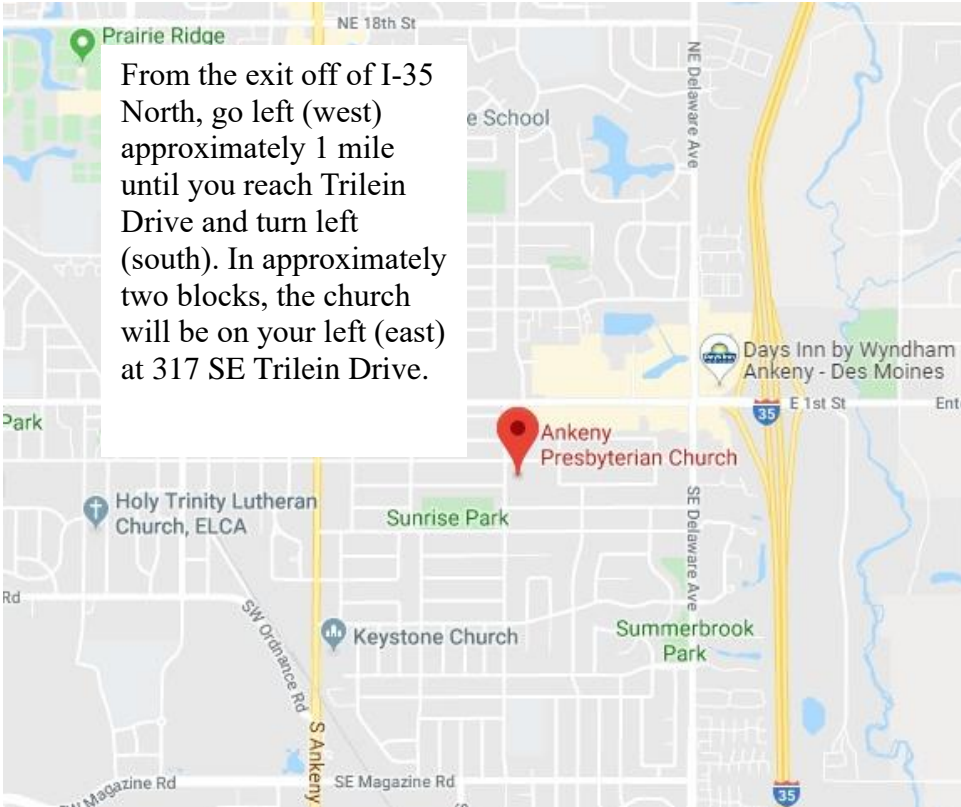
A REMINDER:
If you would like to attend the Presbytery meeting through ZOOM, there are three things that you need to consider:
1.   Does your computer have a camera in it? Nearly all laptops do, but not all desktops.
2.   Have you downloaded ZOOM onto your computer? Here is where you get the download: https://zoom.us/download   This needs to be done prior to the meeting time - you cannot wait until right before the meeting to do this.
3.   Be sure to check your microphone and speaker prior to the meeting, as well. In the Settings on your computer, the gear is where you will find the Sound setting. There should be a place to test both your microphone and speaker. If you do not find it there, you can check both as soon as you enter your meeting – down in the lower left-hand corner of your screen.

Location of meeting:
Ankeny Presbyterian Church

Ankeny is located north of Des Moines and the church is located off Exit 92 on I-35 North at 317 SE Trilein Drive.

From the exit off of I-35 North, go left (west) approximately 1 mile until you reach Trilein Drive and turn left (south). In approximately two blocks, the church will be on your left (east) at 317 SE Trilein Drive.

Hwy 92

Entering the church building:

There are **2 entrances** into the atrium of the church. Both entrances will take you to the registration tables, the sanctuary and the Fellowship Hall:

1. The front entrance to the atrium is on the front or west side of the building right on Howard Street and there are 5 steps at the entrance.
2. The back entrance to the atrium is on the east side of the building in the main parking lot for the church. There are no

<u>Parking:</u>

1. There is church parking on all sides of the building.

GUIDELINES FOR PARTICIPATION
IN PRESBYTERY MEETINGS

Meetings of our Presbytery are always special because it is a time for the Presbytery family to gather for conversations, business and fellowship. Many different people come to a Presbytery meeting for many different reasons.

When our Presbytery meets, we welcome and encourage participation. There are times; however, that participation is limited. Those times are ordinarily when our Presbytery is conducting its formal business. Because our Presbyterian structure calls for elected Commissioners to determine direction and act on business, only those who are elected Commissioners or are members of our Presbytery are allowed to participate in discussions or voting. Visitors and guests become observers of the process at that time.

At other times in our meetings, each person present is invited to participate in dialogues, conversations, or other activities. Such times include worship, special thematic presentations and small group discussions.

If you are not sure when you may participate in what is happening in the meeting, please talk to the moderator or stated clerk individually.

PARLIAMENTARY PROCEDURES AT-A-GLANCE

TO DO THIS	YOU SAY THIS:	MAY YOU INTERRUPT SPEAKER?	MUST YOU BE SECONDED?	IS THE MOTION DEBATABLE?	IS THE MOTION AMENDABLE?	WHAT VOTE IS REQUIRED?
Adjourn the meeting	"I move that we adjourn."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Recess the meeting	"I move that we recess until..."	May not interrupt speaker	Must be seconded	Not debatable	Amendable	Majority vote required
Complain about noise, room temp, etc.	"Point of privilege."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required*
Suspend further consideration of something	"I move we table it."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Majority vote required
End debate	"I move the previous question."	May not interrupt speaker	Must be seconded	Not Debatable	Not amendable	Two-thirds vote required
Postpone consideration of something	"I move we postpone this matter until..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Have something studied further	"I move we refer this matter to a committee."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Amend a motion	"I move that the motion be amended by..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required
Introduce business (a primary motion)	"I move that..."	May not interrupt speaker	Must be seconded	Debatable	Amendable	Majority vote required

¹ The motions or points above are listed in established order or precedence. When any one of them is pending, you may not introduce another that is listed below it. But you may introduce another that is listed above it.
² In this case, any resulting motion is debatable.
³ Chair decides

Object to procedure or to a personal affront	"Point of order."	May interrupt speaker	No second needed	Not debatable	Not amendable	No vote required, chair decides
Request information	"Point of information."	If urgent, may interrupt speaker	No second needed	Not debatable	Not amendable	No vote required
Ask for a vote by actual count to verify a voice vote	"I call for a division."	May not interrupt speaker¹	No second needed	Not debatable	Not amendable	No vote required unless someone objects²
Object to considering some undiplomatic or improper matter	"I object to consideration of this question."	May interrupt speaker	No second needed	Not debatable	Not amendable	Two-thirds vote required
Take up a matter previously tabled	"I move we take from the table..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Majority vote required
Reconsider something already disposed of	"I move we now (or later) reconsider our action relative to..."	May interrupt speaker	Must be seconded	Debatable if original motion is debatable	Not amendable	Majority vote required
Consider something out of its scheduled order	"I move we suspend the rules and consider..."	May not interrupt speaker	Must be seconded	Not debatable	Not amendable	Two-thirds vote required
Vote on a ruling by the chair	"I appeal the chair's decision."	May interrupt speaker	Must be seconded	Debatable	Not amendable	Majority vote required

¹ The motion, points, and proposals listed above have no established order of precedence. Any of them may be introduced at any time – except when the meeting is considering one of the top three matters listed in the above chart (motion to adjourn, motion to recess, point of privilege).
² But division must be called for before another motion is stated.
³ Then majority vote is required.

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PROPOSED DOCKET

December 14, 2019

9:00 am Registration Begins
Fellowship and Refreshments

10:00   Open Meeting with Worship   Sandy Wagener
Opening Prayer

Welcome by Ankeny Presbyterian Church   Eric   Pasanchin

Approve Docket
Statement of Quorum
Appoint Parliamentarian
Appoint Recording Clerk
Approve Excused Absences
Seat Corresponding Members
Introduce First-Timers and Guests

Leadership Council Report   p. 7   Midge Slater

Nominating Committee Report   Ann Polito

Stated Clerk's Report   Kristin Pike

Closing Prayer and Adjournment

LEADERSHIP COUNCIL REPORT

December 14, 2019

The Council took the following actions since the last meeting of the Presbytery:
- It was VOTED to create a Transitional Executive Task Force with members from Leadership Council, Budget & Finance, and Personnel to join our Interim EP and the other two presbyteries as we enter this transition time
- It was VOTED to remove the vacant building policy on Highland Park and keep only the liability insurance
- It was VOTED to approve the 2020 salary recommendations for the Office Manager and Stated Clerk

The Council recommends the following:
- Leadership Council recommends that Presbytery approve the 2020 budget
- Leadership Council recommends that Presbytery approve the 2020 per capita remain at the 2019 level of $45
- Leadership Council recommends that Presbytery approve that Property Committee list the Highland Park building with a realtor and be empowered to accept the best offer and execute the transaction

Respectfully Submitted,
Midge Slater, Moderator (Des Moines First)