



**Meeting Packet
for the 520th Stated Meeting
of the Presbytery of Des Moines**



August 29, 2020

ZOOM Meeting

PROPOSED DOCKET**August 29, 2020**

9:30	Open Meeting		Sandy Wagener
	Notes about ZOOM format		Kristin Pike
	Introduce First-Timers and Guests		
	Approve Docket		
	Statement of Quorum		
	Approve Excused Absences		
	Seat Corresponding Members		
	Approve Consent Agenda		
	Worship Begins		
	Presbyterian Mission Agency Report		William O'Connell
	Committee on Preparation for Ministry Report	p. 4	David Boyd
	Interim Executive Presbyter Report	p. 42	Amgad Beblawi
	Commission on Ministry Report	p. 5	Bob Houser
	Committee on Budget & Finance Report	p. 44	Bev Evans
	224 th GA Commissioner Report	p. 8	Tom Daft & Meghan Davis
	Committee on Nominating Report	p. 21	Jim Hoffman
	Dismissal of Highland Park Administrative Commission	p. 22	Kristin Pike
	Other Business		
	Closing & Adjournment		Sandy Wagener

INTERIM EXECUTIVE PRESBYTER REPORT

August 29, 2020

In the past five months, I have had to reprioritize my work as an interim presbyter to respond to the needs of congregations and ministers as they adapted to the many challenges presented by the Covid-19 pandemic. A few days after the pandemic arrived in Iowa in mid-March and Governor Reynolds imposed restrictions on gatherings, all churches in the presbytery had to find new ways to worship and do ministry. With COM executive committee, I began offering weekly Zoom meetings for ministers and elders to provide mutual support and exchange ideas about virtual worship and ministry under unprecedented restrictions and limitations. I believe these meetings helped many of our congregations develop online presence and continue to witness to God's love in new ways.

It also became apparent that many churches in the presbytery were anticipating financial deficit. In response, the Leadership Council approved emergency grants for congregations. To date, four congregations have received grants from the Presbytery. A special workshop was offered to help churches to understand benefits available to them through government assistance and stimulus such as Payroll Protection Program loans, as well as grants through the Synod of Lakes and Prairies and dues relief from the Board of Pensions. We also applied for and received grants from Presbyterian Disaster Assistance to help the outreach ministries of Monroe Food Pantry, CROSS Outreach, Arabic Outreach Center, and Mizo Church of Iowa.

Following the Leadership Council's decision to activate the Crisis Response Team, the Team decided to suspend all in-person meetings of presbytery committees. Since then, I have facilitated and attended most committee meetings via Zoom; thus, the work and ministry of the presbytery continued with little disruption. The Crisis Response Team also decided the presbytery staff conduct their work mostly from home, and the office be closed with a few exceptions. Likewise, I was no longer able to visit churches or meet with pastors and sessions in person, but instead switched to online platforms and have "attended" many virtual worship services via Zoom or online streaming. As directed by the Leadership Council, the presbytery applied for and received a PPP loan for \$36,200.

This pandemic has giving us an opportunity to reflect on being a church and a presbytery. We found ourselves rethinking the worship service itself, and how to worship together while apart from one another. We have been challenged to reimagine the role of the church and its witness in our communities. We are examining our relationship with church buildings and the place of these buildings in the life of the Body of Christ. We have also become closer to one another as members of the Body of Christ – listening to one another, providing mutual support, sharing resources and ideas, and encouraging one another. We have become more "connectional," more aware of the bond that binds us together as God's own people.

In addition to responding to the challenges presented by the pandemic, other work that have kept me busy include:

I provided training for presbytery committees at the end of February with members of the Leadership Council. Funds from the sale of Highland Park and Clifton Heights properties have been transferred to the Living Legacy account in the Presbyterian Foundation. As a cost-saving measure, we switched insurance companies from GuideOne to the Insurance Board (thanks to Bev Evans and Joe Weinman for

their help with research). I also participated in conference calls and Zoom meetings (and one retreat in early March) with Synod EPs/GPs; and attended both the 224th General Assembly and Synod meeting.

In preparation for the beginning of the shared staff plan next year, we have done a thorough reorganization and cleaning of the presbytery files, and the transition taskforce (appointed by the Leadership Council) is overseeing the logistical preparation for the combined office of the Tri-Presbyteries.

Since the derecho hit Iowa on August 10, the Crisis Response Team and I have been in communication with churches in the presbytery and Presbyterian Disaster Assistance to facilitate a response to affected communities. There has been minor damage to a few church properties, but no injuries that we know of. We requested and received a grant from Presbyterian Disaster Assistance of \$7,500, which will be used to support recovery efforts in the communities served by our congregations. Rev. Greg Smith and Rev. Bob Houser have been asked by PDA to serve as liaisons to the presbytery.

I thank God for the privilege of serving alongside you in God's mission here in Iowa at this unusual time.

Respectfully Submitted,
Amgad Beblawi

COMMITTEE ON BUDGET & FINANCE REPORT

August 29, 2020

Presbytery Report

Presbytery of Des Moines
For the period ended June 30, 2020



Prepared by
Corwin, Reichter & Company, P.C.

Prepared on
July 22, 2020

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Statement of Financial Position

As of June 30, 2020

	As of Jun 30, 2020	As of Jun 30, 2019 (PY)	Total Change
ASSETS			
Current Assets			
Bank Accounts			
1000 Checking	437,719.24	657,014.76	-219,295.52
1105 Money Market	647,250.80	59,452.98	587,797.82
1180 Certificates of Deposits	620,658.89	610,624.40	10,034.49
Total Bank Accounts	1,705,628.93	1,327,092.14	378,536.79
Accounts Receivable			
1200 Accounts Receivable	170,925.08	189,125.89	-18,200.81
Total Accounts Receivable	170,925.08	189,125.89	-18,200.81
Other Current Assets			
1220 Allowance for Uncollectible Accounts	-22,000.00	-39,530.27	17,530.27
1280 Inventory Asset	663.68	307.94	355.74
1290 Prepaid Expenses	5,000.00	0.00	5,000.00
1300 Investments	587,086.02	631,062.21	-43,976.19
Total Other Current Assets	570,749.70	591,839.88	-21,090.18
Total Current Assets	2,447,303.71	2,108,057.91	339,245.80
Fixed Assets			
1510 Office Equipment	22,143.64	22,143.64	0.00
1520 Real Estate - Buildings	112,551.23	597,500.00	-484,948.77
1530 Real Estate - Land	0.00	50,000.00	-50,000.00
1590 Accumulated Depreciation	-59,565.52	-56,459.44	-3,106.08
Total Fixed Assets	75,129.35	613,184.20	-538,054.85
TOTAL ASSETS	\$2,522,433.06	\$2,721,242.11	\$ -198,809.05
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	57,786.27	40,010.34	17,775.93
Total Accounts Payable	57,786.27	40,010.34	17,775.93
Credit Cards			
2120 Credit Card	208.22	214.42	-6.20
Total Credit Cards	208.22	214.42	-6.20
Other Current Liabilities			
2300 Trust Funds	35,350.31	44,145.69	-8,795.38
Total Other Current Liabilities	35,350.31	44,145.69	-8,795.38
Total Current Liabilities	93,344.80	84,370.45	8,974.35
Long-Term Liabilities			
2520 PPP Loan - West Bank	36,200.00		36,200.00
Total Long-Term Liabilities	36,200.00	0.00	36,200.00

	As of Jun 30, 2020	As of Jun 30, 2019 (PY)	Total Change
Total Liabilities	129,544.80	84,370.45	45,174.35
Equity			
3100 Net Assets, without Donor Restrictions	2,381,062.46	1,354,596.74	1,026,465.72
3500 Net Assets With Donor Restrictions	105,873.22	100,509.33	5,363.89
3998 Retained Earnings	0.00	0.00	0.00
Net Income	-94,047.42	1,181,765.59	-1,275,813.01
Total Equity	2,392,888.26	2,636,871.66	-243,983.40
TOTAL LIABILITIES AND EQUITY	\$2,522,433.06	\$2,721,242.11	\$ -198,809.05

Presbytery of Des Moines

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YTD Actuals vs Budget Summary

January - June, 2020

	Actual	Budget	over Budget	Total % of Budget
INCOME				
4000 Total Per Capita	261,990.00	265,185.00	-3,195.00	98.80 %
4002 Synod Support Staff Salaries	5,000.04	5,000.00	0.04	100.00 %
4004 Presbytery General Mission	57,948.40	68,000.00	-10,051.60	85.22 %
4008 H.A.E. Income	3,000.00	3,000.00	0.00	100.00 %
4009 Donations	300.00		300.00	
4010 Registration Income	25.00		25.00	
4020 Interest Income	4,421.80	8,125.00	-3,703.20	54.42 %
4024 Investment Income	-80,054.03	12,000.00	-92,054.03	-667.12 %
4100 Designated Gifts	39,738.00		39,738.00	
4200 Property Related Income	5,622.75	6,138.00	-515.25	91.61 %
4300 Youth Mission Revenue	2,000.00	18,900.00	-16,900.00	10.58 %
4700 Compassion, Peace & Justice	537.34		537.34	
4810 Misc Product Sales	120.92	1,250.00	-1,129.08	9.67 %
4820 Misc Income	0.71		0.71	
Total Income	300,650.93	387,598.00	-86,947.07	77.57 %
COST OF GOODS SOLD				
4900 Cost of Goods Sold	85.94	1,187.50	-1,101.56	7.24 %
Total Cost of Goods Sold	85.94	1,187.50	-1,101.56	7.24 %
GROSS PROFIT	300,564.99	386,410.50	-85,845.51	77.78 %
EXPENSES				
5100 Governance Expenses	79,493.25	111,978.85	-32,485.60	70.99 %
5200 Administrative Expense	23,528.45	23,407.50	120.95	100.52 %
5300 Office Expense	14,085.26	18,000.00	-3,914.74	78.25 %
5500 Personnel	108,132.81	107,497.07	635.74	100.59 %
5600 Shared Services	25,000.00	25,000.00	0.00	100.00 %
6000 Designated Expenses	59,247.00		59,247.00	
6100 Extension of Ministries	24,000.00	42,400.00	-18,400.00	56.60 %
6200 Support of Local Ministries	737.15	4,750.00	-4,012.85	15.52 %
8500 Highland Park Property	9,594.34	6,138.00	3,456.34	156.31 %
Total Expenses	343,818.26	339,171.42	4,646.84	101.37 %
NET OPERATING INCOME	-43,253.27	47,239.08	-90,492.35	-91.56 %
OTHER INCOME				
9000 Gain (Loss) on Sale of Assets	-50,794.15		-50,794.15	
Total Other Income	-50,794.15	0.00	-50,794.15	0.00%
NET OTHER INCOME	-50,794.15	0.00	-50,794.15	0.00%
NET INCOME	\$ -94,047.42	\$47,239.08	\$ -141,286.50	-199.09 %

Presbytery of Des Moines

5/10

A/R Aging Summary

As of June 30, 2020

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Adair First Presbyterian Church	900.00					900.00
Ankeny Presbyterian Church	13,435.00					13,435.00
Atlantic First United Presbyterian Church	5,995.00					5,995.00
Audubon First Presbyterian Church	2,500.00				4,320.00	6,820.00
Brooklyn First Presbyterian Church					3,420.00	3,420.00
Carlisle Scotch Ridge Presbyterian Church					2,250.00	2,250.00
Centerville First Presbyterian Church	1,416.00				984.00	2,400.00
Clive Heartland Presbyterian Church	7,110.00					7,110.00
Corning First Presbyterian Church	6,489.98					6,489.98
Creston First Presbyterian Church					5,085.00	5,085.00
Creston Platte Center Presbyterian Church	375.00				990.00	1,365.00
Dexter First Presbyterian Church	540.00					540.00
DM Central Presbyterian Church	5,000.00					5,000.00
DM Douglas Avenue Presbyterian Church	900.00					900.00
DM First Arabic Presbyterian Church					2,565.00	2,565.00
DM First Presbyterian Church	5,985.00					5,985.00
DM Fort Des Moines Presbyterian Church					765.00	765.00
DM Park Avenue Presbyterian Church	300.00				1,755.00	2,055.00
DM Union Park Presbyterian Church	1,500.00					1,500.00
DM Westminster Presbyterian Church	23,332.50					23,332.50
Earlham First Presbyterian Church	300.00					300.00
Greenfield First Presbyterian Church	1,902.19				427.50	2,329.69
Grimes First Presbyterian Church	3,225.45					3,225.45
Grinnell First Presbyterian Church	6,249.96					6,249.96
Guthrie Center First Presbyterian Church	720.00					720.00
Hartford Community United Presbyterian Church	1,350.00				3,071.25	4,421.25
Indianola Trinity United Presbyterian Church	4,225.00				8,190.00	12,415.00
Johnston St Paul Presbyterian Church	3,995.00				60.00	4,055.00
Knoxville First Presbyterian Church	750.00				1,687.50	2,437.50
Lenox United Presbyterian Church	3,300.00					3,300.00

Presbytery of Des Moines

6/10

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Lucas First Presbyterian Church	890.00					890.00
Malcom First United Presbyterian Church					1,260.00	1,260.00
Monroe Presbyterian Church					1,850.00	1,850.00
Mount Ayr United Baptist-Presbyterian Church					2,970.00	2,970.00
Newton United Presbyterian Church	348.25				2,902.50	3,250.75
Ottumwa First Presbyterian Church					4,140.00	4,140.00
Ottumwa Westminster Presbyterian Church	900.00					900.00
Perry First Presbyterian Church	1,000.00				877.50	1,877.50
Sigourney First Presbyterian Church					1,845.00	1,845.00
WDM Covenant Presbyterian Church	7,936.50					7,936.50
Windsor Heights Windsor Presbyterian Church	4,974.00					4,974.00
Winterset First United Presbyterian Church					1,665.00	1,665.00
TOTAL	\$117,844.83	\$0.00	\$0.00	\$0.00	\$53,080.25	\$170,925.08

Presbytery of Des Moines

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A/P Aging Summary

As of June 30, 2020

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Centurylink (Pby)		276.83				276.83
Corwin, Reichter & Company, PC	1,462.24					1,462.24
CROSS Outreach	3,300.00					3,300.00
PCUSA Box 643751	34,446.07					34,446.07
Synod of Lakes and Prairies	18,301.13					18,301.13
TOTAL	\$57,509.44	\$276.83	\$0.00	\$0.00	\$0.00	\$57,786.27

Presbytery of Des Moines

8/10

Year to Date Per Capita Payments

January - June, 2020

	Jan - Jun, 2020	Jan - Jun, 2019 (PY)	Total Change
Adair First Presbyterian Church	2,250.00	1,800.00	450.00
Allerton United Presbyterian Church	3,915.00	4,230.00	-315.00
Ankeny Presbyterian Church	4,500.00	4,275.00	225.00
Atlantic First United Presbyterian Church	500.00	1,500.00	-1,000.00
Audubon First Presbyterian Church		2,450.00	-2,450.00
Bedford United Christian-Presbyterian Church	765.00	810.00	-45.00
Carlisle Scotch Ridge Presbyterian Church		2,385.00	-2,385.00
Centerville First Presbyterian Church	1,980.00	1,980.00	0.00
Chariton First Presbyterian Church	1,260.00	1,260.00	0.00
Clive Heartland Presbyterian Church	7,110.00		7,110.00
Corning First Presbyterian Church	3,240.00	3,217.50	22.50
Creston Platte Center Presbyterian Church	990.00	1,012.50	-22.50
Dallas Center First Presbyterian Church	8,235.00	8,235.00	0.00
Deep River United Church	405.00	405.00	0.00
Dexter First Presbyterian Church	540.00	540.00	0.00
Diagonal United Church	1,080.00	1,080.00	0.00
DM Central Presbyterian Church	23,580.00	23,355.00	225.00
DM Douglas Avenue Presbyterian Church	3,645.00	3,735.00	-90.00
DM First Presbyterian Church		663.75	-663.75
DM Highland Park Presbyterian Church		4,931.00	-4,931.00
DM Park Avenue Presbyterian Church	1,755.00	888.75	866.25
DM Union Park Presbyterian Church	2,250.00	2,250.00	0.00
DM Westminster Presbyterian Church	23,332.50	23,670.00	-337.50
Earlham First Presbyterian Church	1,485.00	855.00	630.00
Gibson First Presbyterian Church	945.00	1,080.00	-135.00
Greenfield First Presbyterian Church	382.50	292.50	90.00
Grimes First Presbyterian Church	2,229.55	2,250.00	-20.45
Grinnell First Presbyterian Church	4,410.00	4,815.00	-405.00
Guthrie Center First Presbyterian Church	1,035.00	1,755.00	-720.00
Hartford Community United Presbyterian Church	1,023.75	3,037.50	-2,013.75
Indianola Trinity United Presbyterian Church	8,190.00	16,965.00	-8,775.00
Johnston St Paul Presbyterian Church	2,350.00	3,385.00	-1,035.00
Knoxville First Presbyterian Church	562.50	1,350.00	-787.50
Lenox United Presbyterian Church	8,100.00	7,875.00	225.00
LeRoy First Presbyterian Church	1,710.00	1,710.00	0.00
Lucas First Presbyterian Church	855.00	945.00	-90.00
Monroe Presbyterian Church	2,200.00	1,655.00	545.00
Newton First Presbyterian Church	6,435.00	8,730.00	-2,295.00
Newton United Presbyterian Church	967.50	990.00	-22.50
Oskaloosa First Presbyterian Church	7,020.00	7,740.00	-720.00
Ottumwa First Presbyterian Church		5,985.00	-5,985.00

Presbytery of Des Moines

9/10

	Jan - Jun, 2020	Jan - Jun, 2019 (PY)	Total Change
Ottumwa Westminster Presbyterian Church	945.00	1,035.00	-90.00
Perry First Presbyterian Church	877.50	967.50	-90.00
Sharpsburg Presbyterian Church	3,195.00	2,970.00	225.00
Sigourney First Presbyterian Church		1,800.00	-1,800.00
WDM Covenant Presbyterian Church	3,285.00	3,780.00	-495.00
Windsor Heights Windsor Presbyterian Church	1,500.00	1,575.00	-75.00
Winterset First United Presbyterian Church	1,665.00	4,365.00	-2,700.00
TOTAL	\$152,700.80	\$182,581.00	\$ -29,880.20

Presbytery of Des Moines
Highland Park Building Profit & Loss
All Dates

	Total	Non-Operating	Funded by PDM
Income			
4009 Donations	9,293.84	0.00	9,293.84
4200 Property Related Income			
4202 Value of Donated Property	550,000.00	550,000.00	0.00
4206 Other Property Income	500.00	500.00	0.00
4220 Property Rental Income	14,442.75	0.00	14,442.75
Total 4200 Property Related Income	\$ 564,942.75	\$ 550,500.00	\$ 14,442.75
Total Income	\$ 574,236.59	\$ 550,500.00	\$ 23,736.59
Gross Profit	\$ 574,236.59	\$ 550,500.00	\$ 23,736.59
Expenses			
8500 Highland Park Property			
8515 Maintenance	1,328.17	0.00	1,328.17
8520 Security	97.00	0.00	97.00
8530 Insurance	6,602.30	0.00	6,602.30
8540 Utilities	16,236.02	0.00	16,236.02
8595 Highland Park Other	10,743.60	0.00	10,743.60
Total 8500 Highland Park Property	\$ 35,007.09	\$ 0.00	\$ 35,007.09
Total Expenses	\$ 35,007.09	\$ 0.00	\$ 35,007.09
Net Operating Income	\$ 539,229.50	\$ 550,500.00	-\$ 11,270.50
Other Income			
9000 Gain (Loss) on Sale of Assets	-50,794.15	-50,794.15	0.00
Total Other Income	-\$ 50,794.15	-\$ 50,794.15	\$ 0.00
Net Other Income	-\$ 50,794.15	-\$ 50,794.15	\$ 0.00
Net Income	\$ 488,435.35	\$ 499,705.85	-\$ 11,270.50
Net Proceeds from Sale of Building	497,187.55		
Reimbursement of PDM for Holding Costs	-11,270.50		
Reserve for additional HP Expenses	-5,000.00		
Transfer to Living Legacy Account	480,917.05		